

# VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Innsbrook Village Hall  
1835 Highway F  
Tuesday, March 19, 2019, 5:00 PM

## AGENDA

- 1) CALL TO ORDER
- 2) OPENING CEREMONY
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES:
  - a. Regular Meeting: February 12, 2019
- 6) PUBLIC COMMENTS  
(Citizens who have concerns or remarks on Village matters may speak at this time.)
- 7) COMMUNICATIONS/PETITIONS/PRESENTATIONS:
- 8) BOARD OF TRUSTEES COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
- 10) DEPARTMENT REPORTS:
  - a. Financial Report
    - i. Bills of The Month
  - b. Administrator's Report
  - c. Planning & Zoning Commission
- 11) UNFINISHED BUSINESS:
  - a. Hold Items
- 12) NEW BUSINESS:
  - a. Request for Exemption For Special Community Event Noise
    - i. Charrette Creek Commons - Memorial Day Boom (05/25 @ 2pm); Fourth of July Fireworks Show (07/06 @ 9:15pm); New Years Eve Fireworks (12/31 @ 12am)
    - ii. Charrette Creek Commons - Summer Breeze Concert Series 7:30-10pm (06/01, 06/15, 06/22, 06/29, 07/13, 07/20, 07/27, 08/03, 08/10, 08/17 and 08/24)
    - iii. Charrette Creek Commons - Summer Breeze Concert Series on Holiday Weekends (05/25, 2-5pm; 05/26, 7:30-10pm; 07/5, 7:30-10pm; and 08/31, 7:30-10pm)
- 13) EXECUTIVE SESSION - REAL ESTATE
- 14) ADJOURNMENT

### **Unfinished Business/ Hold Items**

- BHS/Zykan Landfill Area
  - Animal Shelter
  - Dry Hydrants
  - Internet Speeds
  - Village Cemetery
- (Next quarterly report June 2019)

## MINUTES

The March 19, 2019 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 5:00 PM with Chairman Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Trish Dunn, Jerry Rust, Ted Sator and Jeff Thomsen were present. Trustee Tom Stevener was present via teleconference. After roll call, Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Ayala; Cynthia Bowers (2461 Alpine Peak); Donna West (1 Elysium); Joan D'Ambrose (2272 Alpine View); Jim Gates (2269 Alpine View); Jean Jarchow (2133 Meadow Valley); Rich McFall (2210 N. Konstanz); Terri Werges (18515 Wagon Wheel); Barbara Reitz (517 Whippoorwill View); Carol Zuckner (15735 Walkers Way); Mackenzie Justice, Charrette Creek Commons; Jodi Schneider and Tonya Hawkins, City of Troy; MaryLou Rainwater, City of Truesdale; Jim Ledbetter and Shelly.

### APPROVAL OF AGENDA

Motioned by Trustee Rust, seconded by Trustee Sator, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

### APPROVAL OF MINUTES


Motioned by Trustee Rust, seconded by Trustee Dunn to approve the February 12, 2019, regular session meeting minutes. All Trustees present voted "Aye", Trustee Stevener abstained. Motion passed and approved with a 4-0 vote.

### PUBLIC COMMENTS

Tonya Hawkins, Jodi Schneider and MaryLou Rainwater presented Carla Ayala with a Certificate of Recognition from the Missouri City Clerks and Finance Officers Association (MoCCFOA), in appreciation of her dedicated service to the Citizens of Innsbrook and for her commitment and perseverance to obtain her Missouri Registered City Clerk Continuing Certification.

Jean Jarchow stated that the loudness of the Summer Concerts continue to be an issue at her residence. She can hear the music inside her house when windows are closed.

Richard McFall submitted a formal public nuisance complaint with the Trustees and Village Administrator/Clerk. The dumpsters located at Stracks Church Road entrance to Innsbrook Resort have debris scattered about and into the wooded area that surrounds them. There are not lids on these dumpsters and he has witnessed people leaving trash sit on the outside of the dumpsters as a result of the dumpsters being filled to capacity. This can and will eventually attract bears which could pose a dangerous situation if not remedied.

Richard McFall also commented about the dangerous intersection at Stracks Church Road and ~~State Highway M.~~ *N. and S. Outer Road*  Trustee Stevener was asked if he would submit something to MoDOT stating that this intersection is dangerous, since Trustee Stevener sits on the Warren County Transportation Advisory Board.

Jim Gates and Jim Ledbetter made a presentation to the Trustees regarding opposition to the Conditional Use Permit for outdoor shooting range/club petitioned by BMC Stone, LLC and Patriot Training Foundation. A Lawyer has been hired and funds are needed to help to pay for legal costs. The two requested that the Village donate \$1,000 toward phase one, which will cost a total of \$2,000. Phase two is estimated at \$10,000. Chairman Thomsen stated that the Village wants to support the cause as best as we can, but funds are limited. The Village Attorney will be contacted for his legal recommendation on the matter.

Carol Zuckner questioned if the Trustees have visited the nuisance property on Walkers Way. The weather has been an obstruction the past few months. Trustee Dunn will be present at the next court hearing on March 25, 2019.

### COMMUNICATIONS/PETITIONS/PRESENTATIONS

Nothing at this time.

### BOARD OF TRUSTEES COMMENTS

Nothing at this time.

### CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS -

Nothing at this time.

### DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Dunn, seconded by Trustee Rust to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.  
Carla Ayala requested approval from the Trustees to purchase a "Mount-It! Stand" Desk Converter, Height Adjustable Standing Desk. The cost would be \$129.99 total, shipping is free. Motioned by Trustee Dunn, seconded by Trustee Sator to approve the purchase of the Desk Converter for \$129.99. Trustees Dunn, Sator, Stevener and Thomsen voted "Aye". Trustee Rust voted "No". Motion passed and approved with a 4-1 vote.
- b. Administrator's Report - Village Administrator, Carla Ayala, presented her report to the Trustees. The municipal election will be April 2, 2019. Three Trustee seats are up for election. The next BRPC General Membership Meeting will be held on March 25, 2019 at 12pm. Carla Ayala thanked the Trustees for allowing her to once again attend the MoCCFOA Spring Conference to continue her education with the City Clerks and Finance Officers Association.
- c. Planning and Zoning Commission - The last meeting was held on November 7, 2018. A meeting was not held on March 6, 2019, due to the lack of new business to conduct.

UNFINISHED BUSINESS:

- a. Animal Shelter - Trustee Sator stated that another meeting will be held this month. Things are progressing with CCAC partnering with Five Acres Animal Shelter to open an animal shelter in Warren County.

NEW BUSINESS:

- a. Request for Exemption For Special Community Event Noise - Discussion was held with Mackenzie Justice with the Charrette Creek Commons. The concerts will have the same sound guy as last year, it is stated in the Innsbrook Corp. contract with the bands about the noise level and to not exceed the 90 dba level. There will be 3-4 new bands this year that have never played here. Innsbrook Corp. received one complaint throughout the summer last year about the noise from the concerts. Jean Jarchow stated that the noise levels are very high at her house on Meadow Valley Drive and invited someone to perform readings at her house during the concerts. The Trustees discussed modifying the conditions attached to the request. Placement of speakers or redirecting speakers downward was also discussed. The Trustees will vote on these requests during the April meeting.

VOTE TO ADJOURN INTO EXECUTIVE

Motioned by Trustee Rust, seconded by Trustee Sator, to adjourn the regular meeting and enter executive session as permissible pursuant to Section 610.021(2) RSMo; relating to leasing, purchasing or sale of real estate. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - "Aye", Trustee Sator - "Aye", Trustee Stevener - Abstain, Trustee Thomsen - "Aye". Motion passed and approved with a 4 "Aye", 0 "No", 1 Abstention vote. Meeting adjourned into executive session at 6:23 PM.

EXECUTIVE SESSION - REAL ESTATE

VOTE TO ADJOURN

Motioned by Trustee Rust, seconded by Trustee Sator, to adjourn the regular meeting. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - "Aye", Trustee Sator - "Aye", Trustee Stevener - Abstain, Trustee Thomsen - "Aye". Motion passed and approved with a 4 "Aye", 0 "No", 1 Abstention vote. Meeting adjourned at 6:39 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, March 19, 2019.

Date Minutes Approved: 4/9/2019

Carla Ayala, Village Administrator/Clerk

*Patricia Dunn*

*Carla Ayala*

Patricia Dunn,  
Village Board Clerk  
(seal)

Attest: Carla Ayala,  
Village Administrator/Clerk

