

VILLAGE OF CAROLINE

VILLAGE COUNCIL

Minutes of the Regular Meeting of Village Council, Province of Alberta, held on Tuesday, November 20, 2018 in the Council Chambers of the Village Office, 5004-50 Avenue, Caroline, Alberta.

Present:

Mayor John Rimmer; Councillors, Mary Bugbee, Kim Ceasor, Bill Sumyk; Chief Administrative Officer, Melissa Beebe; Assistant CAO, Lyndsay Hindbo-Recording Secretary, Craig Teale-Parkland Community Planning Services (for Items 7.1 & 7.2)

Absent: Councillor Corby Parsons

1. Call to Order

Mayor Rimmer called the meeting to order at 6:58 pm.

2. Adoption of Agenda

Motion 269 11 18  
Moved by Councillor Sumyk to adopt the agenda as presented.

CARRIED

3. Adoption of Minutes

3.1. Council Regular Meeting Minutes October 9, 2018

Motion 270 11 18

Moved by Councillor Bugbee to accept the October 9, 2018 Regular Council Minutes as presented.

CARRIED

3.2 Organizational Meeting Minutes October 23, 2018

Motion 271 11 18

Moved by Councillor Ceasor to accept the Organizational Meeting Minutes of November 9, 2018.

CARRIED

3.3 Public Hearing and Special Council Meeting Minutes of November 13, 2018

Motion 272 11 18

Moved by Councillor Ceasor to accept the Public Hearing and Special Council Meeting Minutes of November 13, 2018.

CARRIED

4. Delegation(s)

4.1 Ida Stange & Maxine Blowers Canadian Royal Purple Society – Community Gardens. Looking for land to set up a community garden plot.

4.2 Ida Stange. Report on Campground and Sani-Dump. Written report submitted for record.

Ida Stange & Maxine Blowers withdrew from meeting at 7:18pm

4.3 Enmax/CBI Solar – Solar Power Options and Initiatives for Municipalities.

Jason Atkinson & Anthony (CBI Solar) withdrew from meeting at 8:01pm.

4.4 Investment Readiness Assessment, Jerry Pratt.

Jerry Pratt withdrew from meeting at 8:26pm.

4.5 Caroline Neighborhood Place Centre for Positive Relationships, Sara Turchet. Sara Turchet withdrew from meeting at 8:38pm.

Motion 273 11 18

Moved by Councillor Ceasor to accept 4.3 Investment Readiness Assessment presentation as information.

CARRIED

Motion 274 11 18

Moved by Councillor Sumyk to table 4.1 Community Garden Proposal to upcoming budget meeting.

CARRIED

Motion 275 11 18

Moved by Councillor Rimmer to have Administration follow up with Enmax to do a “deep dive” and bring data for further discussion and provide at next regular council meeting.

CARRIED

Motion 276 11 18

Moved by Councillor Ceasor to accept Caroline Neighborhood Place Centre for Positive Relationships presentation as information.

THIS WAS NOT CALLED FOR A VOTE

Motion 277 11 18

Moved by Councillor Bugbee to proceed to Items 7.1 & 7.2.

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CARRIED

Recess called at 8:44pm.  
Reconvened at 8:46pm.

5 Staff Reports:

7.2 CAO Report

Administration provided a written report for the month of October. Summarized meetings with Swiritex. They are not interested in the Village at this time but will keep us in mind for future technologies that are more applicable to municipalities our size. Regional Strategic Planning facilitator has been chosen and arrangements are underway.

5.2 Financial Report

Motion 278 11 18

Moved by Councilor Ceasor to increase the Restricted Capital Fund from \$278,085 to \$400,000.

CARRIED

Motion 279 11 18

Moved by Councilor Sumyk to schedule budget meetings on Dec. 4 at 11am & Dec. 14 at 11am.

CARRIED

Motion 280 11 18

Moved by Councilor Bugbee to accept the written CAO, and Financial reports as presented.

CARRIED

6 Committee/ Board Reports

7.2 Mayor and Council Reports

Committee and board reports provided in writing are as follows:

Councilor Ceasor: Westcountry Family Services Meeting. Discussion of bussing service in the area and other projects they are involved with. Next meeting November 28 Noon.

Councilor Bugbee: FCSS Meeting attended. Minutes submitted. Parent Council Meeting. GREMAC Meeting – funding in place for p/t administrator. Neighbourhood Place Meeting.

Councilor Sumyk: Chamber of Commerce Meeting – future funding requirements, support for Christmas Light Up. Donations received from Rocky Medical Clinic. December Meeting is cancelled.

CPAC – Coffee with a Cop program discussed. December Meeting is cancelled. Regional Waste attended. Much discussion around proposed requisition numbers. Mayor Rimmer: Written report submitted.

Motion 281 11 18

Moved by Councilor Sumyk to accept councilor reports as presented.

CARRIED

7 Business:

7.2 Bylaw 2018-009 Subdivision Authority Bylaw

Motion 282 11 18

Moved by Councilor Bugbee to approve first reading of Bylaw 2018-009 Subdivision Authority Bylaw.

CARRIED

Motion 283 11 18

Moved by Councilor Ceasor to approve second reading of Bylaw 2018-009 Subdivision Authority Bylaw.

CARRIED

Motion 284 11 18

Moved by Councilor Sumyk to give unanimous consent to proceed with third and final reading of Bylaw 2018-009 Subdivision Authority Bylaw.

CARRIED

Motion 285 11 18

Moved by Councilor Rimmer to approve third and final reading of Bylaw 2018-009 Subdivision Authority Bylaw.

CARRIED

Motion 286 11 18

Moved by Councilor Ceasor to enter into Subdivision Processing Advisory Services

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Agreement with Parkland Community Planning Services.

CARRIED

7.2 Bylaw 2018-008 Regional Intermunicipal Subdivision and Development Appeal Board

Motion 287 11 18

Moved by Councillor Sumyk to approve first reading of Bylaw 2018-008 Regional Intermunicipal Subdivision and Development Appeal Board

CARRIED

Motion 288 11 18

Moved by Councillor Ceasor to approve second reading of Bylaw 2018-008 Regional Intermunicipal Subdivision and Development Appeal Board

CARRIED

Motion 289 11 18

Moved by Councillor Bugbee to give unanimous consent to proceed with third and final reading of Bylaw 2018-008 Regional Intermunicipal Subdivision and Development Appeal Board

CARRIED

Motion 290 11 18

Moved by Councillor Rimmer to approve third and final reading of Bylaw 2018-008 Regional Intermunicipal Subdivision and Development Appeal Board

CARRIED

Motion 291 11 18

Moved by Councillor Sumyk to enter into Agreement to Establish the Regional Intermunicipal Subdivision and Development Appeal Board and to Provide for Intermunicipal Regional Subdivision and Development Board Services with Parkland Community Planning Services.

CARRIED

Craig Teale withdrew from meeting at 9:05pm.

Recess called at 9:05pm.

Reconvened at 9:10pm.

7.3 Caroline Family Center Community Grants Non-Profit Application

Motion 292 11 18

Moved by Councillor Ceasor to approve the Caroline Family Centre grant application.

CARRIED

7.4 Office Christmas Hours

Motion 293 11 18

Moved by Councillor Bugbee to approve the Municipal Office closure dates of December 24 at noon, December 27 and 28 during the 2018 Christmas as appreciation to staff by paying for these days off.

CARRIED

7.5 Request for Verde Solutions (Private Solar Company) to have Village Authorization for FortisAlberta Inc. to release customer information to a third party and customer consent and approval for a third party to act on customer's behalf (Village)

Mayor Rimmer stated that he advised Verde Solutions to contact Administration directly to acquire further information that they require.

Motion 294 11 18

Moved by Councillor Bugbee to accept as information.

CARRIED

7.6 Stantec Engineering Analysis report of FogDog proposal to Village of Caroline

Motion 295 11 18

Moved by Councillor Ceasor to have Administration contact Stantec to confirm that

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they had consulted Dr. Nassar as part of their evaluation and to table further review of the report until Stantec replies.

CARRIED

7.7 Strategic Planning Workshop Consultants

Motion 296.11.18

Moved by Councilor Ceasor to defer Strategic Planning facilitator discussion to budget deliberations.

CARRIED

8 Discussion/  
Correspondence/  
Information Items

- 8.1 RCMP News Release, RCMP in Clearwater County Launch Crime Map
- 8.2 Regional Fire 2019 Draft Budget
- 8.3 Regional Waste 2019-2021 Draft Budget Presentation
- 8.4 Caroline Ag Society October 9, 2018 Minutes & Usage Report October 2018
- 8.5 Caroline and District Chamber of Commerce Xmas Light-up Funding Request
- 8.6 Renewing Local Democracy in Alberta
- 8.7 Rocky Senior Housing Council Board Minutes of September 19/18
- 8.8 Division 6 Councilor Thank you Letter for AUMA attendance
- 8.9 Red Deer River Watershed Request for Funding
- 8.10 Clearwater Regional FCSS Board Minutes Oct 10/18
- 8.11 Tri-Council Meeting Minutes, Sept 10/18
- 8.12 Town & County Annual Christmas Party Invitation
- 8.13 Fortis 2018 Franchise Presentation

Motion 297.11.18

Moved by Councilor Bugbee to accept all Discussion, Correspondence, and Information Items as presented.

CARRIED

Motion 298.11.18

Moved by Councilor Bugbee to approve Councilor Parsons' absence as he is attending a Council sanctioned event this evening.

CARRIED

9 In Camera

Nothing to Report


10 Adjournment

Motion 299.11.18

Moved by Councilor Bugbee to adjourn the meeting.

CARRIED

Time of Adjournment: 10:38 pm.

  
MAYOR

  
CHIEF ADMINISTRATIVE OFFICER