

**BOROUGH OF ST. LAWRENCE  
MEETING MINUTES  
THURSDAY, JUNE 10, 2021**

**ATTENDANCE:** Mr. David W. Eggert, Council Vice President  
Mr. Michael Fritz, Councilman  
Mr. Steve Geibel, Councilman  
Mr. Warren Lubenow, Councilman  
Mr. Gregory Zawilla, Councilman

**OTHERS IN ATTENDANCE:** Ms. Allison A. Leinbach, Borough Manager  
Mr. Derrek Rhoads, GIS/Roadmaster  
Mrs. Susan D. Eggert, Borough Secretary  
Ms. Joan London, Borough Solicitor, Kozloff Stoudt  
Mr. Ty Leinneweber, Borough Engineer, SDE  
Mr. Barrie Kinsey, Borough Mayor

**ABSENT:** Mr. Robert J. May, Council President  
Rev. D. Michael Bennethum, Councilman

**CALL TO ORDER:** The meeting of the St. Lawrence Borough Council was called to order by Council Vice President, Mr. David Eggert, in the absence of Council President, Mr. Robert J. May at 7:30 PM.

**APPROVAL OF THE MINUTES:** The minutes from the previous Council meeting, Thursday, May 13, 2021, were distributed to the members of Council for their review. There were no questions, corrections or clarifications to the minutes. **MOTION:** Mr. Warren Lubenow made the motion to approve the minutes as presented and file it for audit; seconded by Mr. Steve Geibel; all were in favor and the motion carried.

**TREASURER'S REPORT:** The treasurer's report was presented to Council for review. There were no questions, corrections or clarifications to the treasurer's report. **MOTION:** Mr. Lubenow made the motion to approve the treasurer's report as presented and file it for audit; seconded by Mr. Michael Fritz; all were in favor and the motion carried.

**GENERAL:** \$579,454.79 **RESERVE:** \$76,621.60 **FIRE TAX:** \$46,725.65 **SEWER:** \$358,095.83 **LIQUID FUELS:** \$302,838.96

**APPROVAL AND PAYMENT OF THE BILLS:** All bills requiring payment and ratification were presented to Council for review. There were no questions, corrections or clarifications of the bills that were presented. Bills requiring payment and ratification from the general fund totaled \$64,705.03; bills requiring payment and ratification from the sewer fund totaled \$1,439.13; and bills requiring payment and ratification from the liquid fuels fund totaled \$6,570.87. **MOTION:** Mr. Fritz made the motion authorizing payment and ratification of all bills presented; seconded by Mr. Lubenow; all were in favor and the motion carried.

**PUBLIC HEARINGS, PETITIONS**

**RESIDENT AT 3945 LYNN AVENUE** - The resident e-mailed in a question with regard to speeding on Lynn Avenue. She stated that she has complained about this in the past; Mr. Rhoads indicated that yes she has complained about this in the past and the speed sensory was put on Lynn Avenue however the results of the monitoring showed that the average speed was not above the normal. After a short discussion it was decided to put the speed sensory out again in this location.

**RESIDENT AT 3636 JACKSONWALD AVENUE** - The resident e-mailed in a question as to whether or not the Borough would be having its playground program this summer. The answer is yes the Borough will be having a playground program; the information is available on the website along with registration forms. The playground will run from June 21 through August 13.

**PUBLIC MEETING - ORDINANCE 448 – VOLUNTEER FIRE FIGHTERS TAX CREDIT**

There was a public meeting for the adoption of the Volunteer Fire Fighters Tax Credit by Ordinance 448. The court reporter was present. Ms. London presented the Ordinance and explained the purpose of the Ordinance as well. There were no questions. The hearing ended.

**REPORT OF THE BOROUGH SOLICITOR – JOAN LONDON**

**ORDINANCE 448** - Ordinance 448 is the Volunteer Fire Fighter Tax Credit Ordinance. There was a public meeting held this evening to present this Ordinance. There were no questions. **MOTION:** Mr. Lubenow made the motion to adopt Ordinance 448; seconded by Mr. Fritz; Mr. Fritz, Mr. Lubenow, Mr. Zawilla voting in favor; Mr. Eggert voting nay; Mr. Geibel abstaining due to personal gain; with a vote of 3-1-1 the motion carried.

**RESOLUTION 850-2021-** Resolution 850-2021 is to rejoin the County UCC Appeals Board. This was reviewed. **MOTION:** Mr. Fritz made the motion to adopt Resolution 850-2021 rejoining the UCC Appeals Board; seconded by Mr. Lubenow; all were in favor and the motion carried.

**REPORT OF THE BOROUGH ENGINEER - TY LEINNEWEBER, SDE**

**READING REAL ESTATE** - The final plan for the Reading Real Estate property is here to be signed this evening. We have the signed agreement but final billing for plan review needs to be done. Combining the deeds also needs to be done.

**ACRYLABS** – There is currently an active permit for the sidewalks.

**3001 PERKIOMEN AVENUE** - Planning Commission met this month and review plans submitted for this property. There was a 13-page review letter done by SDE; this will be forwarded to anyone interested in reading the review of the plans. One of the things that is going to be done is the moving of the entrance on Oley Turnpike Road, installation of an elevator and stairs to the top units.

**REPORT OF THE BOROUGH ZONING OFFICER/CODE ENFORCEMENT OFFICER - ALLISON LEINBACH**

There have been numerous zoning permits for sheds, fences and pools were processed. From the code enforcement standpoint the property at 490 Parkview Road is in the process of condemning; there are multiple steps to be taken in this process.

**REPORT OF THE BOROUGH MAYOR - BARRIE KINSEY**

There was no police report to review this evening however Mayor Kinsey reported that he was in conversation with Chief Serafin. This past month there was a domestic which resulted in a stabbing on Lynn Avenue; an arrest was made in this matter. Mr. Lubenow asked Mayor Kinsey about the parking in the Chestnut Street right of way by the driveway to the Community UCC parking lot. Mr. Lubenow indicated that the police indicated that this could not be enforced because of not really knowing the boundaries and the area would need to be surveyed. This was discussed; Mr. Rhoads is going to take some pictures to make sure the cars are registered and inspected. It was noted that if weeds are growing up around the cars that we can cite them for high grass.

**BUDGET & FINANCE - ALLISON LEINBACH**

**RESOLUTION 851-2021** - Resolution 851 authorizes the agent as Allison Leinbach for the SAM.gov ARPA funds. **MOTION:** Mr. Geibel made the motion adopting Resolution 851-2021 naming Allison Leinbach as the agent for the Borough of St. Lawrence with regard to the SAM.gov ARPA funds; seconded by Mr. Lubenow; all were in favor and the motion carried.

**RESOLUTION 852-2021** - Resolution 852-2021 would authorize the establishment of an account for the ARPA funds through Mid Penn Bank. **MOTION:** Mr. Fritz made the motion authorizing the establishment of a new account for the ARPA funds through Mid Penn Bank: seconded by M. Lubenow; all were in favor and the motion carried.

**2020 VOLUNTEER SERVICE TAX CREDIT CERTIFICATE** – Ms. Leinbach presented the tax credit certificate for the credits that will be given totaling \$1,651.78. **MOTION:** Mr. Lubenow made the motion approving the 2020 volunteer service tax credit certificate for refunds to be credited totaling \$1,651.78; seconded by Mr. Fritz; Mr. Lubenow, Mr. Fritz, Mr. Zawilla, Mr. Eggert voting in favor; Mr. Geibel abstaining due to personal gain; the motion carried.

**STREETS & LIGHTS**

**MACI WAY** – The LED lights are in and Mr. Rhoads is working with Mr. Golashovsky and Robeson Township to get the bucket truck to replace those lights.

**HIRING OF JAMES MINNICH** - Mr. Minnig was brought on board short term (End of July) to help with grass mowing and various street projects. Mr. Minnig will be paid \$14.00 per hour. **MOTION:** Mr. Fritz made the motion to hire Mr. James Minnich to work in public works at an hourly wage of \$14.00 per hour; seconded by Mr. Lubenow; all were in favor and the motion carried.

**PLANNING COMMISSION**

The Planning Commission met on May 26, 2021 and reviewed the plans submitted for 3001 Perkiomen Avenue and signed off on the final plan for Reading Real Estate.

**SANITARY SEWER**

Mr. Rhoads has been in contact with Mr. Rehab however no specific dates were yet discussed.

**TRASH & RECYCLING**

The same problems are still occurring as in the past. We are working with Mascaro to try to resolve these issues.

**RECREATION - DAVID EGGERT**

The playground will open on June 21, 2021 and run through August 13, 2021. We were able to recruit three playground leaders at a salary of \$11.00 per hour. They are Gio Nowotarski, John Wagner and Owen DiGuardi. **MOTION:** Mr. Lubenow made the motion to hire Gio Nowotarski, John Wagner and Owen DiGuardi to work the playground at a salary of \$11.00 per hour; seconded by Mr. Fritz; all were in favor and the motion carried.

**EMERGENCY MANAGEMENT COORDINATOR - DAVID EGGERT**

Mr. Eggert was unable to attend the last training due to work conflict however he will be listening to an addressing seminar. County GIS is trying to implement Geo verification with apartment numbers which should aid first responders when responding to a call at that location.

**MUNICIPAL LANDS**

Mr. Lubenow indicated that he did his hike on the municipal lands on May 15<sup>th</sup> and he had two people come along on the hike. One thing that he noticed is that multiple tree stands are being left permanently in place which could cause problems. He felt that these stands should be removed but we are not sure how that can be done. More thought will be put into how to let people know that the tree stands cannot remain in place after hunting season ends.

**NEWSLETTER**

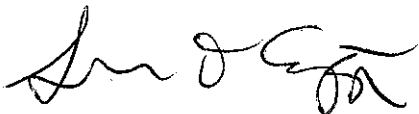
The newsletter should go out next week.

**UNFINISHED BUSINESS**

**MET ED** - Mr. Rhoads indicated that he has spoken to someone at Met Ed in regards to the questions that were asked by Mr. Lubenow at the last meeting. This was in regards to the high tension lines and whether or not the towers were going to be left in place or removed. There is currently a multi-year survey going on with regard to removing unused lines and towers. Mr. Rhoads will keep Council informed as he receives information with regard to the towers.

**ADJOURNMENT: MOTION:** Mr. Lubenow made the motion to adjourn; seconded by Mr. Fritz; all were in favor and the motion carried. The meeting of the St. Lawrence Borough Council adjourned at 8:32 PM.

Respectfully submitted,



Susan D. Eggert  
Borough Secretary