

GRAND WATER & SEWER SERVICE AGENCY
Full Board Meeting
April 7, 2016

The meeting was called to order by Chairman Dan Pyatt at 7:00 p.m. at the Agency Office, 3025 E. Spanish Trail Rd., Moab, Utah. Other trustees present were: Gary Wilson, Rex Tanner, Tom Stengel, Mike Holyoak, Dale Weiss and Rick Thompson. Those present established a quorum. Absent were: Lynn Jackson, Kyle Bailey, Preston Paxman, Jerry McNeely and Brian Backus.

Others present were: Jeff Beckman, Philip Bowman, Jeff Richards, Mark Sovine, Dana Van Horn and Lisa Cenicerros.

Minutes of meeting 3-3-2016 Motion to approve the minutes of 3-3-16 as presented by Dale Weiss. Second by Rex Tanner. MOTION CARRIED 7-0.

Citizens to be heard None.

Check approval Motion to approve checks in the amount of \$345,507.71 by Rex Tanner. Second by Tom Stengel. MOTION CARRIED 7-0.

Financial statement The February and March 2016 financial statements were presented.

Update and discussion on progress of negotiations with Moab City regarding wastewater treatment plant agreement Jeff Beckman and Philip Bowman representing Moab City gave a brief presentation on the progress of the agreement negotiations and the impact fee study. They said that a task force meeting is scheduled for the 19th and a complete draft agreement will be presented. Rebecca and Mark have been working on the agreement and plan to meet twice next week to keep moving forward. The impact fee study that was scheduled to be completed in January was abandoned and the project was turned over to Bowen & Collins who were already working on Moab City's rate study. They explained that the impact fees would be in line with the rate analysis using this methodology and more defensible than the first product. They said the final proposal will be completed in time for the Council's May 24th meeting. Following approval, there is a mandatory 90-day waiting period before implementation of the fee. The impact fees should begin to be charged in September. The board expressed frustration with the delays and said that for every new connection GWSSA receives between now and the implementation of the fee will be considered existing capacity and will have to be purchased with user rates. The board requested that they proceed with expedition. The funding meeting for the DWQ is on the 27th. Mark will be in attendance along with representatives from Moab City. Philip believes the funding will be approved without the completion of the agreement. It is likely that the financing package will be contingent upon the execution of the agreement. Jeff and Philip left the meeting at 7:35 p.m.

Ratification of award of Ken's Lake cleanup bid The cleanup bid was advertised and opened on March 22nd. The bid of Geoffrey T. Harker in the amount of \$1,900.00 per year was the sole bid. A special meeting of the Operating Committee was called but failed to have a quorum on the same day. The contract was awarded on April 1, 2016. Motion by Gary Wilson to ratify the approval of the contract to Geoffrey T. Harker in the amount of \$1,900.00 per year. Second by Tom Stengel. MOTION CARRIED 7-0.

Resolution 2016-04-07a – A resolution amending the Purchasing Policy of the Grand Water & Sewer Service Agency Dana presented the Purchasing Policy. The policy was created using a template provided by the UASD in its entirety with dollar amounts filled into the blanks of the template. Motion to approve Resolution 2016-04-07a as presented by Tom Stengel. Second by Rick Thompson. MOTION CARRIED 7-0.

Resolution 2016-04-07b – A resolution amending the rules, regulations, and policies of the Grand Water & Sewer Service Agency The manager job description was presented to the board. The committee and staff worked on the changes over the last few weeks in preparation of Mark's retirement. The board discussed ways to ensure the new manager would be required to relocate to Moab. Motion to approve Resolution 2016-03-03b as presented by Tom Stengel. Second by Rex Tanner. MOTION CARRIED 7-0.

Lake/Snow report Ken's Lake has 1758 AF in storage as of 4/7/2016. SWE is 102% of average and YTD precipitation is 126% of average. Soil moisture is at 68%.

Committee Report The committee met to discuss the Purchasing Policy.

Items from staff Mark said the irrigation start up went well. Staff is installing a valve on Plateau and Spanish Valley Drive to facilitate the PRV replacement that is upcoming. Mark said that it would be good to have a committee meeting prior to advertising for the new manager. Mark reiterated that he would planned to stay on until his stated retirement date of August 31.

Items from board members None.

Closed session if necessary None.

Chairman Pyatt declared the meeting adjourned. Hearing no objections; the meeting adjourned at 8:00 p.m.

ATTEST:

Dan Pyatt, Chairman

Mark Sovine, Secretary/Treasurer