

VILLAGE OF CAROLINE COUNCIL

Minutes of Regular Council Meeting of Village Council, Province of Alberta, held on Friday, February 7, 2020 in the Council Chambers of the Village Office, 5004-50 Avenue, Caroline, Alberta.

Attendance: Councilors Mayor John Rimmer, Mary Bugbee, Corby Parsons, Bill Sumyk

Staff: CAO Melissa Beebe, Assistant Administrator Lyndsay Hindbo

Delegations: FCSS - Andrea Vassallo

Caroline Historical Society – Laura Kirbyson, Elise Flahr, Jim Pearson, Earl Graham, Brian Cermak

1. Call to Order

Mayor Rimmer called the meeting to order at 12:58pm.

2. Adoption of Agenda

Motion 051 02 20

Moved by Councilor Sumyk to adopt the regular council meeting agenda of February 7, 2020 as amended.

CARRIED

3. Adoption of Minutes

Motion 052 02 20

Moved by Councilor Bugbee to adopt the regular council minutes of January 17, 2020 as presented.

CARRIED

Motion 053 02 20

Moved by Councilor Parsons to adopt the special council minutes of January 24, 2020 as presented.

CARRIED

Motion 054 02 20

Moved by Councilor Parsons to adopt the special council minutes of January 30, 2020 as presented.

CARRIED

4. Delegations

4.1 FCSS, Andrea Vassallo

Review of program services and 2019 funding contributions.

4.2 Caroline Museum, Jim Pearson and Laura Kirbyson

Motion 055 02 20

Moved by Councilor Parsons to accept the FCSS and Caroline Museum delegations as information.

CARRIED

5. Staff Reports

5.1 Financial Cash Asset Statement November 2019 and December 2019

Motion 056 02 20

Moved by Councilor Sumyk to accept the reports as presented.

CARRIED

6. Committee & Board Reports

Councilor/Mayor Rimmer

- Meeting with Village hotel owners and a commercial real estate agent to discuss hotel revitalization with upcoming projects in the area.
- GM Pearson has decided against Caroline as a future facility location.
- Conference call with Bell Note and will be forwarding more information in the future.

Councilor Bugbee

- Review of meetings and events attended.

Councilor Parsons

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- Unable to attend Parkland Regional Meetings. Will need an alternate to attend.
Councillor Sumyk
- Chamber is planning a street market event.

Motion 057 02 20

Moved by Councillor Bugbee to accept Council reports as presented.

CARRIED

Recess called at 2:01pm.

Reconvened at 2:13pm.

7. Business

7.1. Museum winter access letter request January 10, 2020 (resolution 026 01 20, January 17, 2020)

Motion 058 02 20

Moved by Mayor Rimmer to amend resolution 026 01 20 and to continue with village operation of water well and to have Administration draft new lease agreement addressing the maintenance issues as discussed with Delegation and return to Council with final draft for approval.

CARRIED

7.2. Councillor Resignation Letter and By-election dates

Motion 059 02 20

Moved by Councillor Bugbee to accept Councillor Resignation letter and to proceed with by-election in accordance with 90 day process.

CARRIED

7.3. Joint Assessment Review Board Bylaw 2020-001

Motion 060 02 20

Moved by Councillor Parsons to approve first reading of Joint Assessment Review Board Bylaw 2020-001.

CARRIED

Motion 061 02 20

Moved by Councillor Sumyk to approve second reading of Joint Assessment Review Board Bylaw 2020-001.

CARRIED

Motion 062 02 20

Moved by Mayor Rimmer to table the third and final reading of Joint Assessment Review Board Bylaw 2020-001 to the next regular meeting.

CARRIED

8. Discussion, Correspondence, and Information Items

- 8.1. Moving from poverty to possibility Forum March 25, 2020
- 8.2. MP Soroka Calls for Approval of Teck Mine Project Press Release
- 8.3. AUMA Municipal Leaders' Caucus, March 25 & 26/20 Edmonton Session
- 8.4. Clearwater County Municipal Development Plan Review Request for Input, Jan 31/20
- 8.5. Alberta Government Information Bulletin Key Municipal Dates
- 8.6. ROAR Society Animal Control Contract Notice of Discontinuing Service Delivery
- 8.7. Clearwater County Invitation to attend RMA email, Feb 6/20
- 8.8. Ready to Plan your tourism workshop, March 12, 2020
- 8.9. Joint Regional Council and School Board Meeting Invitation
- 8.10. 2019 Alberta Wage and Salary Survey Public Administration Industry Report, Alberta Gov.

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Motion 063 02 20

Moved by Councilor Parsons to table item 8.4 to the next regular meeting for further discussion.

CARRIED

Motion 064 02 20

Moved by Councilor Parsons to have Administration create RFP for Animal Control Services.

CARRIED

Motion 065 02 20

Moved by Councilor Bugbee to send Mayor Rimmer to the RMA conference.

CARRIED

Motion 066 02 20

Moved by Councilor Sumyk to have Councilor Bugbee as an alternate to attend the RMA conference.

CARRIED

Motion 066 02 20

Moved by Councilor Parsons that all of council attend the Joint Regional Council and School Board Meeting on March 24, 2020.

CARRIED

Motion 067 02 20

Moved by Councilor Sumyk to accept all other items under Discussion, Correspondence and Information Items as information.

CARRIED

9. In Camera

9.1. Inter-governmental Service Mediation (FOIP Section 21, disclosure harmful to intergovernmental relations)

Motion 068 02 20

Moved by Councilor Parsons to go In Camera at 2:38pm.

CARRIED

Recess called at 2:41pm

Reconvened at 2:50pm

Motion 069 02 20

Moved by Councilor Parsons to come out of camera at 4:07pm.

CARRIED

Motion 070 02 20

Moved by Councilor Parsons to have further legal review of the 2017 Regional Fire Agreement to identify the risks and liabilities left behind for the remaining municipalities upon Clearwater County's Notice of Termination coming into effect on March 31, 2020.

CARRIED

Motion 071 02 20

Moved by Councilor Sumyk to table the draft Fire Service Agreement provided by Clearwater County on July 23, 2019 with revised version submitted Feb 5, 2020 for further legal review against the 2017 Fire Agreement and Council discussion at a future date.

CARRIED

Motion 072 02 20

Moved by Mayor Rimmer to attend the Regional Mediation meeting scheduled for Feb. 14, 2020 and review further Mediation attendance at the next regular council meeting and that Councilor Parsons has been appointed as replacement for resigned Councilor Ceasor.

CARRIED

Motion 073 02 20

Moved by Councilor Bugbee to endorse Village of Caroline partnering with Clearwater County to apply for the 2020 ACP grant for Municipal Restructuring for amalgamation investigation.

CARRIED

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10. Adjournment

Motion 074 02 20

Moved by Councilor Bugbee to adjourn meeting.

CARRIED

Time of Adjournment: 4:12 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

APPROVED