



# VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Innsbrook Village Hall  
1835 Highway F  
Tuesday, July 09, 2019, 5:00 PM

## AGENDA

- 1) CALL TO ORDER
- 2) OPENING CEREMONY
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES:
  - a. Regular Meeting: June 11, 2019
- 6) PUBLIC COMMENT (Citizens who have concerns or remarks on Village matters may speak at this time.)
- 7) COMMUNICATIONS/PETITIONS/PRESENTATIONS:
- 8) BOARD OF TRUSTEES COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
- 10) DEPARTMENT REPORTS:
  - a. Financial Report
    - i. Bills of The Month
  - b. Administrator's Report
    - i. Quarterly Building Permit Report
  - c. Planning & Zoning Commission
- 11) UNFINISHED BUSINESS:
  - a. RFP Sales Tax Collection
- 12) NEW BUSINESS:
  - a. **BILL NO. 269 - AN ORDINANCE OF THE VILLAGE OF INNSBROOK, MISSOURI, APPROVING THE RESUBDIVISION OF LOT 2144 LOCATED IN INNSBROOK ESTATES PLAT FORTY-FIVE A, TO BE KNOWN AS 2144 QUAIL WOODS DRIVE.**
  - b. Workers Compensation Renewal
- 13) EXECUTIVE SESSION - REAL ESTATE
- 14) ADJOURNMENT

### **Unfinished Business/ Hold Items**

- BHS/Zykan Landfill Area
- Animal Shelter
- Dry Hydrants
- Internet Speeds
- Village Cemetery
- Shooting Range

(Next quarterly report October 2019)

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## MINUTES

The July 09, 2019 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 5:01 PM with Chairman Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Cynthia Bowers, Trish Dunn, Ted Sator, Tom Stevener and Jeff Thomsen were present. After roll call, Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Ayala; Donna West (1 Elysium) and Carol Zuckner (15735 Walkers Way).

### APPROVAL OF AGENDA

Motioned by Trustee Stevener, seconded by Trustee Sator, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

### APPROVAL OF MINUTES

Motioned by Trustee Dunn, seconded by Trustee Stevener to approve the June 11, 2019, regular session meeting minutes. All Trustees present voted "Aye", motion passed and approved with a 5-0 vote.

## PUBLIC COMMENTS

Carol Zuckner stated that during the June 18, 2019 court date, the squatters pled guilty. An inspection of the property should be done prior to the next court date. A sentencing court date is scheduled for July 16, 2019 at 1:30pm. Village Administrator to contact MoDHSS prior to court date to verify that a wastewater application has not been applied for.

Donna West questioned if the replat on the agenda tonight is the site for the proposed storage facility that the Planning and Zoning Commission discussed at their meeting. The Village Administrator clarified that the two are completely different locations that do not coincide with each other. Donna West made it clear that she was totally against a storage facility inside the Village, there are storage facilities nearby in Wright City that can be used.

## COMMUNICATIONS/PETITIONS/PRESENTATIONS

None at this time.

## BOARD OF TRUSTEES COMMENTS

Trustee Dunn was contacted by a resident speaking on behalf of Bob & Emma Billings whom reside on Schuetzengrund Road. They are concerned of the possibility that Charrette Creek was polluted during the Fourth of July Holiday weekend and that they are contemplating contacting the news media. The Village Administrator was instructed to send Charlie Boyce and email with reference to the issue and to contact the Billings' to discuss the situation.

Trustee Stevener reported that constituents are pleased with the four-way stop's at Stracks Church Road and the Service Roads.

Trustee Sator spoke to the Trustees about paper packets vs. electronic devices. There is concern about privacy issues and following the Sunshine Law. Village Administrator to contact Village Attorney about the privacy issues and discuss at later meeting.

## CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS

None at this time.

## DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Stevener, seconded by Trustee Bowers to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.
- b. Administrator's Report - Village Administrator, Carla Ayala, presented her report to the Trustees.
  - i. Building Permit Report - There were 19 permits issued in the second quarter of 2019; 5 new construction, 6 storage buildings, 4 additions and 4 dock/decks. Resulting in a total number of 32 permits issued to date for the year of 2019.
- c. Planning and Zoning Commission - The last meeting was held on July 3, 2019. Commissioners reviewed replat of L2144 Quail Woods Drive and recommended approval to the Board of Trustees by a vote of 7 "Aye" and 0 "No".

## UNFINISHED BUSINESS:

- a. RFP Sales Tax Collection - After a short discussion the Board of Trustees decided to not pursue contracting with a company to collect sales tax revenue that may or may not have been properly credited to the Village of Innsbrook. Village Administrator to contact the Missouri Department of Revenue requesting an audit of sales tax revenue records.

## NEW BUSINESS:

- a. **BILL NO. 269** - Motioned by Trustee Sator, seconded by Trustee Stevener to hold the first reading only of Bill No. 269 by title only. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman Thomsen read Bill No. 269 once by title only. There was a small discussion on the Bill. A public hearing on the rezone of this plat is scheduled for August 7 during the Planning and Zoning Meeting and for August 13 during the Board of Trustees meeting.

- b. Workers Compensation Renewal - Motioned by Trustee Stevener, seconded by Trustee Sator, to approve the renewal of the Village Workers Compensation with Missouri Employers Mutual covering 8/1/2019 to 8/1/2020 in the amount of \$937.00. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

VOTE TO ADJOURN INTO EXECUTIVE

Chairman Thomsen stated that there would not be an executive session held this meeting.

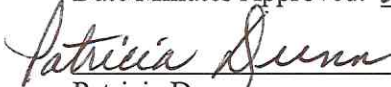
VOTE TO ADJOURN

Motioned by Trustee Sator, seconded by Trustee Stevener, to adjourn the regular meeting. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Meeting adjourned at 6:11 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, July 09, 2019.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: 8/13/19

  
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Patricia Dunn,  
Village Board Clerk  
(seal)

  
\_\_\_\_\_  
Attest: Carla Ayala,  
Village Administrator/Clerk

