



Best-Fundraising-Ideas

Sales Agreement 2020

Boston's Best Coffee Roasters

Best-Fundraising-Ideas.com

Phone: 860-384-3691

Submit Sales Agreement by - Fax: 1-410-630-7080,

Email: deb@Best-Fundraising-Ideas.com or

Postal Mail: 102 Thompson St, South Glastonbury CT 06073



Organization Name: _____

Shipping Address for BROCHURES: _____ **Shipped to Business/School** _____ **Shipped to Home Address**

Business Name or School if applicable: _____

Street Address (No PO Box): _____

City: _____ **State:** _____ **Zip:** _____

Shipping Address for PRODUCTS: _____ **Shipped to Business/School** (signature is required)

Business Name or School: _____

Street Address (No PO Boxes): _____

City: _____ **State:** _____ **Zip:** _____

Chairperson: _____ **Email (Print Clearly):** _____

Phone-Day: (_____) _____ Evening: (_____) _____ Cell: (_____) _____

Number of Participants: _____ **Approximate Date of Fundraiser:** _____ / _____ / _____ **to** _____ / _____ / _____

Bookkeeper/Treasurer responsible for payment: _____

Phone: _____ **Email:** _____

Brochures: Brochures are FREE! There are NO upfront costs to ship our Brochures to your organization. A brochure fee of 50 cents per brochure is added to your invoice for the shortage if less than 1 item is sold equal to the number of brochures shipped. Please do not cancel. Example: Order 100 brochures, sell 70 items, and a fee of 50 cents each is charged for 30 brochures.

Profit: Organizations will earn 40% profit. Organizations will earn 45% when selling 500 or more items. Profit is retained by the organization.

Minimum Order: 30 items

Product Availability/Pricing Guarantee: Our current Brochure will be valid through June 2020.

Standard/Bulk Shipping and Late Orders: Free on orders with 50 or more items. Orders less than 50 items will add a \$40 shipping fee. All orders are shipped UPS.

Pack-by-Seller: Pack-by-seller optional and free when selling 500 or more items. If selected for orders with less than 500 items sold a 6% of retail sales fee is added to your invoice. No fee is added for an order packed by the piece and sorted by your organization.

Payments: Customer checks are made payable to your organization. A single payment by Money Order, Business, or School Check will be accepted for your purchase. Personal checks, temporary checks, checks with hand-written group/business names can't be accepted. Credit cards and purchase orders are not accepted.

Delivery: Orders will be processed upon receipt of payment and are generally delivered within 2 weeks. Pack-by-seller orders will require a few additional days to process.

Inventory: Replacements for missing or damaged items will be shipped only when a fully completed inventory has been submitted within 72 hours. Phone calls or emails just reporting missing items without an inventory WILL NOT be accepted. Organization will be responsible for the accuracy of the total number of items sold and ordered.

Sales Agreement: MUST be returned to Deb Murray prior to distributing your brochures. I have read, understand and agree with the terms and conditions listed above and have received approval from my organization (school principal, board members etc.) to sign on behalf of my organization.

Chairperson

Title

Deb Murray
Fundraising Representative

Date