

USITT – SW

STUDENT DESIGN, TECHNOLOGY & MANAGEMENT

AWARDS POLICY

PURPOSES

It is of the utmost import for USITT-SW (the Organization), its directors, officers and representatives to maintain and uphold the highest levels of transparency and integrity in the work done by the Organization. USITT-SW presents awards through the Student Design, Technology, and Management Competition to recognize excellence in Design, Technology, and Management. Award winners are regarded as role models to the others students within the region; therefore, it is important that the award selection process recognize the achievements of a diverse group that reflects the breadth of the participants and of the membership as a whole. Diversity in award recognition, adherence to, and enforcement of Competition and Awards guidelines gives visible evidence of USITT-SW's commitment to equity. It is with this sense of equity for all USITT-SW members and student design competition participants that USITT-SW has adopted the following guidelines and processes of selecting award recipients.

ARTICLE I

DEFINITIONS

SECTION I: Participant

For the purpose of the USITT-SW Award Policy Guideline a participant in the USITT Student Design, Technology and Management Competition must meet the following criteria:

1. The Participant has a paid receipt for entry into the Competition within a specified area.
2. The Participant must abide by all SDC Rules and Regulations, or they will be disqualified from participation, and be ineligible for award consideration.
3. The Participant must be a current student, or presenting work in the competition that was completed while the participant was a student at an accredited school. If the work presented was not completed while the Participant was a student, the entry will be disqualified and the fee forfeit.
4. Any Participant that displays a School Name, or affiliation within their presentation for the SDC, and the name on the display cannot be easily concealed, it will be the decision of the USITT-SW Awards and Resolutions Committee if the display must be removed, and the entry forfeit.

SECTION II: Respondents/ Adjudicators

- A. Respondent** – A Respondent as defined by this policy is an established professional currently working within the Design, Technology or Management field with verifiable industry experience engaged by USITT-SW. A Respondent, may or may not also be engaged as an Adjudicator during the competition. Respondents will be identified, and posted with a brief biography of qualifications.
- B. Adjudicator** – An Adjudicator as defined by this policy is an established professional currently working within the Design, Technology or Management field with verifiable industry experience engaged by USITT-SW to provide ranking of the presentations of the SDC Participants. An Adjudicator, may or may not also be engaged as a Respondent during the competition. Adjudicators will be identified, and posted with brief biographies of qualifications.

ARTICLE II

SECTION I: Conflict of Interest

In compliance with the Organization's Conflict of Interest Statement, any known or perceived conflict of interest between the duties of the Officers and Directors of USITT-SW and the mission of the Organization must immediately be reported. It is the policy of USITT-SW that no board member or representative of the board, that has an apparent or perceived conflict of interest involving any participant, or school affiliation with any participant of the Student Design Competition must recuse themselves from any committee vote or vote that could conflict with their Duty of Loyalty to the Organization; or appear to bring the integrity of the Organization into question. Any individual engaged by the Organization in any capacity as a Respondent or Adjudicator must complete the Organization's Conflict of Interest Statement to be filed with the Board of Directors. (For more information please consult the USITT-SW Annual Conflict of Interest Policy.)

All competition rules and regulations are binding upon all participants of the Student Design, Technology and Management Competition, and the agents of USITT-SW. Any flagrant disregard for the established policy of the organization will lead to the expulsion from membership of the organization as recommended by the Awards and Resolutions Committee, as enforcers of the policy, to the Board of Directors by a 2/3 majority of the Board of Directors, and may be referred to the proper authorities for investigation.

SECTION II: Resolution

The investigation and resolution of any claim or allegation of a Conflict of Interest will be handled pursuant to USITT-SW Bylaws and Conflict of Interest Policy.

ARTICLE III

SECTION I: Confidentiality

Though USITT-SW is not bound by the rules and regulations of FERPA all Participant critique and commentary made by Respondent and Adjudicators shall remain confidential and not be made public, except as may be required by law. All evaluation forms and personal student information will be kept confidential and kept only for archival and legal purposes.

SECTION II: Response/Adjudication

It is the policy of the USITT-SW that USITT-SW will make no video or voice recording of any response or adjudication of a participant, or respondent. Furthermore it is the policy of USITT-SW that no video or audio recording is permissible without the express consent of all parties involved. Any permission given to non USITT-SW members or agents releases USITT-SW from all liability, perceived, or implied in relation to release of the recorded material.

ARTICLE IV

SECTION I: Awards

The Awards Presented to Participants of the SDC are categorized in THREE major classes:

A. Sponsored/Named Awards

1. The Don Childs/Shculler Shook Award for Overall Presentation
2. The Archibald Foundation Scholarship
3. The USITT National Registration Award
4. Vari-Light Award for Excellence in Lighting Design
5. The WYSIWIG Award for Excellence in Scene Design
6. The Meyer Sound Training Award for Excellence in Sound Design
7. The Roscoe Award for Excellence in Scenic Art
8. The Stagecraft Institute of Las Vegas Training Award for Excellence in ...

B. Donated and Sponsored Prizes for

1. Excellence in Costume Design
2. Excellence in Lighting Design
3. Excellence in Prop Design/Construction
4. Excellence in Costume Technology
5. Excellence in Non-Realized Design
6. Excellence in Stage Management
7. Achievement in Costume Design
8. Achievement in Scenic Design
9. Achievement in Lighting Design
10. Achievement in Sound Design
11. Achievement in Prop Design/Construction
12. Achievement in Costume Technology

13. Achievement in Non-Realized Design
14. Achievement in Stage Management

C. Donated and Sponsored Prizes for

1. Honorable Mention in Costume Design
2. Honorable Mention in Lighting Design
3. Honorable Mention in Prop Design/Construction
4. Honorable Mention in Costume Technology
5. Honorable Mention in Sound Design
6. Honorable Mention in Scenic Design
7. Honorable Mention in Stage Management

SECTION II: Additional Awards

In Addition to the above award, other sponsored awards maybe presented to the general membership in the form of marking materials from sponsors and partners that are not contingent on participation in the Student Design, Technology and Management Competition. The awards may be presented in the form of a raffle, or handed out on a first come, first served basis.

ARTICLE VI

SECTION I Release of Information

As an award recipient, Participants agree to the release of their contact information to the sponsor or guarantor of their specific award, and agree to participate in any promotional advertisement set forth by the sponsor or USITT-SW. The participant also agrees to hold harmless the Sponsor, Guarantor, USITT-SW and it's Agents from any claim to harm, restitution or litigation in relation to the receipt of any award or substitution of any ward.

ARTICLE VII

SECTION I: Award Tabulation

- A. Evaluation:** Each entry into the Student Design, Tech, and Management Competition will ranked based upon a set of criteria set forth within the Student Design, Tech, Management Competition guidelines, and ranked by the guest Adjudicators, and Respondents.
- B. Tabulation:** For every evaluation of an entrants work, an average score is tabulated and rounded to the second decimal place. The total number of Evaluations forms, is totaled and averaged for an OVERALL ranking. This tabulation and ranking will be conducted by the VP for Development, or another representative appointed by the board of directors, under the advisement of the competition Adjudicators.
- C. Oversight:** The VP for Development, or an appointed representative of the Board of Directors, will be present during all tabulation and award selection; to serve as a representative of the organization and to insure proper procedure and adherence to organizational policy and guidelines.

SECTION II: Non-acceptance, forfeiture

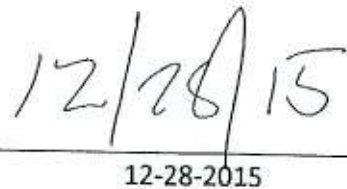
- A.** Any Award Recipient that does not present and make themselves known to USITT-SW to receive, in person or by their empowered agent shall forfeit any award presented. They shall forfeit the award and hold harmless USITT-SW, its Officers, Directors, Board and Agents.

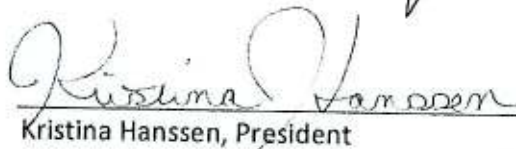
- B. If any information requested by any agent of USITT-SW or its sponsor in good-faith as a condition or requirement of presenting the award, the Participant must make all information available within the time parameters set, or they will forfeit through default the award presented. In the case of forfeiture through default the participant agrees to hold harmless USITT-SW, its agents from any claims of wrong doing or harm.
- C. Any participant who cannot in good-faith, due to prior commitment accept an award as presented will still be noted as winner for the competition period. USITT-SW, its agents or sponsor may at their discretion provide a substitution in the form of a registration waiver for future events. The original prize will be presented to the next highest ranked participant within the area.

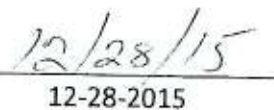
SECTION III: Award Presentation

- A. Discretion: It is the discretion of USITT-SW and its agent the presentation of any named award. If an area or category of award is not presented due to qualifying work, or entry, it is at the sole discretion of USITT-SW to hold the award for presentation at a later, time or date.
- B. Announced award: Once an award has been announced and presented, unless just cause can be shown why the named Awardee is either ineligible to receive the award, or forfeits the award due to any condition outlined in Article VII, Section II; the announced attendee will be declared to be the recipient of the named award. Any conflict arising must be handled within executive session of the board of directors, under the advisement of the Vice President for Development, following all established rules, bylaws, and administrative policy.


George Curry, Chair Awards and Resolutions


12-28-2015


Kristina Hanssen, President


12-28-2015


Kristina Miller, Secretary


12-28-2015