

**KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL**

**Executive Committee**

**March 14, 2018 - Committee Minutes**

Submitted by: Cheryl Burrows, EMS Coordinator

**MEMBERS:** Lee Hadden, Chairman (SCEFD), Ray Risdon, Appointed Secretary/Treasurer, Cheryl Burrows, Acting Secretary/Treasurer (EMS Coordinator)

**ACTION ITEMS:**

- **Treasurer's Report / Vouchers:** Coordinator

**Account Balances:**

- Checking 2017 = \$ 16,809.40 Pending Cancelled Checks
  - Checking 2018 = \$ 23,225.17
  - Savings =     \$ 3,089.96
- Total Balance = \$ 43,124.53**

**Program Balances:**

- 2018 Office = \$ 36,923.64
  - FY18 Training = \$ 6,200.89
- Total Balance = \$ 43,124.53**

The Executive Committee reviewed payroll & benefits for February and vouchers in the amount of:

**Checks issued for 2018: #5565-5585 (12) = \$ 13,645.55**

Void checks: none

**U.S. Bank Visa Rewards Applied:                 \$ 1,403.15**

**TOTAL PAYMENTS   = \$ 15,048.70**

Vouchers were approved. All account activities were available for review.

- **Other – Committee/Chair action (Council approved):**
  - 2/21/18 - Chairman signed Personal Services Agreement with Crystal Campbell which was reviewed and approved by all three Executive Committee Members.

**Approved by:**

**Prepared by:**

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Lee Hadden, Chairman  
Joshua DeHerrera, Vice Chair  
Ray Risdon, Secretary/Treasurer

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Cheryl Burrows  
EMS Coordinator  
Acting Secretary/Treasurer

Date: \_\_\_\_\_