

**Notice of Board Meeting  
Regular Meeting  
Stilwell Utility Department  
925 West Hickory, Stilwell, Oklahoma  
Tuesday, March 8, 2022  
6:00 P.M.**

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**I. Call Meeting to Order**

The agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the agendas for both meetings, and conducting the meetings for both, jointly.

**II. Consent Agenda**

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: February 8, 2022
- c. Approval of Payment of Purchase Order Invoices-\$607,227.30
- d. Financial Reports

**III. Regular Agenda**

1. Update, and discussion regarding possible contract between Stilwell Area Development Authority and Cherry Tree Rural Water District, formerly known as Adair County Rural Water District #1 to perform wastewater treatment services. Copies of two rough-draft proposed agreements are attached.
2. Discussion, consideration, and possible action involving HCCCO matter, including litigation and Stilwell Area Development Authority response, including litigation, negotiations, and/or settlement. Possible Executive Session pursuant to 25 O.S. section 307 B.4.
3. Consideration, discussion and vote to approve, or not approve, an agreement with Samsara Inc. to install 7 additional Gateway VG54 tracker systems in Stilwell Area Development Authority/Stilwell Utility vehicles at an estimated annual cost of \$1,728.00. If approved, the agreement would be between Stilwell Area Development Authority and Samsara Inc.
4. Discussion, consideration, and possible action to declare or not declare 2000 Ford F-150 4x4 pickup VIN# 1FTRF18W4YNB88783; 2006 Ford F-150 pickup VIN# 1FTPW14V06FA67924; 2000 Ford F-150 4x4 pickup VIN# 1FTRF18W4YNB88784; 2-1,000-gallon plastic tanks surplus and sell on Purple Wave.
5. Discussion, consideration, and possible action to declare park building and equipment surplus and transfer to the City of Stilwell. See attached equipment list.
6. Discussion only regarding the possibility of purchasing a new digger derrick boom truck for the electric department.
7. Discussion and possible action to amend budgeted income and expense in the amount of \$125,000.00 for legal and accounting professional services.

8. Discussion and possible action to reserve \$48,264.00 of the CD balance in account 1112 for USDA debt reserve. Also, to reserve \$69,333.00 of account 11110.16 for Short Lived Asset Reserves. With the Short-Lived Asset Reserve to be an annual reservation of funds for 15 years.
  9. Status report by Larry Eagleton.
  10. Status report by Shelldon Miggletto.
  11. Audit Committee Report.
  12. Policy Committee Report.
  13. Budget Committee Report.
- IV. Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)**
- V. Adjournment**

Posted: 2:00 P.M. March 4, 2022  
925 West Hickory-Utility Office  
503 West Division-City Office  
SUD Board Secretary, Vice-Secretary or Chief Executive Officer



*Bill Garrett*

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