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Beaver BUZZ

November 1st, 2017
Volume 2 Issue 11

City of Gaylord, Kansas, 509 Main Street, P.O. Box 548, Gaylord, KS 67638
www.gaylordkansas.com cityofgaylord@gmail.com 785-697-2697

Community Halloween Events

PUMPKIN CARVING/DECORATING CONTEST

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Council plans on hosting a Pumpkin Carving/Decorating Contest again this year. Pumpkins will be available at the City Office starting on Monday, October 2nd, 2017. Prizes will be given to the top three pumpkins in the two divisions. Please submit your photos of your pumpkins to the City Office by Tuesday, October 31st, 2017. Winners will be chosen the night of our Council Meeting on Wednesday November 11th, 2017. Photos can be submitted on our Facebook page (City of Gaylord, Kansas), email to cityofgaylord@gmail.com or mailed to City of Gaylord, PO Box 548, Gaylord, KS 67638. Questions please contact the City Office at 697-2697. We look forward to seeing your creations!!



November Elections

Don't forget to stop by the Community Center on Tuesday, November 7th to vote! The building will be open from 7 a.m. to 7 p.m.

The word "Vote" is written in a bold, blue, sans-serif font. A large, red checkmark is positioned to the left of the word, with its top extending above the letter 'V'.

Bulk Fill Water System – Its Coming!!

Any user of our bulk fill water station will notice a huge difference during the month of November. Council approved the purchase of a new system to dispense and collect payment for our bulk water from Well #6. The current system is no longer effectively working as our water loss each month continues to increase, and had reached a point that council was not willing to overlook anymore. Council also welcomed the idea of reducing the chances of theft and vandalism with the purchase of this new system as no currency, paper or coins will be handled at the well house anymore. Also, the well house will no longer be left unlocked.

This new system is called SmartVend SmartCard and each user will purchase water credit at the City Office and this credit will be placed on a card issued by the City of Gaylord. These cards will act like a credit card but are issued and charged with funds all at the city office. These cards can also be re-charged numerous times. In prior discussions council has discussed the first cards issued to all users will not cost the user anything, but once council has determined the costs, if multiple cards are issued to accommodate a card for each truck a user has, or cards are lost and a new one needs to be issued, a small fee may apply. Once a card has been charged with credit and issued by the city office, the user will take this card and use it in the machine which will be installed at the well house to purchase water. This card will need to be left in the machine the entire time the user is dispensing water. By leaving this card in the machine it will allow for credit to be issued back to the card if the fill is interrupted. For example, you wanted to fill you tank and guessed you needed 1000 gallons to fill and you end up only needing 900 gallons and you stopped the fill. The system will then credit your card for the 100 gallons you did not need. This credit can only be issued if you card is left in the machine until you are completely done filling. Also, we have been informed if a power failure occurs during a fill, or a short power flicker of on/off, once the system is back an option of resuming your fill or a credit can be issued only if the card is left in the machine during this process. When the card is first placed into the machine, the display will show the dollar balance on the card. When purchasing water a user will submit their request for the amount of gallons they need. The system will then verify enough funds or credit is available on the card and then will begin to dispense your water. After the water has been dispensed, the system will then print a receipt on your transaction if requested. The display will also show the remaining balance on the card as well. Once your card is removed from the system you information will no longer be displayed on the machine.

Council understands all of our users may not have the ability to come to purchase their water credit during our regular office hours and during the transitionary period are willing to have the city office open extended hours to accommodate an week night evening or on the weekend. If you are one would need to have the office open different from our current regular hours of Monday, Tuesday, and Friday from 9 a.m. to 1 p.m. please contact the City Office and let us know the best time(s) that will work for you. Appointments can be made to purchase water credit but please note if you are calling and need water at that time, an employee who can process this request may not be available.

Council asks all users to please have patience and understanding as the transition to this new system is complete.

Minutes from the October City Council Meeting

City of Gaylord - Minutes of September 13th, 2017 Regular Meeting

The Gaylord City Council met in regular session in the Community Center at 7:00 p.m., October 11th, 2017.

Present Members: Barb Lehmann, Jim Muck, Gene Casteel, and Wil Neussendorfer

Absent Members: Wendell Felsburg

Presiding: Mayor David Tucker

Present also: City Clerk Aubrey Neussendorfer, Treasurer Crystal Ifland, City Man Ed Burt, and Fire Chief Stan Horning.

Mayor Tucker called the Regular Meeting to order at 7:01 p.m.

The minutes of the September 13th Regular Meeting were read. Barb made the motion to approve the minutes as read. Jim seconded, motion carried.

Citizen's Report: Fire Chief Horning addressed council concerning the appointment of a Fire Chief replacement. Horning felt three members were well qualified and after to speaking to all three the one who would accept the duties of Fire Chief was Adam Ifland.

Mayor Tucker called for the reading of the bills. After discussion, Wil made a motion, seconded by Barb, to approve payment of bills, including any routine bills outstanding. Motion carried. Bills paid out \$7,289.62.

Mayor Tucker asked for a report of utility arrears: Richard Bose, Brett Pletcher, AMI with two accounts, Darin Godsey with three accounts, Ron Peterson, and Rita Gorman. No accounts were disconnected.

OLD BUSINESS:

- Aubrey has prepared a final expense report for the Wheel Chair Assessable Door Project. The only portion left for this project is to purchase a wall plaque or window decal to pay tribute to all contributors to this project. Total expenses to date for this project have been \$10,224.30.
- Fall Grants were discussed as follows: Generators – Aubrey reported she is going to check to see what types of grants would be available through FEMA for non-disaster projects this generator project would fall under. Aubrey also asked what portion of this grant council is willing to pay. Council agreed they did not want to pay more than 30% of the total cost of this project if possible. Options would be researched for this project. Discussions occurred for the landscaping project for the front of the Community Center. Council agreed to pay up to \$500.00 for this project. Council discussed the purchase of an ambulance used through a vendor from the Smith County EMS for the fire department to use at this equipment hauler. Aubrey has been asked to write this grant on behalf of the fire department for a 50/50 grant.
- The Fall Round of Community Clean-up grants were discussed. These are available until March 1st, 2018. Aubrey was proposing to council to offer dumpsters for at least 10 days for citizens to dispose of items as time allows, tree removal for trees that were not taken care of in the first grant process and for rental of a stump grinder attachment to clear and clean-up areas in which the trees were trimmed in the first community clean-up grant.
- Aubrey reported after her findings the best option for a surveyor was from Norton, KS with a company called B.E.B. & Associates. The estimated the Holmes Addition area to cost around \$1,000.00. They anticipate being here sometime towards the end of October or roughly 4-5 weeks from the time an appointment is scheduled.
- Aubrey reported the SmartCard SmartVend system for the bulk fill water station has been ordered. They anticipate a 3-4 week time period before the items are shipped which would put the system to arrive the end of October. Council asked Aubrey to prepare letters to send to all known users to inform them of the upcoming changes, to place an article in the upcoming newsletter, and to place signage out in various places concerning this new system. Aubrey also asked council if extended hours for evening or weekends should be offered to accommodate users when this system arrives so all have the opportunity to obtain cards and water credit. Council agreed to offer the extended hours for the city office but to make users aware this is only temporary.
- Aubrey reported the last update from Maguire Iron concerning the water tower work will be sometime in November.
- Mayor Tucker addressed the Fire Chief position and appointed Adam Ifland to be the new Fire Chief when Stan retires in November. Barb made the motion to accept the appointment of Adam Ifland as Fire Chief. Jim seconded, motion carried. Mayor Tucker asked Aubrey to send Adam a letter concerning this appointment and to have in come in to be sworn in as Fire-Chief-IN-Training until this transition is finalized.
- Aubrey reported she had no further options for the Mobile Home Ordinance at this time
- Aubrey asked council to consider switching vendors for processing credit/debit cards to KANPAY which is a system, offered by the State of Kansas. They also have the option to allow for online payments. The major benefit to this system is they collect the fees on their end for processing each transaction and thus each party then receives their full amount. The current system is always collecting a different amount for each transaction and we are not receiving our full amounts due all the time. Council agreed to switch to this new system KANPAY.
- Aubrey discussed plans for the upcoming Halloween Party on October 29th from 2-4 p.m. A minimum of 7-8 people are needed to help with games and activities. Beverages and snacks have been arranged and left the invitation open if any resident wanted to bring something they are welcome too. Set-up would take place the Thursday or Friday before the event if the hall was not rented.

- Aubrey reported there will be a county wide Emergency Planning Meeting on November 20th in Smith Center. Stan will let us know when a location has been determined.
- Aubrey reported Dave Hommon did turn everything in and pay all fees and two CMB renewals were issued to him for Gaylord Service.

NEW BUSINESS:

- Mayor Tucker reported Garen Cornwell had millings/asphalt for sale in his Cedar rock pit. These are the clean outs from when they first started and ended for the day. After discussion members of council and Ed would go over and look at the quality and inquire about the pricing before any final decisions are made.
- After discussion council agreed to give Adam Ifland a \$10.00 gift certificate for his time he volunteered to drive the trash truck while Ed was absent.
- After discussion council agreed to begin using a second collection method for unpaid accounts with the city. This program is offered by the State of Kansas and is called the Set-Off Program and will garnish state and federal payouts such as tax refunds, government issued payments, and lottery earnings.
- Gene made the motion to purchase a security system to cover areas around the Community Center and Library. Wil seconded, motion carried.
- The City lawn mower was discussed as a replacement will be needed in the near future. Wil will check out financing options at Landmark Implement.
- Councilmember Wil reported Gaylord will be hosting an all-county fire department training session put on by the Kansas Forestry Service here on January 17th.

REPORTS:

STREETS: Ed reported he continues to haul rock as he has time. Options and plans of the drainage project around the new Fire Station was discussed. The county road supervisor still needs to come and review these options before any work is done.

SEWER/TRASH: Gene verified with council to order the remaining foam pads for the meter pits. Council agreed. Gene explained the miscommunication concerning the repainting of the areas around the door and windows outside as paint was bought twice for this project. Crystal mentioned to council their 4-H Club is always looking for Community Service projects and painting is something they can easily do. Gene reported he has been seeking bids from roofers to review the roof at the old fire station at the park to re-screw a majority of the tins back down. This roof is too steep for any employee to attempt.

Gene asked council to determine the cost for the Gaylord Cemetery to reimburse the city for recent use of their tractor, dump truck, back hoe, and roller to make improvements to their roads. After discussion council agreed \$125.00 would cover the cost of the fuel used and to donate the use of the equipment.

Gene made the motion to have the surveyor when in town for the Holmes Addition to have them set up to four pins in town to allow for future measurements when needing to determine right-of-ways for upcoming work which will be done to clean out all right-of-ways to allow for proper drainage within town. Wil seconded, motion carried.

WATER: Jim reported all things appear to be going well. There are issues with low pressure at account 84 and the entire line from where it connects from the main line to the meter may need to be replaced. The plan are to wait if possible until after harvest to replace but it may end up needing to be done before.

FIRE: Wil reported the department had one run to Cedar during the past month as a combine was smoking. There is currently water in the oil of their tanker and they have changed oil and determined this truck will no longer leave the city limits until this issue is fixed.

HOUSING/COMMUNITY CENTER: Barb reported 7 units are rented at the Housing Authority. Council agreed to contract Hinkle Termite to begin spraying the Community Center annually.

PARKS: David asked Ed to perform fall maintenance and especially spray for henbit.

CITY MAN: Ed reported he finally was able to repair the brakes on the dumb truck. Fuel was stolen from the dumb truck and now its kept locked up in the garage at the park. Gene reported he has the storage room at the pole shed sealed. Ed reported he will begin to work on cleaning out ditches and culverts and may need to use a fire truck on some culverts to blow them out with water. Council agreed to have Ed order 100 gallons of winter diesel and Wil would be up fuel treatment at Landmark.

TREASRUER: no report

CITY CLERK: no report

Mayor Tucker stated the next council meeting will be November 8th, 2017 at 7 p.m.

With no further business before the council, a motion was made by Barb and seconded by Gene to adjourn. Motion carried and meeting so adjourned.

Minutes respectfully submitted by:

(City Clerk)

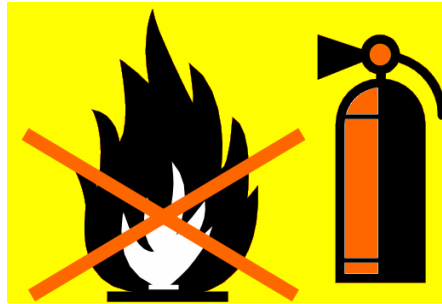
Approved:

(Mayor) (Date)

Disclaimer: These minutes are unofficial and not official until the Gaylord City Council approves them and are signed by the Mayor.

Burn Ban has been issued!

As of Monday October 23rd, 2017 the Smith County Commissioners placed Smith County under a Burning Ban. In accordance with Ordinance 360 of the City of Gaylord, Kansas this burn ban also includes inside the city limits of Gaylord, Kansas. This burn ban is in effect until further notice.



The Bus is Coming

Gaylord City Council met with Jill Conaway, the City Clerk from Smith Center concerning the expansion of the public transportation bus currently operated by the City of Smith Center. The City of Smith Center would like to expand their service area and offer their public transportation services for all residents within Smith County. This special meeting was held on October 17th, 2017 and during this meeting council voted to allow this service to serve our residents. Jill explained to council the goals for this service would be to operate two vans; one would stay within Smith Center and operate as it currently does, and the second van would rotate between each of the other communities within the county. Each day of the week it would be assigned to serve a particular community. This public transportation bus will not be available for use until the summer of 2018. Members of the Smith Center City Council were meeting with all communities within the county to see how much interest in this expansion exists. Once they have an idea who all is interested they can prepare the necessary budgets and complete the required paperwork for this expansion to be complete.

Timing issues and problems will be expected with this expansion but all members of both city councils hope all users of this public transportation system will be patient and understanding. More than likely this service will not operate on an on-demand basis and prior scheduling of at least 24 hours will be needed to arrange for transportation. Council will keep all residents information as information on this becomes available. If you have any questions or concerns please contact the City Office 697-2697.



Online Payments – Now Available

City of Gaylord, Kansas, Now Accepts Electronic Payments

The city now offers the convenience of processing credit card and check payments electronically!

Topeka, Kan. – September 15, 2017- The City of Gaylord, KS, is pleased to announce the launch of KanPay Counter, a solution provided by Kansas.gov that conveniently processes credit card and e-check payments over-the-counter and online.

The City of Gaylord, in collaboration with Kansas.gov, is now providing KanPay Counter payment processing for various constituent payments including utilities and court fines. Visit the city website at www.gaylordkansas.com, under the Utilities section, to pay online today.

KanPay Counter is designed specifically for state and municipal governments to process credit card and electronic check payments. The partnership between Kansas.gov and the state operates under a self-funded model where no tax dollars were used to develop and maintain the payment service.

About [Kansas.gov](#)

The Information Network of Kansas, Inc., (INK) is responsible for the oversight of the development of the official website for the state of Kansas, Kansas.gov. The portal operates through a public-private relationship between INK and the Kansas Information Consortium, LLC, to help Kansas government entities Web-enable their information services. The Kansas Information Consortium builds, operates, maintains and markets Kansas.gov and is part of NIC's (NASDAQ: EGOV) family of companies.

About [NIC](#)

Founded in 1992, NIC (NASDAQ: EGOV) is the nation's leading provider of official government websites, online services, and secure payment processing solutions. The company's innovative eGovernment services help make government more accessible to everyone through technology. The family of NIC companies provides eGovernment solutions for more than 3,500 federal, state, and local agencies in the United States. Forbes has named NIC as one of the "100 Best Small Companies in America" six times, most recently ranked at No. 36 (2014), and the company has been included four times on the Barron's 400 Index. Additional information is available at <http://www.egov.com>.

The screenshot shows a web browser window displaying the City of Gaylord website. The address bar shows www.gaylordkansas.com/utilities.html. The navigation menu includes: Home, About, Contact, Utilities, Community Center, Ordinances/City Code, Fire Dept., Library, Parkview Manor, Businesses, and Newsletter. The main heading is "City of Gaylord" with a sub-heading "Online Payments are now an option!" and a red button labeled "Online Payments". Below this is a section titled "GENERAL INFORMATION" with the following text: "The City of Gaylord offers services for water, sewer and/or solid waste services. The utility bills are mailed on approximately the 1st day of each month for the previous month of service. All billings for utility services shall be due and payable at the City Office, on the 10th day of the month, (unless the 10th falls on a weekend or holiday, then the bill is due on the next business day) and must be paid in full. Failure to make a payment in full will result in a ten dollar (\$10.00) service charge and issuing of an account delinquency and service disconnection notice. Refer to City Ordinance No. 367 for

Tuesday Morning Trash Collection

Council would like to remind all residents to have all trash to the curb by no later than 8:30 am on Tuesday mornings or your trash will not be picked up. Also to please have your trash securely bagged or placed into boxes for pick-up. If your trash is not out by the time Ed routinely goes by your residence for pick-up or your trash is not securely bagged or boxed your trash will not be picked up. Also, if animals have ripped into your trash and scattered your trash, we will no longer be spending time picking this trash up.



Water Tower Update

Council anticipates this being the last update for the water tower as we now have a date of November 10th crews will arrive and begin working on our water tower. We do know this date may vary slightly as their work is affected greatly by the weather conditions, as we all know how the weather can change quickly here in Kansas.

Public Notary Services – Now Available

Our City Clerk, Aubrey has now received all the necessary documents to allow her to officially notarize documents. City Council will not charge for this service, and are glad to offer this additional service to our residents.

Community Calendar

We would like to add a calendar to this newsletter each month containing local birthdays and anniversaries for area residents and their families. We would also like to include, upcoming local events. In memoriam of loved ones may also be included. Please submit your information to Abby at the City Office at any time, but no later than the third Friday of each month, so this information can be placed in the following month's newsletter. You may submit your information by calling the City Office at 697-2697, mail to: City of Gaylord, PO Box 548, Gaylord, KS 67638, drop in the box located in the City Office, or e-mail to cityofgaylord@gmail.com.



City Council

The Gaylord City Council meets every second Wednesday of the month at 7:00 P.M. in the Gaylord Community Center. The public is *always* invited and can attend the entire meeting, except during Executive Session. If you wish to discuss a particular concern, please let our City Clerk, Abby Neussendorfer; know by the first Friday of the month, so she can add your name to the monthly meeting agenda. We WELCOME the public, and wish we had more citizens attend our meetings. The City Council does their best to address the issues of our citizens, and tries to provide our citizens with a healthy, safe environment with the funds available. Please join in and help our decisions. Please do your part to maintain the quality of our community.

Contact Information

Please make sure to keep your contact information current with the City Office, as when events occur such as Boil Advisories you can be informed as soon as possible. By which ever means you prefer to be contacted: phone, text message, e-mail or via Facebook, please keep this information current with the City Office.

Gaylord Library

Fall has arrived! Curl up with a good book, a warm blanket, and a warm cup of your favorite drink. Stop in and see the latest additions. We also have a great traveling book selection. Gaylord Library Hours are 9am to 11am on Tuesday and Thursday mornings.

City of Gaylord

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Facebook

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Newsletter

Copies of this newsletter can be found by the following methods:

- By postal mail
- On the web www.gaylordkansas.com under the Newsletter Tab
- City Office

If you would prefer a copy of this newsletter e-mailed to you instead of postal mail, please contact Abby at the City Office 697-2697 or via e-mail at cityofgaylord@gmail.com.

WATER BILL IS ENCLOSED IN THIS NEWSLETTER!

Return Service Requested