



## PMP Course Blueprint

DOMAIN I PEOPLE – 33%	
<b>Task 1</b>	<b>Develop a common vision</b> <ul style="list-style-type: none"><li>• Help ensure a shared vision with key stakeholders.</li><li>• Promote the shared vision.</li><li>• Keep the vision current.</li><li>• Break down situations to identify the root cause of a misunderstanding of the vision.</li></ul>
<b>Task 2</b>	<b>Manage conflicts</b> <ul style="list-style-type: none"><li>• Identify conflict sources.</li><li>• Analyze the context for the conflict.</li><li>• Implement an agreed-on resolution strategy.</li><li>• Communicate conflict management principles with the team and external stakeholders.</li><li>• Establish an environment that fosters adherence to common ground rules.</li><li>• Manage and rectify ground rule violations.</li></ul>
<b>Task 3</b>	<b>Lead the project team</b> <ul style="list-style-type: none"><li>• Establish expectations at the team level.</li><li>• Empower the team.</li><li>• Solve problems.</li><li>• Represent the voice of the team.</li><li>• Support the team's varied experiences, skills, and perspectives.</li><li>• Determine an appropriate leadership style.</li><li>• Establish clear roles and responsibilities within the team.</li></ul>
<b>Task 4</b>	<b>Engage stakeholders</b> <ul style="list-style-type: none"><li>• Identify stakeholders.</li><li>• Analyze stakeholders.</li><li>• Analyze and tailor communication to stakeholder needs.</li><li>• Execute the stakeholder engagement plan.</li><li>• Optimize alignment among stakeholder needs, expectations, and project objectives.</li><li>• Build trust and influence stakeholders to accomplish project objectives.</li></ul>
<b>Task 5</b>	<b>Align stakeholder expectations</b> <ul style="list-style-type: none"><li>• Categorize stakeholders.</li><li>• Identify stakeholder expectations.</li><li>• Facilitate discussions to align expectations.</li><li>• Organize and act on mentoring opportunities.</li></ul>

<p><b>Task 6</b></p>	<p><b>Manage stakeholder expectations</b></p> <ul style="list-style-type: none"> <li>• Identify internal and external customer expectations.</li> <li>• Align and maintain outcomes to internal and external customer expectations.</li> <li>• Monitor internal and external customer satisfaction/expectations and respond as needed.</li> </ul>
<p><b>Task 7</b></p>	<p><b>Help ensure knowledge transfer</b></p> <ul style="list-style-type: none"> <li>• Identify knowledge critical to the project.</li> <li>• Gather knowledge.</li> <li>• Foster an environment for knowledge transfer.</li> </ul>
<p><b>Task 8</b></p>	<p><b>Plan and manage communication</b></p> <ul style="list-style-type: none"> <li>• Define a communication strategy.</li> <li>• Promote transparency and collaboration.</li> <li>• Establish a feedback loop.</li> <li>• Understand reporting requirements.</li> <li>• Create reports aligned with sponsors and stakeholder expectations.</li> <li>• Support reporting and governance processes.</li> </ul>

## DOMAIN II PROCESS – 41%

<b>Task 1</b>	<b>Develop an integrated project management plan and plan delivery</b> <ul style="list-style-type: none"><li>• Assess project needs, complexity, and magnitude.</li><li>• Recommend a project management development approach (i.e., predictive, adaptive/agile, or hybrid management).</li><li>• Determine critical information requirements (e.g., sustainability).</li><li>• Recommend a project execution strategy.</li><li>• Create an integrated project management plan.</li><li>• Estimate work effort and resource requirements.</li><li>• Assess consolidated project plans for dependencies, gaps, and continued business value.</li><li>• Maintain the integrated project management plan.</li><li>• Collect and analyze data to make informed project decisions.</li></ul>
<b>Task 2</b>	<b>Develop and manage project scope</b> <ul style="list-style-type: none"><li>• Define scope.</li><li>• Obtain stakeholder agreement on project scope.</li><li>• Break down scope.</li></ul>
<b>Task 3</b>	<b>Help ensure value-based delivery</b> <ul style="list-style-type: none"><li>• Identify value components with key stakeholders.</li><li>• Prioritize work based on value and stakeholder feedback.</li><li>• Assess opportunities to deliver value incrementally.</li><li>• Examine the business value throughout the project.</li><li>• Verify a measurement system is in place to track benefits.</li><li>• Evaluate delivery options to demonstrate value.</li></ul>
<b>Task 4</b>	<b>Plan and manage resources</b> <ul style="list-style-type: none"><li>• Define and plan resources based on requirements.</li><li>• Manage and optimize resource needs and availability.</li></ul>
<b>Task 5</b>	<b>Plan and manage procurement</b> <ul style="list-style-type: none"><li>• Plan procurement.</li><li>• Execute a procurement management plan.</li><li>• Select preferred contract types.</li><li>• Evaluate vendor performance.</li><li>• Verify objectives of the procurement agreement are met.</li><li>• Participate in agreement negotiations.</li><li>• Determine a negotiation strategy.</li><li>• Manage suppliers and contracts.</li><li>• Plan and manage the procurement strategy.</li><li>• Develop a delivery solution.</li></ul>

<p><b>Task 6</b></p>	<p><b>Plan and manage finance</b></p> <ul style="list-style-type: none"> <li>• Analyze project financial needs.</li> <li>• Quantify risk and contingency financial allocations.</li> <li>• Plan spend tracking throughout the project life cycle.</li> <li>• Plan financial reporting.</li> <li>• Anticipate future finance challenges.</li> <li>• Monitor financial variations and work with the governance process.</li> <li>• Manage financial reserves.</li> </ul>
<p><b>Task 7</b></p>	<p><b>Plan and optimize quality of products/deliverables</b></p> <ul style="list-style-type: none"> <li>• Gather quality requirements for project deliverables.</li> <li>• Plan quality processes and tools.</li> <li>• Execute a quality management plan.</li> <li>• Help ensure regulatory compliance.</li> <li>• Manage cost of quality (CoQ) and sustainability.</li> <li>• Conduct ongoing quality reviews.</li> <li>• Implement continuous improvement.</li> </ul>
<p><b>Task 8</b></p>	<p><b>Plan and manage schedule</b></p> <ul style="list-style-type: none"> <li>• Prepare a schedule based on the selected development approach</li> <li>• Coordinate with other projects and operations.</li> <li>• Estimate project tasks (milestones, dependencies, story points).</li> <li>• Utilize benchmarks and historical data.</li> <li>• Create a project schedule.</li> <li>• Baseline a project schedule.</li> <li>• Execute a schedule management plan.</li> <li>• Analyze schedule variation.</li> </ul>
<p><b>Task 9</b></p>	<p><b>Evaluate project status</b></p> <ul style="list-style-type: none"> <li>• Develop project metrics, analysis, and reconciliation.</li> <li>• Identify and tailor needed artifacts.</li> <li>• Help ensure artifacts are created, reviewed, updated, and documented.</li> <li>• Help ensure accessibility of artifacts.</li> <li>• Assess current progress.</li> <li>• Measure, analyze, and update project metrics.</li> <li>• Communicate project status.</li> <li>• Continually assess the effectiveness of artifact management.</li> </ul>
<p><b>Task 10</b></p>	<p><b>Manage project closure</b></p> <ul style="list-style-type: none"> <li>• Obtain project stakeholder approval of project completion.</li> <li>• Determine criteria to successfully close the project or phase.</li> <li>• Validate readiness for transition (e.g., to operations team or next phase).</li> <li>• Conclude activities to close the project or phase (e.g., final lessons learned, retrospectives, procurement, financials, resources).</li> </ul>

## DOMAIN III BUSINESS ENVIRONMENT – 26%

<b>Task 1</b>	<b>Define and establish project governance</b> <ul style="list-style-type: none"><li>• Describe and establish the structure, rules, procedures, reporting, ethics, and policies through the use of organizational process assets (OPAs).</li><li>• Define success metrics.</li><li>• Outline governance escalation paths and thresholds.</li></ul>
<b>Task 2</b>	<b>Plan and manage project compliance</b> <ul style="list-style-type: none"><li>• Confirm project compliance requirements (e.g., security, health and safety, sustainability, regulatory compliance).</li><li>• Classify compliance categories.</li><li>• Determine potential threats to compliance.</li><li>• Use methods to support compliance.</li><li>• Analyze the consequences of noncompliance.</li><li>• Determine the necessary approach and action(s) to address compliance needs.</li><li>• Measure the extent to which the project is in compliance.</li></ul>
<b>Task 3</b>	<b>Manage and control changes</b> <ul style="list-style-type: none"><li>• Execute the change control process.</li><li>• Communicate the status of proposed changes.</li><li>• Implement approved changes to the project.</li><li>• Update project documentation to reflect changes.</li></ul>
<b>Task 4</b>	<b>Remove impediments and manage issues</b> <ul style="list-style-type: none"><li>• Evaluate the impact of impediments.</li><li>• Prioritize and highlight impediments.</li><li>• Determine and apply an intervention strategy to remove/minimize impediments.</li><li>• Reassess continually to help ensure impediments, obstacles, and blockers for the team are being addressed.</li><li>• Recognize when a risk becomes an issue.</li><li>• Collaborate with relevant stakeholders on an approach to resolve the issues.</li></ul>
<b>Task 5</b>	<b>Plan and manage risk</b> <ul style="list-style-type: none"><li>• Identify risks.</li><li>• Analyze risks.</li><li>• Monitor and control risks.</li><li>• Develop a risk management plan.</li><li>• Maintain a risk register (e.g., poor IT security).</li><li>• Execute a risk management plan (e.g., risk response for security and managing sustainability risks).</li><li>• Communicate the status of a risk impact on the project.</li></ul>

<b>Task 6</b>	<b>Continuous improvement</b> <ul style="list-style-type: none"><li>• Utilize lessons learned.</li><li>• Help ensure continuous improvement processes are updated.</li><li>• Update organizational process assets (OPAs).</li></ul>
<b>Task 7</b>	<b>Support organizational change</b> <ul style="list-style-type: none"><li>• Assess organizational culture.</li><li>• Evaluate the impact of organizational change on the project and determine required actions.</li></ul>
<b>Task 8</b>	<b>Evaluate external business environment changes</b> <ul style="list-style-type: none"><li>• Survey changes to the external business environment (e.g., regulations, technology, geopolitical, market).</li><li>• Assess and prioritize the impact on project scope/backlog based on changes in the external business environment.</li><li>• Continually review the external business environment for impacts on project scope/backlog.</li></ul>