

PENN PLAZA OWNER'S ASSOCIATION
BOARD OF DIRECTORS MEETING
11/28/2018

Present at the meeting were:

Linda Martin Unit 101

Pauline Rivera Unit 201

Tyler Rauenzahn & Brian Bohl Units 104,105,106,& 107

Tammy Wittkop – managing agent for PPOA

Chris Atamien with Emerald Construction of behalf of Touchstone

The meeting was called to order.

Minutes from the 10/17/2018 Board of Directors meeting were approved as written.

Chris updated the Board of Directors on the fence enclosure project by the trash dumpster. He stated that an eight foot fence would probably be the most functional. Chris will get a detailed sketch back to the Board in the next few months. Emerald will plan on some additional outside work in spring.

Tammy updated Board of Directors on asphalt project. Zach with National Paving finally got back to Tammy and stated that he didn't have an excuse for not getting proposal back sooner. The Board decided to revisit the issue in spring.

Old Business-Tyler stated the Brother Plumbing will be relocating the compressor that is vibrating and causing an issue for units 203 & 204. Tyler will update with a blast email when the work is completed.

The Board reviewed the financials statements for October 31, 2018. A motion was made, seconded and carried to approve the financials as submitted.

The next Board meeting will be on January 30th, 2018 at noon in unit 101.

The meeting was adjourned.