

Friends of the Sharon Public Library Minutes, Board meeting on January 14, 2019 – held at Sharon Public Library

Prepared by: Joanne Blatte

**Present:** Elizabeth Kassab, Kate Mason, Joanne Blatte, Amity Kelley, Giselle Princz, Kirstin Gray, Zuneira Rafiq, Alice Cusner

**Key Tasks assigned at this meeting:**

**All:**

Promote Paint Night

**Amity:**

Handle adopt a book fulfillment, as needed

**Elizabeth:**

Submit Eastern sponsorship request

**Giselle:**

Handle adopt a books and memberships, as needed

Transfer adopt a book bookplate printing to Jennifer Perciavalle

**Joanne:**

Select adopt a books, as needed

Organize Civics 101 for the Spring

Promote Paint Night on Facebook

**Kate:**

Share membership data and process with Zuneira

**Kirstin:**

Promote Paint Night in advocate and email Friends members

**Zuneira:**

Help Kate with membership

Talk to Foundation about Friends donation and plaque placement

Post Paint Night flyers at train station and around center of town

Kirstin motioned to accept December minutes

Amity seconded

Motion passed

Financial Report:

Children's room chairs came in at \$860 instead of \$680

Amazon Smile changed their rules and we can now promote in printed material (town-wide mailing).

Elizabeth motioned to accept financial report  
Kirstin seconded  
Motion passed

Newsletter:  
Last printed newsletter went out

Paint Night:  
Community Ed is also doing a paint night. They are charging \$45.  
Flyers were distributed to board members. Zuneira will post at train station and around the center of town. Joanne will post on Facebook. Kirstin will email Friends members and post in the advocate. Giselle will post at Shaw's. Kate will email past participants.

Director Update (Lee Ann provided to Kate)  
May 6 is town meeting with the vote on the library. The library is hosting a legislative breakfast on February 8<sup>th</sup>. Lee Ann could use help with clean up (6:30am) and clean up (9:30am). Board members should email Lee Ann if they can help.

Membership:  
Kate sent out thank you notes to donors/patrons. Kate and Zuneira are meeting this week to transfer membership responsibilities to Zuneira.

Adopt a Book:  
Lee Ann suggested that Jennifer Perciavalle, the library's tech services supervisor, take over printing out our bookplates. Giselle will still handle the paperwork. She will then pass on the request to Joanne and Jennifer. Joanne will pick the book and get the bookplate from Jennifer. Amity will continue to handle acknowledgements and certificates.

Book Sale:  
All sponsors requests are submitted except for Eastern (website wasn't open for requests yet). Elizabeth will submit Eastern.

We will review town-wide mailing material at February meeting.

Library Foundation:  
We all agreed that we want to donate to the Foundation. We feel that it is aligned with our mission to support the library.

We discussed how much we want to donate. Joanne provided examples of donations that other Friends groups had made for new libraries or renovations. Some

friends/foundations sought “1,000 homes for \$1,000” – getting 1,000 people to donate \$1,000. Some sought donations of \$365 – a dollar per day. Some donated proceeds from a booksale. Some had their board members donate personal money on behalf of the Friends. It seemed that other Friends groups had more money in reserve than we do to enable large donations.

We decided to donate \$10,000 over 5-7 years. If any board members would like to donate their personal money, we would use that money to offset the Friends donation. The board member would donate to the Friends with restriction that it must be used for the Foundation.

We then discussed what area we would want our funds to sponsor in the new library. We want our area/plaque to be in a well-trafficked location to help raise awareness of the Friends. This might be an opportunity to raise awareness among parents of young children. We decided that Zuneira will 1) notify the Foundation of our donation, 2) ask if there will be a display TV in the new library and where, and 3) ask if the Friends plaque (currently in the community room) will be in the new library. Those answers will help decide the best location for our donation/plaque. Elizabeth is also hoping to attend the Foundation meeting. Zuneira and Elizabeth will brainstorm with the Foundation board what area in the new library the Friends should sponsor.

Our next board meeting is Monday, February 11<sup>th</sup> at 7:30 pm

Kirstin motioned to adjourn  
Elizabeth seconded  
Meeting adjourned