

**Minutes of the Regular/Organizational Meeting  
Joint Powers Board  
January 18, 2023**



**NORTHWEST SUBURBAN  
INTEGRATION SCHOOL DISTRICT**  
*A Global Community Learning and Growing Together*

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**Call to Order**

Chair Gordee called the regular/organizational meeting of the Joint Powers Board to order 6:16 PM on Wednesday, January 18, 2023. The meeting was held virtually via Zoom with the following members present: Abdisalam Adam, Mindy Freiberg, Eric Gordee, Erin Heers-McArdle, Jackie Mosqueda-Jones, Bob Sansevere, and ex-officio Melissa Jordan. Also in attendance: Kate Maguire, Anoka-Hennepin Interim Superintendent; Dustin J. Reeves, Business Manager; Sue Anderson, NWSISD; and Aaron Nielsen, MMKR auditor.

**Approval of Agenda**

Motion by Sansevere, seconded by Heers-McArdle, to approve the agenda as presented for January 18, 2023. Upon roll call, all voted in favor, none voted against. Motion carried.

**Board Representation**

- Welcome new board members: Abdisalam Adam, Fridley; Mindy Freiberg, ISD 728
- The board recognized former board members Christi Tullbane (ISD 728) and Ben Woksonsommers (Brooklyn Center) with sincere thanks and appreciation for their service and time dedicated to the NWSISD collaborative.

**2023 Organizational Action Approvals**

Motion by Heers-McArdle, seconded by Freiberg, to approve the NWSISD organizational items as presented. Upon roll call, all voted in favor, none voted against. Motion carried.

**Officer Appointments**

- **Chair:** Eric Gordee
- **Vice Chair:** Jackie Mosqueda-Jones
- **Treasurer:** Erin Heers-McArdle
- **Clerk:** Bob Sansevere

**Joint Working Group Appointments:** Board members Gordee and Heers-McArdle will serve on the committee with Superintendents to be determined. This committee will meet on an as-needed basis.

**Organizational Items**

- Designation of Official Newspaper - Sun Post
- Designation of Official Depositories for District Funds - MSDLAF
- Authorization of Payments for Goods and Services in Advance of Board Approval
- Authorization of Procedures for the Investment of Excess Cash
- Authorization Relating to Negotiable Safekeeping
- Designation of Identified Official with Authority for the MDE External User Recertification
- Adoption of 2023 Board Meeting Dates

**NWSISD Programs and Other Reports**

1. **NWSISD Financial Audit:** Aaron J. Nielsen, Principal with MMKR, presented the audit report and findings for FY 2021-22. MMKR completed two audits this year, the regular single NWSISD audit, and the federal MSAP grant. Nielsen reported it was a good audit and thanked NWSISD staff for their assistance.
2. **NWSISD Financial Report:** Dustin J. Reeves presented the monthly financial report, including the high school grant update and federal grant update.

3. Executive Director Report: Jordan provided an update on the Transportation Managed Services RFP and the contract has been awarded to CESO. However, due to negotiations, the contract is not ready to be presented at tonight's meeting and has been removed from the agenda. In order to meet the timeline for logistics for the new school year, a special meeting will be called for the board to meet for approval and discussion.
4. NWSISD Magnet Schools Update: Jordan presented a report on the comparison for the total number of applications received. Notification letters have been completed and mailed to families.

### **Consent Agenda**

Motion by Sansevere, seconded by Freiberg, to approve the Consent Agenda of routine action items including: Check register for November – December 2022; Minutes from the regular Joint Powers Board meeting, held on November 16, 2022; and Personnel Consent Agenda to include retirement of Executive Director Melissa Jordan. Upon roll call, all voted in favor, none voted against. Motion carried.

### **Adjournment**

Motion by Sansevere, seconded by Heers-McArdle, to adjourn the meeting at 7:05 PM.

Bob Sansevere  
Board Clerk