

May 3rd, 2023

The May meeting of the Board of Trustees of the Camanche Public Library was called to order by Vice President Linda Foster. Roll call was held and members present were Griswold, Foster, and Reuter, along with Librarian Evans, and City Council liaison Dave Bowman.

A motion to the agenda with the changes (change Approve Minutes from March Meeting to Approve Minutes from April Meeting and change Approval of Financials for March 2023 to Approval of Financials for April 2023) was made by Trustee Reuter and a second was made by Trustee Griswold. All trustees aye. A motion to approve the minutes from the April 2023 was made by Trustee Griswold and a second was made by Trustee Reuter. All trustees were aye. Financials for April 2023 were discussed. Trustee Griswold made a motion to approve the April Financials and a second was made by Trustee Reuter. All trustees aye. Trustee Reuter made a motion to approve the claims of \$2364.41 (bills/book orders) with Trustee Griswold seconding the motion. Unanimous consent of the board members was done through roll call.

Book orders in the amount of \$891.02 were approved to order from Ingram.

New Bills for May 2023 approved for payment:

- Amazon (books/supplies) \$480.92
- MicroMarketing (books/audio/DVD) \$269.82
- CenterPoint \$221.38
- PlayAway (audio books) \$219.97
- Demco (library supplies) \$54.51
- MidAmerica \$228.01
- Alliant \$383.62
- Culligan \$10.00
- PrestoX \$38.50
- Sparklean \$125.00
- Quill \$332.68

Total of bills including Ingram: \$2364.41

Director's Report:

Financial: no report

Personnel/Operational: Librarian Evans introduced the new library clerk, Pam Deluhery. They are working on training her in order to be fully trained and able to help with the summer reading program in a month.

Programming: Librarian Evans reported she has been working with the Friends of the Library on a photography contest. This contest would consist of 3 groups and would start at the end of school and run through August. They would announce the winners on August 14<sup>th</sup> and they have been discussing possible locations to showcase these winners such as city hall. More information will be forthcoming as the details are finalized.

Collection Development: Librarian Evans reported she had ordered some books for the Summer Reading Program, but has questions about the Summer Reading Program budget lines. Librarian Evans reported she will discuss this with Toni at City Hall and update the board.

Facilities: no report given

Summer Reading Program: Librarian Evans showed the board the wall display and handouts Children's Librarian Kudelka had prepared to encourage participation in the summer reading program. Librarian Evans explained some of the activities and encouraged the board to share the information as well as participate in the activities.

Miscellaneous: Librarian Evans reported City Administrator Andrew Kida read a story during story time in the last month and it went well. She also reported she and Trustee Griswold went to the Board of Trustee Dinner held in DeWitt at the end of April. Both Librarian Evans and Trustee Griswold reported it went well and allowed them the opportunity to learn and network with other boards in the county. There will be future board dinners held and they would encourage the other board members to attend.

Old Business:

Librarian Evans brought up the participation in the Midwest Pano program and stated at some point, every county (and library) will be doing this program. Librarian Evans reported she has not been informed by her contact at Midwest Pano that the price had increased, but it probably had from the earlier estimates. There was no motion made from the Trustees to purchase this program.

Librarian Evans inquired if the board would consider going fine free. Other libraries in the county (Clinton and DeWitt) are fine free and she believes patrons are going to other libraries due to the fine free status. She explained overdue fines were a road block for some individuals as they cannot afford to pay them, therefore, do not utilize the library services. Librarian Evans stated the library does not generate a significant revenue from the fines. Trustee Griswold made a motion to proceed with the fine free per Librarian Evan's recommendation and a second was made by Trustee Reuter. All trustees aye.

New Business:

Librarian Evans reported Trustee Haines had submitted his resignation letter to the city council. She has contacted a potential trustee candidate who has filled out the necessary paperwork to be considered by the city council to fill this spot.

Liaisons Report:

Council member Bowman provided a brief report before he was called out of the meeting on an emergency. He stated at the next meeting of the city council there would be amendments to this year's budgets made for approval.

There were no public comments. Vice President Foster adjourned the meeting.

The next meeting of the Camanche Public Library Board of Trustees will be held on June 7th, 2023 at 4:00 pm at the Camanche Public Library

Respectfully submitted,

Janeen Reuter, secretary