

# VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Innsbrook Village Hall  
1835 Highway F  
Tuesday, December 13, 2016, 5:00 PM

## AGENDA

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES
  - a. Regular Meeting: November 7, 2016
- 6) PUBLIC HEARING
  - a. Regarding various amendments to the Village of Innsbrook Zoning Regulations generally to include: Table of Contents; Chapter 15 - Revision to Zoning Code; Appendix A – removing previous Appendix A "Minimum Construction Standards for On-site Sewage Disposal Systems in the Village of Innsbrook" and replacing with new Appendix A "Sewage Disposal Systems in the Village of Innsbrook".
- 7) PUBLIC COMMENTS  
(Citizens who have concerns or remarks on Village matters may speak at this time.)
- 8) COMMUNICATIONS/PETITIONS/PRESENTATIONS
- 9) BOARD OF TRUSTEES COMMENTS
- 10) CHAIRMAN'S COMMENTS, REPORTS, APOINTMENTS
- 11) DEPARTMENT REPORTS:
  - a. Financial Report
    - i. Bills of The Month
  - b. Administrator's Report
  - c. Planning & Zoning Commission
- 12) UNFINISHED BUSINESS:
  - a. Hold Items =>
- 13) NEW BUSINESS:
  - a. **BILL NO. 235 - AN ORDINANCE EXTENDING THE BOUNDARIES OF THE VILLAGE OF INNSBROOK, WARREN COUNTY, MISSOURI, BY VOLUNTARY ANNEXATION TO INCLUDE ONE PARCEL OF PROPERTY BELONGING TO INNSBROOK CORPORATION (PARCEL NO. 11180000001002000), GENERALLY LOCATED AT SOUTH STRACKS CHURCH ROAD (Ord. No. 233)**
  - b. **BILL NO. 236 - AN ORDINANCE PROVIDING FOR A CHANGE IN ZONING CLASSIFICATION OF 165.70 ACRES OF LAND FROM AFM-AGRICULTURAL FOREST MANAGEMENT DISTRICT TO PRD-PLANNED RESIDENTIAL DEVELOPMENT DISTRICT AND AUTHORIZING A CHANGE IN THE ZONING MAP FOR THE VILLAGE OF INNSBROOK, MISSOURI (Ord. No. 234)**
  - c. **BILL NO. 237 - AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO HARRIS AND JANE HOARD TO ALLOW A RANCH STYLE MODULAR HOME AT 15524 WALKERS WAY, INNSBROOK, MISSOURI (Ord. No. 235)**
  - d. **BILL NO. 238 - AN ORDINANCE OF THE VILLAGE OF INNSBROOK, MISSOURI, APPROVING THE BOUNDARY ADJUSTMENT OF LOT 647 AND LOT 648 LOCATED IN INNSBROOK ESTATES PLAT TWO, TO BE KNOWN AS 647 WEST ST. GALLEN DRIVE AND 648 WEST ST. GALLEN DRIVE (Ord. No. 236)**
- 14) VOTE TO ADJOURN

### **Unfinished Business/ Hold Items**

- BHS/Zykan Landfill Area
  - Complaint Properties
  - Animal Shelter
  - Dry Hydrants
  - Internet Speeds
- (Next quarterly report Mar 2017)

## MINUTES

The December 13, 2016 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 5:00 PM with Village Board Chairman Jeff Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Trish Dunn, Jerry Rust, Ted Sator, Tom Stevener and Jeff Thomsen

were present. After roll call Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Heggemann; Jean Jarchow (L2133); Bob Soderholm (L2130); Bernie Crosby (L972); and Eric Folks, Missouri DHSS.

#### APPROVAL OF AGENDA

Chairman Thomsen asked for a motion to approve the December 13, 2016 agenda. Carla Heggemann suggested adding 2017 Insurance Renewal under New Business. Motioned by Trustee Rust, seconded by Trustee Stevener, to approve the agenda with the addition of 2017 Insurance Renewal under New Business. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

#### APPROVAL OF MINUTES

Chairman Thomsen asked for comments, corrections or suggestions. Being none, Chairman Thomsen asked for a motion to approve the November 7, 2016 Minutes. Motioned by Trustee Stevener, seconded by Trustee Rust to approve minutes from the Regular Meeting on November 7, 2016. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

#### PUBLIC HEARING/PUBLIC COMMENT

Jeff Thomsen stated that the Public Hearing was open. Bob Soderholm stated that Eric Folks with Missouri Department of Health and Senior Services has looked over and approved the update. With no further comments, Jeff Thomsen then closed the Public Hearing.

#### COMMUNICATIONS, PETITIONS, PRESENTATIONS

None at this time.

#### BOARD OF TRUSTEES COMMENTS

Trustee Stevener stated that a Coalition of Communities from Warrenton, Truesdale, Innsbrook, <sup>Innsbrook Corporation, OK</sup> Wright City and Warren County have met to discuss increasing numbers of opportunities we have to enter and exit I-70 in the area. MoDOT will now entertain newer, less expensive ideas that would not have been approved in the past. The goal is to secure moneys through grants or cost sharing to utilize and build other alternative options to interchanges which are less expensive. Another Meeting is scheduled for Thursday night that Trustee Stevener will attend.

#### CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS

Chairman Thomsen attended the Annual Boonslick Regional General Membership Meeting in December. The new Chairman of the Executive Board for Boonslick Regional will be Hubie Kluesner. Also, Chairman Thomsen had a lengthy conversation about Right-To-Work with State Representative Bart Korman. Currently there are 26 states that have Right-To-Work laws and the new Governor Elect of Missouri, is a supporter of Right-To-Work. This will possibly come down to a vote of the people at a future election.

#### DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Rust, seconded by Trustee Stevener to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.
- b. Administrator's Report - Carla Heggemann presented her Administrator Report to the Board of Trustees. Candidate Filing opened at 8am December 13, 2016 and closes on January 17, 2017 at 5pm. Three Trustee seats are to be filled. Washouts along Hwy F have been repaired by MoDOT. The MML Legislative Conference registration is now open. Carla Heggemann's health insurance premium will be going up to \$375 per month on January 1, 2017. Motioned by Trustee Rust, seconded by Trustee Stevener to approve the increase of monthly health care cost reimbursed to Carla Heggemann to \$375 per month. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - "Aye", Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". Motion passed and approved with a 5-0 vote.

- c. Planning and Zoning Commission - A meeting was held on December 7, 2016. Planning and Zoning Chairman, Bob Soderholm gave the Board of Trustees an update and informed the Board of Trustees that Planning and Zoning has recommended for approval the Annexation, Rezoning, Special Use Permit and Boundary Adjustment.

UNFINISHED BUSINESS:

- a. Animal Shelter - CCAS put on two events in the past month. All were well received.
- b. Complaint Properties - All complaints have been resolved at this time.
- c. Internet Speeds - Jeff Thomsen stated that Fiber Optic lines are currently being installed inside Innsbrook Resort.

NEW BUSINESS:

- a. **2017 Insurance Renewal** - Chairman Thomsen recommended approval of the 2017 Insurance Renewal through MOPERM in the amount of \$1,678.00. The Board of Trustees would like to receive competitive bids on Insurance Renewal for the 2018 year. Motioned by Trustee Stevener, seconded by Trustee Rust to approve the insurance renewal for 2017 in the amount of \$1,678.00. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - "Aye", Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". Motion passed and approved with a 5-0 vote.
- b. **BILL NO. 235 AN ORDINANCE EXTENDING THE BOUNDARIES OF THE VILLAGE OF INNSBROOK, WARREN COUNTY, MISSOURI, BY VOLUNTARY ANNEXATION TO INCLUDE ONE PARCEL OF PROPERTY BELONGING TO INNSBROOK CORPORATION (PARCEL NO. 11180000001002000), GENERALLY LOCATED AT SOUTH STRACKS CHURCH ROAD** - After review and discussion, motioned by Trustee Stevener, seconded by Trustee Rust to have the first and second reading of Bill 235 by title only. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman Thomsen read Bill No. 235 twice by title only. No comments were made. Per recommendation from Planning and Zoning Commission, Motioned by Trustee Rust, seconded by Trustee Stevener to pass Bill No. 235 to Ordinance No. 233. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - "Aye", Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". With a 5-0 vote, Bill 235 is enacted as Ordinance 233 of the Village of Innsbrook, Missouri.
- c. **BILL NO. 236 AN ORDINANCE PROVIDING FOR A CHANGE IN ZONING CLASSIFICATION OF 165.70 ACRES OF LAND FROM AFM-AGRICULTURAL FOREST MANAGEMENT DISTRICT TO PRD-PLANNED RESIDENTIAL DEVELOPMENT DISTRICT AND AUTHORIZING A CHANGE IN THE ZONING MAP FOR THE VILLAGE OF INNSBROOK, MISSOURI** - After review and discussion, motioned by Trustee Rust, seconded by Trustee Stevener to have the first and second reading of Bill 236 by title only. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman Thomsen read Bill No. 236 twice by title only. No comments were made. Per recommendation from Planning and Zoning Commission, Motioned by Trustee Rust, seconded by Trustee Sator to pass Bill No. 236 to Ordinance No. 234. By roll call vote, Trustee Dunn - "No", Trustee Rust - "Aye", Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". With a 4-1 vote, Bill 236 is enacted as Ordinance 234 of the Village of Innsbrook, Missouri.
- d. **BILL NO. 237 AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO HARRIS AND JANE HOARD TO ALLOW A RANCH STYLE MODULAR HOME AT 15524 WALKERS WAY, INNSBROOK, MISSOURI** - After review and discussion, motioned by Trustee Stevener, seconded by Trustee Rust to have the first and second reading of Bill 237 by title only. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman Thomsen read Bill No. 237 twice by title only. No comments were made. Per recommendation from Planning and Zoning Commission, Motioned by Trustee Sator, seconded by Trustee Stevener to pass Bill No. 237 to Ordinance No. 235. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - "Aye", Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". With a 5-0 vote, Bill 237 is enacted as Ordinance 235 of the Village of Innsbrook, Missouri.
- e. **BILL NO. 238 AN ORDINANCE OF THE VILLAGE OF INNSBROOK, MISSOURI, APPROVING THE BOUNDARY ADJUSTMENT OF LOT 647 AND LOT 648 LOCATED IN INNSBROOK ESTATES PLAT TWO, TO BE KNOWN AS 647 WEST ST. GALLEN DRIVE AND 648 WEST ST. GALLEN DRIVE** - After review and discussion, motioned by Trustee Stevener, seconded by Trustee Sator to have the first and second reading of Bill 238 by title only. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman

Thomsen read Bill No. 238 twice by title only. No comments were made. Per recommendation from Planning and Zoning Commission, Motioned by Trustee Rust, seconded by Trustee Sator to pass Bill No. 238 to Ordinance No. 236. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - "Aye", Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". With a 5-0 vote, Bill 238 is enacted as Ordinance 236 of the Village of Innsbrook, Missouri.

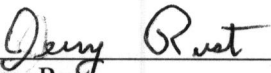
VOTE TO ADJOURN


Motioned by Trustee Stevener, seconded by Trustee Rust, to adjourn the regular meeting. All Trustee's present voted "Aye". Motion passed with a 5-0 vote. Meeting adjourned at 5:49 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, December 13, 2016.

Carla Heggemann, Village Administrator/Clerk

Date Minutes Approved: 1-10-17

  
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Jerry Rust,  
Village Board Clerk

  
\_\_\_\_\_  
Attest: Carla Heggemann,  
Village Administrator/Clerk

(seal)

