

**Harris County Emergency Services
District No. 29**

12730 Champion Forest Drive
Houston, Texas 77066

NOTICE OF BOARD MEETING

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 29

Notice is hereby given that the Board of Commissioners of **Harris County Emergency Services District No. 29** of Harris County, Texas, will hold a board meeting on **January 3, 2018 at 4:05 p.m.** at the **Champions Emergency Services Fire Station at 12730 Champion Forest Drive, Houston, Texas 77066.**

The District will consider and act upon the following matters:

1. Call to Order.
2. Roll call and establish quorum.
3. To receive public comment and/or announcements.
4. To approve Minutes of prior meetings(s).
5. To receive a report from the District Bookkeeper and to review and take action on the Treasurer's Report.
6. To review, discuss and take action to pay District bills and authorize fund transfers required for fire operations.
7. To receive, discuss and take action on the Fire Operations Report.
8. To review and take action on engagement of McCall Gibson Swedlund Barfoot PLLC to prepare District 2017 audit.
9. To review and take action to retain Myrtle Cruz, Inc. to serve as District bookkeeper for 2018.
10. To review and take action to retain Coveler & Peeler, P.C., to serve as District Counsel.
11. To receive a report from Martinez Architects and take any action related thereto.
12. To receive a report from Brad Dill of BD Realty and take any action related thereto.

13. To review, discuss and take action to authorize ALJ Lindsey, LLC to prepare a contractor solicitation to provide offsite utility work for the District.
14. To review and discuss progress in move of District financial accounts to Icon Bank and take any necessary action related thereto.
15. To review, discuss and take action on the planning and construction of Fire Station 2.
16. To review, discuss and take action on submittals by the Department of thirty (30) day advance request(s) for purchase of items necessary for District operations.
17. To review and take action on approval of expenses related to upcoming firefighter training classes, course materials, equipment and related expenditures to be incurred by the District.
18. Administrative Reports and Committee updates.
 - a) To review and take action on any reports(s) from the Steering Committee concerning fire protection and prevention services within the District territory and take action as necessary.
 - b) To review, discuss and take action on any proposed Policy, Procedures and Operating Guidelines that require modification.
19. To meet in Closed Session, pursuant to §551.071 thru §551.074 of the Texas Government Code, to discuss personnel matters, to discuss real estate matters and/or to discuss legal matters determined by District Counsel, which pursuant to the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas requires private consultation with the District.
20. Reconvene in Public Session.
21. To discuss any new items that need to be on the agenda for the subsequent District meetings and to set the date for the next scheduled meeting for February.
22. Adjournment.

David Parker
Commissioner/Secretary
Harris County ESD #29
12730 Champion Forest Drive
Houston, Texas 77066
Telephone: (281) 719-8039