

**VILLAGE OF INNSBROOK  
BOARD OF TRUSTEES  
WORK SESSION MINUTES  
Innsbrook Village Hall  
1835 Highway F, Innsbrook, MO 63390  
Monday, November 01, 2021, 2:00 PM**

AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) EXECUTIVE SESSION - LEGAL COUNSEL [Pursuant to Section 610.021(1), RSMo.]
- 4) RFQ OPENING:
  - a. Request For Qualifications Professional Architect/Engineering Services
- 5) ADJOURNMENT

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MINUTES

The Monday, November 01, 2021 work session of the Innsbrook Board of Trustees was held in person and via Zoom Video Conference, and called to order at 2:03 PM (CST) with Chairman Thomsen presiding. Upon roll call, Trustees Trish Dunn, Dan Reuter, Ted Sator, Jeff Thomsen and Donna West were present in person. Others in attendance in person included Village Administrator/Clerk - Carla Ayala and Sally Bartnett - Cochran. Due to the COVID-19 Pandemic, all other visitors attended this meeting via videoconference. Those attendees included Village Attorney - Nathan Bruns, Chad Eggen - Boonslick Regional Planning Commission, and Michael Hartman - United States Department of Agriculture.

**VOTE TO ADJOURN INTO EXECUTIVE**

Motioned by Trustee Dunn, seconded by Trustee Reuter, to adjourn the work session and enter into executive session. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Thomsen - "Aye", Trustee West - "Aye". Motion passed and approved with a 5 "Aye", 0 "No", 0 Abstain vote. Meeting adjourned into executive session at 2:05 PM.

**EXECUTIVE SESSION - LEGAL COUNSEL**

**VOTE TO ADJOURN INTO WORK SESSION**

Motioned by Trustee Dunn, seconded by Trustee West, to adjourn the executive session and enter into work session. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Thomsen - "Aye", Trustee West - "Aye". Motion passed and approved with a 5 "Aye", 0 "No", 0 Abstain vote. Meeting adjourned into executive session at 2:33 PM.

**RFQ Opening -**

Five companies submitted Requests for Qualifications to the Village and were opened as follows;

- 1) Gray Design Group, 9 Sunnen Drive, Suite 110, St. Louis, MO 63143
- 2) Archimages, Inc., 143 W. Clinton Place, St. Louis, MO 63122
- 3) Gerloff Design Group, Inc., 107 N. Market, Warrenton, MO 63383
- 4) Hastings & Chivetta Architects, Inc., 2464 West Port Plaza Drive, Suite 200, St. Louis, MO 63146
- 5) Cochran, 3 East Main Street, Wentzville, MO 63385

Each RFQ packet was examined to determine if the information presented in the advertised request was provided to the Village. Discussion was held with Michael Hartman on how to proceed from this point. Trustees were provided with a Evaluation and Ranking sheet to take home, look over and bring back to the next Trustees meeting.

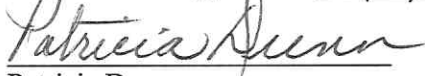
ADJOURNMENT

Motioned by Trustee Dunn, seconded by Trustee Reuter, to adjourn the work session. All Trustee's present voted "Aye". Motion passed with a 5-0 vote. Meeting adjourned at 3:53 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Monday, November 01, 2021.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: 11/9/21



Patricia Dunn,  
Village Board Clerk  
(seal)



Attest: Carla Ayala  
Village Administrator/Clerk

