



**Meeting Minutes
November 6, 2019
7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday, November 6, 2019 at 7:00 P.M. The following was discussed;

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 and established a quorum. Commissioner Surratt was unable to attend. The Pledge of Allegiance was recited.
2. Citizen Public Forum. No citizens present chose to speak.
3. Approval of the minutes from the October 7, 2019 Board Meeting. Commissioner Mohn motioned to approve the October 7, 2019 Minutes. Commissioner Roberts seconded the motion. Motion carried by a 4/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino, LSVFD Treasurer, summarized and reviewed the following with the Board.
 - a. Mr. Costantino presented the October 2019 Run Report by the Service Provider.
 - b. Mr. Costantino reviewed the LSVFD expenditures for October 2019.
 - c. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Roberts motioned to approve the reimbursement request and the monthly payment to the Service Provider. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of.
5. Discussion and appropriate action on the following:
 - a. Mr. Gabe Perez, Perez Project Consulting, presented the status of the Station 132 project. Mr. Perez is continuing to work with the San Antonio Water System (SAWS) on an issue with the available water flowrate at the Station 132 property. SAWS needs to verify that they will meet the required water supply at the station location in the future which will support the station sprinkler system design. The water issue is holding up the final design and Mr. Perez is anticipating a proposal release date in January 2020.

Mr. Charles Laljer, ESD 4 Administrator, confirmed that the City of San Antonio granted the ESD 4 a debt waiver for a \$4.5 M station construction loan at the October 17, 2019 City Council meeting.
 - b. Mr. Laljer presented the results of the ESD 4 Sales Tax and Use Tax Special Election. The measure was passed by the voters with a 55% approval rate. The ESD 4 will Canvass the election results at an ESD 4 Board Meeting on November 12, 2019.

- c. Mr. Costantino reported that the LSVFD was in the process of conducting the annual inventory. The results should be available at the December Board Meeting.
6. Financial discussions and appropriate action;
 - a. The Board discussed the retention of Ms. Margaret Nixon, CPA, to conduct the annual 2019 audit. Commissioner Mohn motioned to retain Ms. Nixon to conduct the ESD 4 2019 Audit. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of.
 - b. Mr. Laljer presented the ESD 4 Investment Report for the period ending September 30, 2019.
 - c. Mr. Laljer provided an overview of the ESD 4 financial reports.
 - d. The outstanding bills owed by ESD 4 were reviewed.
 - e. Action by the Board on approving payments by ESD 4. Commissioner Roberts made a motion to approve payments for the District. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of.
7. The resignation of Commissioner Mohn was tabled pending the identification of a suitable replacement and appointment by the Bexar County Commissioners Court.
8. The discussion and election of Board positions was tabled until Commissioner Mohn's resignation.
9. Determine date, time and possible agenda items for the next meeting. The next scheduled Board meeting will be November 12, 2019.
10. Adjourn. With no further business before the Board, Commissioner Mohn made a motion to adjourn. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting was adjourned at 8:05 P.M.