

Richwood Village Council Regular Meeting – Agenda 11/25/2024

1. Pledge of Allegiance 7:00 pm

2. Call to order and Roll Call

Reddy Brown Y Pat Morse Y Von Beal Y Donald Ridgeway Y Jackie Hamilton Y Brad Plotner Y

3. Meeting Minutes from regular meeting 10/28/024

Motion to approve Minutes:

Motion PM Second DR Vote: RB Y PM Y VB Y DR Y JH Y BP Y

4. Warrants dated 11/12/24 and 11/25/24

Motion to approve Warrants

Motion VB Second RB Vote: RB Y PM Y VB Y DR Y JH Y BP AB

5. Introduction of Visitors

- Justin North – lights at the park
- Carter Hartings – Eagle Scout Project

6. Legislation:

- Ordinance 10282024 Vacant Property and Building Registration (second reading)

Motion: RB Second PM Vote: RB Y PM Y VB Y DR Y JH Y BP N

- Resolution 11012024 2025 Temporary Budget (first reading)

Motion VB Second RB Vote: RB Y PM Y VB Y DR Y JH Y BP Y

7. Mayor's Report:

8. Administration Report

- Street/Utility
- Police
- Finance
- Zoning

9. Old Business:

- Monte Asher - Pickleball Courts- recommendation letter
- Reddy Brown – Opera House zoning handout

10. New Business:

- Von Beal – handout from State Auditor; debt from private financial institutions
- Monte Asher – John Deere Quote for brush cutter

11. Adjourn

Motion VB Second PM
Vote: RB Y PM Y VB Y DR Y JH Y BP Y Time: 8:07

Next Council meeting December 9th at 7pm

October 28, 2024
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on October 28, 2024 at 7:00 pm.

Mayor Jerew called for attendance. Council members present were, Donald Ridgeway, Brad Plotner, Jackie Hamilton, Von Beal, Pat Morse and Reddy Brown. Village Administrator Monte Asher (Eric Kincaid), Sarah Sellers Fiscal Officer, Julie Spain, Solicitor (virtual) and Police Chief, Jim Hill. Marion Bump, Zoning Officer absent.

Von Beal moved and Reddy Brown seconded a motion to approve the regular meeting minutes from 10/15/24. Motion passed unanimously

Von Beal moved and Reddy Brown seconded a motion to approve the warrants. The motion passed unanimously.

Visitors:

- Gail DeGood Guy reported to council Celebration of Veteran's Day on November 11th at the elementary at 9am. Call ahead and let them know you are coming. Also, Gail invited all veterans to the Somersville Friends Church for a free dinner on Sunday from 5pm – 6:30pm. Local law enforcement is invited as well.
- Carmen Shields thanked everyone for the hard work at the park for the Haunted Trail event.

Legislation:

- Reddy Brown moved and Pat Morse seconded the motion for Ordinance 10282024 first reading for Vacant Property and Building Registration. Motion passed 6-0.

Mayor's report:

- Thank you for all help with the Haunted Trail, the event was phenomenal, supported and well attended. Made 1100 hot dogs and received \$3,126.00 at the gate.

Street / Utility report: Administrator, Monte Asher – report attached

Police report: Police Chief, Jim Hill – report attached

Finance report: Fiscal Officer, Sarah Sellers. Report attached

Zoning report: Zoning Officer, Marion Bump. No report

Old Business:

- Pickleball Courts bid opening – Letter to approve recommendation or Goodwin Services LLC was put on hold for discrepancy in using an alternate to the mirapave 400 payment in their quote.
- Jackie Hamilton stated the new rules for the park and camping will be prepared by Julie Spain soon.
- Brad Plotner stated the school board is concerned with the homeless camping at the park and also the lease agreement on the wells. Mayor requested looking for the agreement.

New Business:

- Brown reported the Christmas parade will be December 7th at 4pm. Staging will be moved to the elementary school for more space. If anyone is interested in being in the parade, see Susie for entry form at the Civic Center. Theme this year is "Christmas on the farm".

Von Beal moved and Reddy Brown seconded a motion to adjourn at 7:33 pm. The motion passed unanimously.

Next meeting is Tuesday, November 12th, 2024 at 7pm.

Mayor

Fiscal Officer

Payment Listing

11/12/2024 to 11/12/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
27505	11/12/2024	11/12/2024	AW	MASI Environmental Services	\$3,022.78	O
27506	11/12/2024	11/12/2024	AW	VERIZON WIRELESS	\$200.83	O
27507	11/12/2024	11/12/2024	AW	PICKENS UNDERGROUND UTILITY SERVIC	\$1,944.25	O
27508	11/12/2024	11/12/2024	AW	JULIE SPAIN LAW	\$2,287.50	O
27509	11/12/2024	11/12/2024	AW	PLOTNER HARDWARE	\$519.96	O
27510	11/12/2024	11/12/2024	AW	RICHWOOD AUTO AND TRUCK, LLC	\$254.08	O
27511	11/12/2024	11/12/2024	AW	AUNALYTICS, INC	\$15.00	O
	Purpose: RPD TWO FACTOR AUTHENTICATION					
27512	11/12/2024	11/12/2024	AW	AXON	\$2,343.50	O
	Purpose: 5 YR CONTRACT - TASER					
27513	11/12/2024	11/12/2024	AW	US FABRICS	\$3,230.00	O
	Purpose: POLYMER BAG - SEWER PLANT					
27514	11/12/2024	11/12/2024	AW	EDGE TECHNOLOGY	\$1,298.49	O
27515	11/12/2024	11/12/2024	AW	OHIO RURAL WATER ASSOCIATION	\$362.50	O
	Purpose: 2025 MEMBERSHIP DUES					
27516	11/12/2024	11/12/2024	AW	RICHWOOD GAZETTE	\$155.26	O
	Purpose: LEGAL NOTICES - PICKLEBALL COURTS					
27517	11/12/2024	11/12/2024	AW	Treasurer of the State of Ohio	\$1,050.00	O
	Purpose: EPA ANNUAL DISCHARGE FEE					
27518	11/12/2024	11/12/2024	AW	Ohio Municipal League, The	\$670.00	O
	Purpose: 2025 MEMBERSHIP FEE					
27519	11/12/2024	11/12/2024	AW	Shelly Materials, Inc.	\$808.58	O
27520	11/12/2024	11/12/2024	AW	SHEAKLEY UNISERVICE, INC.	\$832.00	O
	Purpose: WORKERS COMP					
27521	11/12/2024	11/12/2024	AW	HERITAGE COOPERATIVE	\$1,375.00	O
				Total Payments:	\$20,369.73	
				Total Conversion Vouchers:	\$0.00	
				Total Less Conversion Vouchers:	\$20,369.73	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Payment Listing

11/25/2024 to 11/30/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
27522	11/25/2024	11/25/2024	AW	MASI Environmental Services	\$524.53	O
27523	11/25/2024	11/25/2024	AW	KEVIN L BLANKENSHIP	\$95.00	O
27524	11/25/2024	11/25/2024	AW	Brown Supply Co.	\$145.61	O
27525	11/25/2024	11/25/2024	AW	RONA PENIX	\$350.00	O
27526	11/25/2024	11/25/2024	AW	Roy Tailor Uniform	\$317.50	O
27527	11/25/2024	11/25/2024	AW	Ohio Edison	\$8,394.79	O
27528	11/25/2024	11/25/2024	AW	HAMILTON'S GARAGE	\$230.00	O
27529	11/25/2024	11/25/2024	AW	CORE & MAIN LP	\$8,670.18	O
Purpose: meters and supplies						
27530	11/25/2024	11/25/2024	AW	UNIQUE PAVING MATERIALS	\$756.25	O
27531	11/25/2024	11/25/2024	AW	Richwood Tire Center	\$2,235.47	O
Purpose: CRUISER REPAIR						
27532	11/25/2024	11/25/2024	AW	MD SOLUTIONS	\$450.00	O
Purpose: SIGN POSTS						
27533	11/25/2024	11/25/2024	AW	MOTOROLA SOLUTIONS INC	\$635.00	O
Purpose: RPD - MARCS RADIOS						
27534	11/25/2024	11/25/2024	AW	Shinn Bros Inc	\$112,259.00	O
Purpose: WATER PLANT CONSTRUCTION - WIRE CDBG GRANT						
Total Payments:					\$135,063.33	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$135,063.33	

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Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, replacing water meters as needed.
- 2) Main Sewer line on E Ottawa Street has a hole in the line. all parts order.
- 3) **Shut down park restrooms for winter**
- 4) **Got trucks ready for winter, plows and salt spreaders**
- 5) **Repaired to curb box shut off**
- 6) **Set up Santa's house and started picking up Christmas lights**
- 7) **Set up work order for Spectrum at water plant under state contract.**
- 8) **Ordered new Flags for downtown and Admin building**
- 9) **Working with Eric for Bob Fisher to dump our sludge from sewer plant**
- 10) **I am working with Eric on service line inventories for EPA Done mailers will go out soon**
- 11) **Putting in water and sewer taps on north franklin property that sold is Done**
- 12) **ODOT will be core testing on 47 and a few on 37 north this will take place in two weeks weather permitting.**
- 13) See updated project report attached

Village of Richwood

Planned Projects for 2024

Date November 12th 2024

- 1) New Water Plant roof going on.
- 2) New Well waiting on EPA for test drills
- 3) Sewer Plant Up Grade Bidding 2025
- 4) Franklin Street Phase 3, complete
- 5) Uptown parking lot. Access is working with union county
for grant our cost will be \$22,733
- 6) North Franklin Street Phase #4 waiting funding

Richwood Police Department/Council Report 11/25/2024

- **RMS/Mobile live date was 11/19/2024. Everything is up and running and everyone is getting acclimated to the new system.**
- **B&C Communications installed the required Link Layer encryption on mobile radios. Mobile radios to be completed next once the flash drives are received.**
- **Stuff-A-Cruiser on 12/14-12/15 at the Municipal Building. 12/14 10A-2P for drop off (new toys/clothes/canned food). Distribution 12/14 from 3P-6P and 12/15 from 2P-6P. Collection boxes at municipal building and Dollar General.**

Village of Richwood
Finance Report: 11/25/2024

- Payroll: biweekly 10/11 and 10/25; biweekly and monthly)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- Working on 2018 and 2019 audit (on-going)
- State audit for 2022 and 2023 (requested another extension)
- 2025 Budget - Met with Monte, Village Administrator and Jim Hill, Police Chief on 2025 budget. Met with finance committee. Working on temporary budget, due Dec 31st.

Star Ohio: October interest: \$8,158.06 YTD interest: \$81,671.85 Rate: 4.88%
Bulk Water: October \$470.00 YTD revenue: \$7193.00

