



Blue Ridge Fire District

Blue Ridge Fire District Board of Directors Meeting

June 17, 2023

Minutes

The meeting will be recorded.

1. Called to Order 10:00 AM by Clerk of the Board Laurie Hawke
2. Pledge of Allegiance
3. Roll Call of Board Members

a. Laurie Hawke, Linda McDermott, Casey Samsill

4. Call to the Public: No public comments

CALL TO THE PUBLIC: ARS 38-431.01 (H)

A public body may make an open call to the public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

5. Review and Adoption of the Agenda

a. Linda moved and Casey 2nd the motion to adopt the agenda, with corrections.

b. Motion passed unanimously

6. Review and Adoption of Minutes to May 13, 2023 Meeting

a. Casey moved and Linda 2nd the motion to adopt the minutes from the May 13, 2023 meeting.

b. Motion passed unanimously

7. Announcements

a. Auxiliary Sale will be July 1, 2023 from 8AM to 2PM

b. Blue Ridge Community Church Carnival will be on July 1, 2023 from 10AM to 1PM.

c. Blue Ridge Community Church Car Show will be on September 2, 2023 from 9AM to 1PM

d. There will be a First Aid Training at the Fire House on July 22, 2023, hosted by the BRCST. Billy Chester will be the contact person and RSVP's are needed.

8. Reports and Correspondence

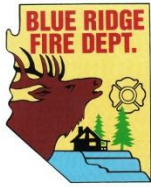
a. Chairperson's Report
None

b. Chief's Report

i. Personnel: 6 Fulltime, 2 Part-time, 14 paid Reserve and 14 Volunteer

ii. Apparatus Report:

5023 Enchanted Lane, Happy Jack, AZ USA 86024
(928) 477-2751 www.brfdaz.org



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Medic 2 is on assignment with the Wilbur Fire (2 Personnel)

iii. Incident Report

1. 10 EMS, 0 Fire, 2 MVC, and 4 service calls

c. Training Report

- i. 230 hours of training in May, including Hydrant water supply, landing zone setup, maps and GPS, stop the bleed, cardiac emergencies, child abuse recognition and reporting, and EMS roles and responsibilities

d. Fire Chief's Updates and Announcements

- i. Home Ignition Zone Class hosted at BRFD on May 20, 2023. (New Subscriber as a result.)
- ii. 2023-2024 Fire Suppression Agreements sent out to current subscribers
- iii. BRFD Auxiliary Sale on July 1, 2023 from 0800 to 1400

9. Review and Adoption of the May 2023 Financial Report

Linda moved and Casey 2nd the motion to adopt the May 2023 Financial Report

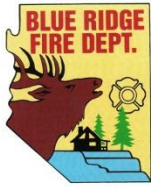
Motion passed unanimously

10. OLD BUSINESS

- a. None

11. NEW BUSINESS

- a. Discussion and possible action to approve moving \$120,000 from the Ambulance revenue at Wells Fargo Bank to the Operations Account with Coconino County
Discussion clarifying movement of funds
Casey moved and Linda 2nd the motion to move \$120,000 from the Ambulance revenue at Wells Fargo Bank to the Operations Account with Coconino County
Motion passed unanimously
- b. Discussion and possible action to approve moving all remaining end of year funds from the Operations Account with Coconino County to the Reserve Account with Coconino County on or before June 30, 2023.
Discussion
Linda moved and Laurie 2nd the motion move to all remaining end of year funds from the Operations Account with Coconino County to the Reserve Account with Coconino County on or before June 30, 2023.



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- Motion passed unanimously
- c. Discussion and possible action to moving \$600,000 from the Coconino Reserve Account to the Coconino Operations Account on or after July 1, 2023.
Discussion
Casey moved and Linda 2nd the motion to move \$600,000 from the Coconino Reserve Account to the Coconino Operations Account on or after July 1, 2023.
Motion passed unanimously
- d. Discussion and possible action to approve a new 3 year contract with Saunders Company LTD.
Discussion
Casey moved and Linda 2nd the motion to approve the new 3 year contract with Saunders Company LTD.
Motion passed unanimously
- e. Discussion and possible action to approve fund transfer requests from the Alternative 457b plan held by Innes & Associates to the Nationwide Trust Company Plan for Tommy Cordova, Adam LeMaide, Chad Richey, and Catherine Sobel.
Discussion
Casey moved and Linda 2nd the motion to approve fund transfer requests from the Alternative 457b plan held by Innes & Associates to the Nationwide Trust Company Plan for Tommy Cordova, Adam Lemaide, Chad Richey, and Catherine Sobel, after Innes & Associates complete their annual report.
Motion passed unanimously

12.Adjournment

Casey moved and Linda 2nd the motion to adjourn.

Motion passed unanimously

Meeting adjourned at 10:40 AM

Respectfully submitted,

Laurie M. Hawke,
Clerk of the Board