

**Summit Lake Paiute Tribe  
Regular Council Meeting  
Saturday, August 17, 2019  
Primary Administrative Office, Sparks, Nevada**

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**CALL TO ORDER:** Council Chairwoman Randi DeSoto called the Regular Council meeting of Saturday, August 17, 2019 to order at 8:15 am.

**ROLL CALL:** Secretary/Treasurer Eugene Mace Sr. called the roll: Chairwoman Randi DeSoto, present; Vice-Chairwoman Nedra Crane, present; Secretary/Treasurer Eugene Mace Sr., present; Council Member Philip Frank, present; and Council Member Steven Crane, present.

**STAFF:** Natural Resources Director, Rachael Youmans; Finance Director, Linda Quinn; Housing Manager, Austin New Moon; Tribal Coordinator Donna Komar; and Anne Macko, Contractor

## **REPORTS**

### **Council Reports**

**Chairwoman Randi DeSoto** stated that she handled emails, texts, and communications, office and member needs.

The Council received a letter from a Tribal Member on August 1, 2019 regarding concerns they felt needed to be addressed. Ms. DeSoto read the letter. There was discussion about the various concerns. The following were responses to the letter.

- Removing abandoned vehicles: The funding for this was pulled by the EPA. Ms. Youmans is looking at the return of the EPA GAP grant in October. She may be able to plan this effort the following year.
- Rangers: Ms. Youmans stated that grant funding for this was applied for but she was unable to get any funding for this. She has tried to figure out a way to have someone that would stay the Reservation to help prevent trespassers, etc. There was a thought that people are not aware that they are on a reservation. The NRD staff will put up signs on the road which was a public road up until two years ago to clearly notify people that this road is now private and leads to a private Reservation.
- Moving the Road: This project is in the works. It is being designed by the BIA. Funding then needs to be found. Ms. Youmans is trying to find grants. It is very expensive with construction costs with a minimum of five million dollars and then an environmental assessment. She is actively working on trying to move the road and hoping to build a fence.
- Mr. Mace suggested putting logos on the trucks. Ms. Youmans is hoping to see if the GAP grant can fund logos.
- Sage grouse and other wildlife: Everything is different due to last year's winter. Everything is about a month behind for sage grouse and trout. The wildlife is not where they were at this same time last year.
- Vandalism: Although there was some in the past, Ms. Youmans is not aware of any vandalism right now. As far as the Allotments, Ms. Crane noted that the members

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are supposed to maintain their own allotments.

- It was noted that members need to be active and come to meetings and check the website. Minutes are on the website and are also available to read at the office.
- Ms. Youmans stated that she was not contacted until Ms. Komar emailed her about a member wishing to use the Field Station. Ms. DeSoto makes the decisions, not the office personnel.
- Ms. Youmans expressed concern with allowing Tribal member access to stay at the Field Station. It is mainly a safety issue.

Mr. Mace Sr. told the Tribal Member to come to the meeting if he has a grievance.

Ms. DeLaLuz got her Tribal cards. Ms. Quinn asked what the “D” on the ID number was. It was explained that the “D” stands for descendant and these IDs are needed for identification at the Tribal clinic.

An Enrollment Coordinator was hired. They start on August 19, 2019. Ms. Komar will do the orientation.

The funding from the BIA was approved per Marilyn Bitisillie for the usual amount of \$149,000 plus ICWA which is still being formulated. A letter from Mr. Eben was received stating that Chairwoman DeSoto should meet with agency staff. It also states that the funding is coming. This is in regards to the July 12, 2019 letter from Ms. DeSoto.

Ms. DeSoto will send letters to Phoenix, Arizona BIA regarding the Council’s dissatisfaction with the local BIA agency. There is still no word on the Secretarial Election.

Council Stipends—any requests to receive a stipend check early must go to Ms. DeSoto first. Do not ask the Finance Department staff. Finance requires documentation. Ms. DeSoto will make the decision.

#### Meetings and Training

There is a meeting for NCHS on Wednesday, August 21, 2019 from 9:00 am to 10:30 am. Ms. DeSoto asked the Council to look it over to see if anyone wants to attend.

There are requests for membership enrollment applications for two people. One is from the father of a minor child. Ms. Komar sent him another application.

There is a Government Tribal Consultation in Temecula, CA on Monday, September 16, 2019.

ITCN meeting is August 23, 2019 at 10:00 am. Ms. Crane plans to attend.

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Ms. DeSoto and Ms. Komar asked Council to please read their emails. The emails sent are things that should be interesting and/or important.

UNR wants an interview with the Tribal Chairperson in regards to their role and responsibilities and how they are helping their tribal community. This would be a phone interview. It will be done by journalism students.

Ms. DeSoto has ICWA letters to review; most are non-affiliated.

**Vice-Chairwoman Nedra Crane** attended the Saturday, August 10, 2019 Special Council meeting and interviews. Daniel Crawford was hired as Enrollment Coordinator. She will attend the Friday, August 23, 2019 ITCN meeting. She signed checks.

**Secretary/Treasurer Eugene Mace** attended the interviews and Special Council meeting regarding the new handbook. He signed checks.

**Council Member Phillip Frank** attended the interviews and Special Council meeting on Saturday, August 10, 2019.

**Council Member Steven Crane** attended the interviews and Special Council meeting on Saturday, August 10, 2019. It has been the same as usual.

The Council discussed the order of the staff reports for the future. The following order was decided:

- Finance Department
- Tribal Coordinator
- Housing
- Enrollment
- Natural Resources Department

### **Staff Reports**

#### **Natural Resources Department Report by Natural Resources Director Rachael Youmans**

Ms. Youmans asked if there were any questions on the NRD report which was handed out. There were none.

Sam, the ranch boss at Soldier Meadows is no longer there. The new ranch boss is Chance. The BLM has given Ms. Youmans his contact information. She has not heard from Mr. Barta.

Ms. DeSoto informed the Council that a Tribal Member called Kevin of Great Basin Land and Water (GBL&W). This member has no authority to discuss contracts or anything else

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with GBL&W. The Chairwoman is the one who signs the contracts. Ms. DeSoto is not happy with the actions of this Member. Ms. Youmans said Kevin called her immediately. He was bothered that the Tribal Member called him and tried to be very careful not to give the individual any information that was not discussed in Council meetings. Ms. Youmans suggested Ms. DeSoto give Kevin a call.

The Council felt that the actions of this Member were inappropriate and that the Member has no authority to do this. Ms. Quinn feels a letter should be sent to Kevin at GBL&W stating that if anyone calls, refer them to Chairwoman DeSoto. Ms. DeSoto said she felt Kevin was put into a difficult position. She will call Kevin and discuss the situation with Aaron of GBL&W.

Ms. DeSoto wanted to let the Council know what individuals were doing, going around the Council. It is known, after several attempts and responses regarding Mr. Barta selling SLPT land; that Mr. Barta will not sell to SLPT. He is not selling Soldier Meadows. In order to not lose the money originally to be used for the purchase, modifications of the Grant are being made to utilize the funds.

Ms. New Moon suggested a more gentle letter thanking Kevin for taking the call, but from now on tell people he cannot give out any information and to please give them the Council approved point of contact information.

Ms. Komar will draft a letter for Ms. DeSoto to send to Kevin of GBL&W.

Ms. Youmans met with the new BIA Regional Rangeland Management Specialist from Phoenix, Arizona, Marcus White Bull as well as Gerry Emm, Deputy Trust Services Supervisor from the Nevada Agency. They went over the Noxious Weeds Grants and Rangeland Inventory Grant. They went to the Reservation the next day. They were happy with the progress and direction of the Noxious Weed and Rangeland programs.

Grant Extension request for Grant fund 108 and 1081 Grant 108 is for electronic equipment. More time is needed for the new program. An additional completely different program was granted last year and was added to the first grant instead of being a separate grant. More time is needed for the newly added project. The project officer understands the situation. Ms. Youmans is waiting for approval for the extension.

The fund 122 grant regarding Lahontan cutthroat trout (LCT) population viability analysis will not be finished by the September deadline so she is requesting an extension. There is quite a bit of funding and still a lot to do.

Ms. Youmans is requesting budget modifications for Funds 135 and 136: EPA Clean Water Grants closing at the end of September. It requires plumbing supplies which are expensive. The modifications have been submitted and approved so the grants can be closed out properly by the end of September. She worked with Ms. Quinn on this.

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Ms. DeSoto reminded the Council and Directors they should track what is in the project budget and know what expenditures are budgeted and to know what expenditures have been made and which are pending. This is information they should know before requesting/giving approval to modify the project budget and request more funds or change the direction of the purpose of the grant. In regards to contracts and grants, the awards are given for whatever the grant is written for, no more or no less.

Ms. Youmans said she worked with Ms. Quinn and that things are on track to close Funds 135 and 136. Fund 122 is not complete, and that is the only reason she asked for an extension. She asked for an extension for Fund 108/1081 because monitoring fry is not all day activity, so the money could not be spent in one year's time and it took a while to get. It is more of a seasonal activity.

There were no questions at this time.

#### Discussion Topics

1. Invoice Surprise: The invoice came from the Great Basin Institute (GBI). There was a not-to-exceed price for Memorandum of Agreement (MOA) based on what they believed they could do which had less manpower that originally requested. In the end, they were able to provide the extra manpower as originally requested. Thus the invoice amount also increased to cover the extra labor. With the aid of Ms. Quinn, Ms. Youmans requested GBI send an invoice reflecting the not-to-exceed amount of the MOA allowing payment of the original amount. This leaves a remaining balance of approximately an additional \$5,000. Technically, SLPT is not responsible for paying the extra amount. However there are funds available which can be used for this. Ms. Youmans proposed that in order to continue a good working relationship, that SLPT modify the not-to-exceed amount of the MOA to include the additional labor since she asked for it in the first place. She and Ms. Quinn felt the simplest way was to propose a resolution supporting changing just the total number in the original MOA to cover the additional costs. There was a discussion. The original amount is covered by Funds 123,118 and 130 and the additional amount would come from the remainder of Fund 130 Noxious Weed Grant. Funds 123 and 118 can now be closed. This was also a learning experience for GBI and they will update their system to avoid this problem in the future. Ms. Youmans said they did a good job with the actual labor.

**MOTION: Vice-Chairman Nedra Crane moved to approve and accept Resolution SL-24-2019 Approval of Modification of Not-to-Exceed Amount in the Great Basin Institute Memorandum of Agreement with a waiving of the reading. Council Member Phillip Frank seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-24-2019 enacted at 10:17 am.**

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In addition to the Noxious Weed Project Officer from the BIA Phoenix office who visited earlier this month there is another Project Offer from the BIA Phoenix office scheduled to make a visit to the Reservation in September.

2. Heavy Equipment Building: The order was cancelled based on their failure to deliver. A certified letter was sent to Coast to Coast Car ports which was signed by the Chairwoman. It asked for reimbursement for the building drawings, the return of the deposit made, and reimbursement for the fork lift SLPT hired based on Coast to Coasts confirmation that the building would be delivered the next week. An electronic copy was also sent via email to Ms. Youmans' contact at Coast to Coast. As of this date only one person has sent a receipt saying they opened the email. The actual letter has not been picked up as yet as shown by the tracking number. The complaint with the Better Business Bureau has been re-opened because of failure to deliver, stating that SLPT worked with them in all ways possible and still Coast to Coast failed to deliver. Ms. Youmans is trying to see what is possible and affordable to do in place of the cancelled building.

Currently Ms. Youmans and Finance are waiting for a response. If they do not respond, Ms. Quinn will help contact Visa to try and get the money back. The Natural Resources Department has been looking for other possible companies and has three. She wants to work with someone more local, can use the existing pad and has good standing with the Better Business Bureau. They are Arco Building Systems—farther but has excellent reviews but do not install; American Building Company with a branch in Carson City, Nevada who design, manufacture and install (via contractors); and Future Buildings. Their buildings are made to be easily installed. In in pinch, field staff may possibly be able to install it themselves. Mr. Crane said in this case he suggests using someone else for safety reasons. Ms. Youmans is trying to see what is possible and affordable.

3. Approval of Modification being reviewed by the Bureau of Reclamation (BOR). This should take about two weeks. The NEPA document has been worked on. The environmental assessment will be open to the public for comments. It was discussed with Ms. DeSoto. It was decided to send a notice to Tribal Members saying the environmental assessment will be available for public review so they can comment if desired on the Bureau of Reclamation website. The document will be posted on the SLPT website as well as the BOR website. Since it is a Tribal mailing, Ms. Youmans wanted approval of the content of the notice and approval to send it. Ms. Youmans summarized the notice contents. This is the normal process for this type of document. The Council approved of the notice content with minor changes and updates and approved of mailing it to the Tribal Members when specific details such as the website and dates for the comment period are known.

Ms. DeSoto called a ten minute break at 10:36 am.  
The meeting resumed at 10:51 am.

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The NRD report continued.

4. One Mile Documents: There are 60 banker's boxes of documents in the basement (NRD offices) from One Mile. They were in the way of the plumbing being done. Fund 13-13 is money for an archiving project. First the documents need to be scanned. NRD purchased a scanner. After scanning the files will be organized electronically. There are some important documents, but there is no space for the physical files. Ms. Youmans asked if she could dispose of the paper documents when it is positive that everything has been scanned and backed-up. The files are more than ten years old. A majority of the documents are data and reports. The staff will do the scanning. Altera will do the electronic organizing. They will make it searchable. There should be no financial or Tribal administration documents since what they have found was given to Ms. Quinn. Right now the policy states nothing can be destroyed. Ms. Crane feels that after scanning and checking the documents, shred the paper. There was a check of the policy on retention of documents. Ms. DeSoto said that a resolution will be needed to change the policy. Ms. Quinn says there are new Federal regulations regarding electronic copies. Ms. Youmans and Ms. Quinn will work on a resolution to update the policy. Ms. Komar suggested added the updated policy to the Administrative procedures.

5. Travel and Training: EPA Region 9 Conference in October—Ms. Youmans has been urged to attend by Veronica Swan and Danielle Angeles, Project Officers. This year Ms. Youmans will attend by herself. The conference is in Phoenix, Arizona on October 21-24, 2019. It will be fully funded by GAP. They want to meet with Ms. Youmans there. It is \$400 for registration plus travel and hotel expenses. Ms. Youmans is requesting approval to attend. The Council approved.

Training on the Fish Finder equipment: This training was previously approved. James is going to training the week of August 19, 2019 for the software part and the week of August 26, 2019 John will go to train on the physical operation of the equipment. This is for analyzing the fish population.

American Fishery Society Conference in Reno, Nevada: This is an International Society of fisheries expert. They have an annual conference. This year it is in Reno from Monday, September 30, 2019 to Thursday, October 3, 2019. One day is dedicated entirely to talking about LCT. The cost is \$600 for the week or \$330 for one day. Ms. Youmans asked for permission to attend, at a minimum, the LCT day. If she feels she can afford the time for more days, she would like to attend the whole conference. It is an amazing networking opportunity especially for technical support and fishery management support. The Council gave approval for Ms. Youmans to attend the conference.

6. Procurement: There is money in Funds 1028 and 1043 to purchase two ATVs per each fund for \$20,000 each. Ms. Youmans would like to use one fund to purchase one UTV with that fund's \$20,000. A UTV is like a four wheel off-road golf cart which can carry two to four people, has a cover and safety bar. It is safer than an ATV. It has better safety,

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can hold more than one person and has space to put things. She does not want to actually purchase one until the new shed is complete. Ms. DeSoto requests that first Ms. Youmans present it with estimates and supporting documentation on paper so the Council can see what she is talking about. Ms. Youmans said she will do that and bring it to the next meeting.

Previously she talked about doing a different study on the fish involving acoustic tags instead of PIT tags. It sends out sounds. The PIT tags are passive, similar to a dog microchip, and monitors the fish as they go past a sensor. The acoustic tag sends out a sound and there would be receivers in the lake to identify where the fish are during the different times of the year. It requires a little surgery on the fish. The staff would be thoroughly trained first. This would necessitate an amendment to the current Recovery Permit with the Fish and Wildlife Service to include this as an approved activity. Ms. Youmans would like to change the permit to include acoustic tags as part of the SLPT authorized activities. There is a limit to the number of fish that can die due to the implementation of activities. Ms. Youmans would like to change the limits. In the past they have not come close to the permitted limit. 10 fry and 20 fish over 60 mm could die per year while implementing activities. Normally SLPT does not come anywhere near the 20 larger fish, but the fry are very fragile. Ms. Youmans would like to increase the number of fry to 20 and 25 larger fish. The numbers in the current permit do not line up with the increased activities currently conducted. NRD is very careful when handling fish, but reality is that more handling of fish can cause more deaths. So Ms. Youmans would like to change the Recovery Permit to include acoustic tags and increase the take (number of fish that can die). This is reasonable based on the activities currently being performed. It would not impact the population. She talked to many people at Fish and Wildlife and asked for their opinion. They will respond in writing when she asks to change the permit in writing.

There was a discussion among the Council. Mr. Mace is skeptical. It was suggested that a presentation by Fish and Wildlife with data on mortality rates and a comparison of PIT tags and acoustic tags should be done. Ms. Youmans explained acoustic tags were not instead of, but in addition to the PIT tags on a few fish, possibly twelve fish to see where they are going in the lake. The acoustic tags can be followed at all times where PIT data is only received when passing a sensor. There are partners at UNR that would loan the equipment to SLPT for a pilot program for only a few fish. If successful, then NRD can investigate continuing to borrow equipment or find a grant to purchase equipment. It is the consensus of the Council to agree to an acoustic tag pilot program. There was over 700 fish come through the fish trap and were in good shape. Ms. Youmans will work on the permit amendment.

Ms. Youmans requested an Executive Session for Personnel.

**MOTION: Vice-Chairwoman Nedra Crane moved to go into Executive Session for the purpose of Personnel for twenty minutes. Secretary/Treasurer**



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**Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Council went into Executive Session at 11:37 am.**

Council returned from Executive Session at 11:43 am.

Natural Resources Department report concluded at 11:43 am.

### **Housing Report by Austin New Moon**

Ms. New Moon passed out her report.

Updates:

Two Tribal members attended the Application Workshop on August 3, 2019. An application was received during the workshop which now brings the total number to three applications turned in. They are all looking at the Down Payment/Closing Assistance program. There are two missing documents so she has not gone far with them yet.

Ms. New Moon received six surveys so far. Mr. Frank is the only Council member from whom she has received a survey. She suggested that the other Council members fill out a survey at the meeting. She has populated the survey onto the Housing Tab of the SLPT website. It can be filled out online and all results will be emailed to her directly. She created a log to track for future trainings/workshops.

She is working on the new applications that were turned in.

Resolutions:

She has no resolutions to present.

Training

Ms. New Moon attended the NAHASDA Essentials training in Reno, Nevada on July 23, 2019 – July 25, 2019. It was extremely informative. It was a great refresher and Ms. New Moon was able to establish a great working relationship with the presenter, Charmagne Dolphin. Anything Ms. New Moon needs Ms. Dolphin has documents for such as policies, calculations, etc. and is open to helping SLPT with that. She learned a lot about other Tribes and their difficulties. Some are similar to SLPT and some are not.

She attended the Nevada/California Indian Housing Association (NV/CAL) business meeting on August 12, 2019. She only attended the business meeting and not any of the trainings. NV/CAL approved scholarships for 45 students. Ms. New Moon met with Phil Bush, Chairman of NV/CAL and he offered his assistance/formula for free to help

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increase the IHGB funding. She will be contacting him soon for his assistance. It is possible to claim the entire State of Nevada as the service area since SLPT Tribal members live off reservation. He is confident that he will be able to double the funds. If SLPT can increase their funds, it would not be in effect until Fiscal Year 2021, but it is worth the try.

Ms. DeSoto said it was good to work with Ms. Dolphin and Mr. Bush.

Ms. New Moon signed up for a four part Credit Smart webinar. This certification is through Freddie Mac. It will help with knowledge, the curriculum and the facilitating credit and money management classes to help someone to achieve homeownership. This is a free training and is also a tested training. Webinars will be every Tuesday in September from 11:00 am to 12:30 pm. A bonus class will be provided on October 1, 2019 from 11:00 am to 1:00 pm. If anyone is interested in attending with her (in the conference room) they will need to sign up individually to receive the test. This goes along with what they learned in Arizona.

She announced that she had a down payment and closing cost application for the Council to review and requested an Executive Session.

**MOTION: Vice-Chairman Nedra Crane moved to go into Executive Session for twenty minutes for Application Review. Council Member Phillip Frank seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. The Council went into Executive Session at 11:57 am.**

Council returned from Executive Session at 12:11 pm

Chairwoman DeSoto called for lunch at 12:11 pm to return at 1:00 pm.

**CALL TO ORDER:** Council Chairwoman Randi DeSoto called the Regular Council meeting of Saturday, August 17, 2019 back to order in 1:06 pm.

**ROLL CALL:** Secretary/Treasurer Eugene Mace Sr. called the roll: Chairwoman Randi DeSoto, present Vice-Chairwoman Nedra Crane, present; Secretary/Treasurer Eugene Mace Sr., present; Council Member Philip Frank, present; and Council Member Steven Crane, present.

**STAFF:** Natural Resources Department Director, Rachael Youmans; Finance Director, Linda Quinn; Housing Manager, Austin New Moon; Tribal Coordinator Donna Komar; and Anne Macko, Contractor

**GUEST:** Mellissa Navis, Tribal Liaison, Toiyabe National Forest

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Consultation:

Mellissa Navis, Tribal Liaison for Humboldt Toiyabe National said she was excited to be there. She came to introduce herself. She gave the Council some of her background history leading up to her position as the Tribal Liaison for Toiyabe National Forest and some of the things she can do to help the Tribe. Relationships are important to her.

She is originally from Chicago, Illinois and worked for the Army Corp. of Engineers as a Biologist and Tribal Liaison. She worked primarily with the Great Lakes Tribes. She took training classes to be a Tribal Liaison. She was passionate about moving out West as a Tribal Liaison. When she works on things she tries to go in all directions to find the answers. She likes to attend events.

She also volunteered on the board of the Native American Center of Chicago, a non-profit organization that ran a community center for the Native American tribes in the Great Lakes area. She was Board Secretary for the Illinois Indian Child Welfare Act Council. To her, Tribal relations is anything regarding the Tribes.

Her job is to help Forest Service Leadership with Tribes, to work together on projects, partnerships and to work with Tribes to answer questions about the Forest Service. The other part of her job is assisting the Tribal Liaisons in Region 4: Utah, Idaho and part of Wyoming. She has been able to focus her time in the State of Nevada and in the Bridgeport area of California. Her office is in Sparks, Nevada.

She is trying to create an internship. She regularly meets with other Federal and State agencies so she has many resources. She wants to understand the issues and help the Tribes.

She discussed what she has done in the last year and how she has visited Tribes all across Nevada. She attends many meetings. One issue was regarding Pine Nut contracts. She organized a meeting in Ely, Nevada and in Sparks, Nevada using electronic/internet connections. Tribes, Forest Service personnel, and the BIA were at the meeting to discuss the permitting process. She is making sure the actions items are being addressed. She discussed her process in accomplishing her goals.

Ms. Crane asked what the resolution was with the pine nut contracts. Ms. Navis stated that commercial permits were being issued. The District Rangers are working with the Tribes on cutting back areas of concern and some safety issues were raised. Ms. Navis discussed the actions being taken pursuant to the meeting.

She is involved with archeologists in that she can be contacted with any concerns and she will bring those concerns forward. She has access to everyone; she is "connected". She is here for support.

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The Council and staff introduced themselves.

Ms. Nevis left the meeting at 1:35 pm (approximately).

**Financial Report by Finance Director Linda Quinn**

Ms. Quinn passed out a budget packet.

**UPDATE:**

School supplies have been supplied to three tribal members/students so far. There were no other requests.

Ms. Quinn referenced the earlier discussion regarding CTGP funding and Mr. Eben's (BIA) letter. A letter will be processed for BIA Phoenix, Arizona. It will go to Ms. DeSoto for signature.

Ms. Quinn asked if there were any follow up questions on the Audit Findings handed out at August 10, 2019 special meeting. None were received. There were just a few things in the findings. There was a late report and the narratives which are now all completed, are now assigned to Ms. Quinn.

2018 Audit has cleared the Federal Clearing House on August 12, 2019. Ms. Quinn asked Gemma Han when she is going to present the Council the Audit Report and suggested weekdays after 5:30. Ms. Han will be out of the office for the next two weeks but is available in September. Tentative date selected by Council is Monday, September 9, 2019 at 5:30 pm. Ms. Quinn will contact Ms. Han with the date.

All funds in Fund #123, Grant F14AC00543, Fish & Wildlife Habitat Improvement grant have been expended. 2019 Indirect was added and the Annual Finance Report, SF-425 is ready for Council review and signature. The Final Finance report will be prepared after the drawdown of funds has been received. Ms. Quinn referenced the tab for Fund 123 in the handout to show the expenditures and that the grant is ready to close. Grant closing date is August 15, 2019.

Ms. New Moon left the meeting at 1:45 pm.

**MONTHLY BUDGET REPORTS:** Ms. Quinn passed out a Summary of Account Balances. This was reviewed and all questions answered.

The Chairwoman requested a summary of each grants purpose with the Grant's proposed budget and current expended funds. Ms. DeSoto said that when Tribal members are loosely using "federally funded" or "Government funded", do they really know what that means, what that entails, what Council and staff are doing with the contract and grant. So to prove a point that all SLPT current contracts and grants are

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being utilized for what was initiated and what the Council said they were going to do with them. Initially in regards to what was awarded, what the proposed projects and task are at hand, to complete those tasks and grants and that they are being expended appropriately. So The Council can review and go over what each item means. This will be a good tool.

Ms. Quinn stated that the form that Ms. Youmans utilizes the most is the comparison budget summary. The Grant budget would be loaded and then the expenses would be tallied so she can see at a glance what is available. Ms. Quinn proposes to scan and email these summaries to the Council instead of printing them every month. This will assist the Council.

Ms. Quinn completed most of this request as outlined in the Comparison Budget Spreadsheet Report given to Council's for their review. More work is needed to update Comparative Budget Summaries in Abila MIP. It is an ongoing project.

EPA Grants 135 and 136 draw was already mentioned.

Ms. Quinn attended the webinar titled Responding To Funding Source Remedies on July 25, 2019 which outlined sanction issues and possible remedies when tribal entities are not in compliance, including grant modification; Appeals and Alternative Dispute Resolutions.

The next monthly webinar will be on Matching and Cost Sharing on August 22, 2019 at 11:00 am. This is more internal. Some grants have cost sharing to match. It discusses how to do cost sharing. It would apply mostly to NRD.

Fund 120 draw: Ms. Quinn asked Ms. DeSoto to sign a letter to Rebecca Smith. Ms. Quinn is having difficulties having Ms. Smith release the \$115,000 that Fund 120, TTP Transportation owes SLPT. This is about a year now. Ms. Smith does not respond. All the invoices and documentation has been sent and each time the request is denied with no response. Ms. DeSoto will sign a letter. Ms. Quinn hopes that there will be a response as to why the funds have not been released.

Ms. Quinn asked for any further questions. She suggested the Council hold on to the Summary budget packet for further reference.

The Finance report concluded at 1:58 pm.

### **Tribal Coordinator Report by Donna Komar**

Other Items:

- Pamela Gallegos requested a membership application. She was instructed to

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send it out to Ms. Gallegos. Ms. Komar will work with Daniel Crawford, Enrollment Coordinator to do this. He was notified that the position was just a short term position.

- Ms. Komar is resending a membership application for the minor child of Jesse Strout.
- She self-taught herself the Progeny system and made cards for the De La Luz family. Ms. Komar will train Mr. Crawford to make ID cards. The new system can make an actual descendancy ID card. Ms. DeSoto said that people were asking about the Passport type of ID used by a Tribe which is both in the US and crosses over into Mexico. Ms. Komar will investigate whether Progeny will support the passport style of ID card.
- There are come ICWA requests. Ms. DeSoto said she would go through them. Ms. Komar will write the letters for Ms. DeSoto.
- Andrea Rodriguez put in a request for Higher Education. She was sent an application to pay for some of her college costs. She is getting it all together. This is for the coming Fall.
- There are needs in the IT area. She consulted with Ms. Quinn and the finances are available in IT (CTPG) budget. SLPT needs an upgrade to its security system. There is a need to get off the home security provided by Charter/Spectrum and go with their IT company to upgrade to a business security system. They would monitor spam. It would be a \$1,000 upgrade. The IT company also suggests a battery backup for the server estimated at \$716. Both are covered in the IT budget. The consensus of the Council is to purchase needed IT supplies.
- 2020 Calendar: SLPT needs to start working on this now. Ms. Komar would like to use the same vender. There is a budget for this in Fund 101. 100 calendars will be ordered. Ms. Komar has already started getting photos from NRD. Photos are always needed. It is the consensus of the Council to proceed with the same vender as last year and to do calendars. A new cover photo of the Council will be taken in October at the General meeting at the reservation.
- Ms. Crane asked if the realtor was still looking for a building. Ms. Komar said that he was but the prices right now are around one million dollars.

#### Statistics of the Enrollment Coordinator position

- 391 candidates looked at the job posting for Enrollment Coordinator on Indeed
- 63 candidates applied
- Five candidates of the 63 were seeking Indian preference
- Once vetted four of the five were set up for interviews
- Out of the four good candidates, Daniel Crawford was chosen and will start on Monday, August 19, 2019.
- All candidates received correspondence informing them of the hiring decision

Ms. Komar will work with him.

#### Personnel Manual

- Ms. Komar is retyping the rough draft with the suggested changes. It should be

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ready for professional review after October 2019 when GAP grant is open and Ms. Youmans can request a modification. Ms. Komar will look for some estimates so Ms. Youmans will have them when it is time to request the modification.

- Travel Policy Resolution SL-22-2019. Ms. Youmans, Ms. New Moon and Ms. Quinn helped to rewrite it. Ms. Komar requested the Council review and approve the policy. It is a good travel policy. The goal is to follow the federal regulations.

**MOTION: Vice-Chairwoman Nedra Crane moved to approve and accept Resolution SL-22-2019 Amending the Summit Lake Paiute Tribe Travel Policy with a waiving of the reading. Council Member Phillip Frank seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-22-2019 enacted at 2:18 pm.**

- Ms. Komar appreciated all the help from the Council and staff. It is tedious but needs to be done correctly. She is also working on the fillable forms. Ms. Youmans stated that they appreciated all the hard work she has done working on the policies.
- Hiring and Recruiting Policy Resolution SL-23-2019: Parts are from the old policy in the old handbook. Ms. Quinn, Ms. Youmans and Ms. New Moon have given a lot of good input. Ms. Komar believes she has included everything everyone wanted.

Ms. Komar stated the changes made were things that were previously approved or needed clarification.

**MOTION: Vice-Chairwoman Nedra Crane moved to approve and accept Resolution SL-23-2019 Enactment of the Summit Lake Paiute Tribe Hiring and Recruiting Policy with a waiving of the reading. Council Member Phillip Frank seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-23-2019 enacted at 2:25 pm.**

Ms. Komar will be working with Mr. Crawford this coming week.

Tribal Coordinator Report concluded.

Ms. Quinn stated she had an idea regarding Mr. David Gallegos electrical power problem and the \$10,000 electrical installation. She has not mentioned this idea to him. There is the Brown assignment which cannot be given to the widow because she is non-native. Mr. Gallegos and his brother could buy the Brown trailer from Mrs. Brown and clean it up since that is a tribal concern as it already has power connections. Maybe they could also be assigned the Brown property in addition their own. Ms. DeSoto said they could talk to BIA Realty. Ms. Quinn said assignments are made by the Council. There was a discussion of this idea. Maybe this would work. What the Gallegos have or do not have

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needs to be investigated. It is believed that Mr. Gallegos also has an assignment and not an allotment. Aaron of GBL&W has maps of the assignments and allotments. This was tabled.

## **MINUTES**

**MOTION: Vice-Chairwoman Nedra Crane moved to approve the Saturday, July 20, 2019 Regular Council meeting minutes with correction and a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 2:45 pm.**

**MOTION: Vice-Chairwoman Nedra Crane moved to approve the Tuesday, July 30, 2019 Special Council meeting minutes with a waiving of the reading. Council Member Phillip Frank seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 2:46 pm.**

Council was asked if they wanted the Chairwoman to respond to the email received from the Tribal member discussed previously. She will send a letter that his email was reviewed and send the procedures for requesting permission for using Tribal facilities.

Next meetings:

- Monday, September 9, 2019 Special Council Meeting for Audit presentation Administrative office at 5:30 pm-tentatively.
- Saturday, September 21, 2019 Regular Council Meeting at the Sparks Administrative office from 8:00 am to 5:00 pm
- Saturday, October 19, 2019 General Council Meeting at the Summit Lake Reservation. Council and staff to meet at the Sparks, Nevada office at 5 am to drive up to the Lake. Ms. Macko is excused from attending.

**MOTION: Vice-Chairwoman Nedra Crane moved to adjourn. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Meeting adjourned at 2:51 pm.**



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I, **Eugene Mace, Sr.**, Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the August 17, 2019, Council Meeting were approved with correction by the Council during a duly held meeting September 21, 2019 at which there was a quorum present, and the Council voted: 4 - **FOR**; 0 - **AGAINST**; 0 -**ABSTAINING**, Chairwoman Randi DeSoto did not vote because there was not a tie vote.

9/24/2019  
Date

Eugene J Mace  
Eugene Mace, Sr.  
Secretary/Treasurer  
Summit Lake Tribal Council