

**Bexar County**  
**Emergency Services District No. 10**  
**Meeting Minutes**  
**March 8, 2019**  
**7:00 P.M.**

Bexar County Emergency Services District No. 10 conducted a meeting at the Bexar County ESD Station # 1 Fire Station located at 6658 E. Houston on March 8, 2019 beginning at 7:00 P.M. The following was discussed;

1. **Call the Bexar County Emergency Services District No. 10 Meeting to Order and establish a Quorum.** President Kelley called the meeting to order and established a quorum
2. **Citizens to be heard. (3 minute time limit per person)** Emergency Management Coordinator Kyle Coleman introduced Chris Herrera who will become the ESD Liaison between the OEM and ESD's.
3. **Approval of the meeting minutes from the February 11, 2019 meeting minutes.** Commissioner Yates made a motion to accept the meeting minutes, second by Commissioner Lazar. Motion carried 3/0.
4. **Discussion and appropriate action on a proposal from Rakowitz Engineering to provide land surveying services to the district for the new station.** Chief Hogan presented the proposed contract. Commissioner Lazar made a motion to approve the contract, second by Commissioner Yates. Motion carried 3/0.
5. **Discussion and appropriate action on a proposal from Raba Kistner for geotechnical services to the district for the new station.** Chief Hogan presented the proposed contract. Commissioner Yates made a motion to approve the contract, second by Commissioner Lazar. Motion carried 3/0.
6. **Discussion, updates and/or action on the following items;**
  - a. **Command Staff Report – Given by Fire Chief Robert Hogan**
    - **Run report.** No Questions were asked.
    - **Update on the land sale from the City of Elmendorf** Chief Hogan advised the land sale is now completed and filed with the county.
    - **Update on the Elmendorf station. RFQ for design builder, project schedule, program document.** Chief Hogan advised the RFP has been requested and he reviewed the project schedule with the board. No questions were asked.
7. **Financial Report.**
  - a. **Review of Tax Revenues received to date.** No questions were asked.
  - b. **Review and appropriate action to pay the bills for the District.** Commissioner Lazar made a motion to approve the payments for the district, second by Commissioner Yates. Motion carried 3/0.
  - c. **Action to approve the payroll for the district** Commissioner Yates made a motion to approve the payroll for the district, second by Commissioner Lazar. Motion carried 3/0.
8. **Determine date, time and possible agenda items for next meeting. The next tentatively scheduled meeting will be on April 13, 2019.** The commissioners set April 5<sup>th</sup> as the next tentative meeting.
9. **Adjourn** With no further business, the board adjourned 7:43 p.m. by Commissioner Yates making a motion to adjourn and second by Commissioner Lazar. Motion carried 3/0.

Attest \_\_\_\_\_