

**Notice of Board Meeting
Regular Meeting
Stilwell Utility Department
925 West Hickory, Stilwell Oklahoma
Tuesday, April 11, 2017
6:00 P.M.**

I. Call Meeting to Order

The Agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

- a. Approval of Meeting Minutes: March 14, 2016
- b. Approval of Payment of Purchase Order Invoices-\$856,385.03
- c. Financial Reports
- d. Delinquent Customer Report

III. Regular Agenda

1. Discussion and possible action concerning request that the account for services to the Tyson building be changed from Industrial to Commercial, and also for a refund for any over-charge. Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307 B.4.
2. Discussion and possible action to authorize hiring a Full-Time Electric, Water, and Sewer Worker to fill the vacancy in a currently approved position.
3. Discussion and possible action to promote Mickey Miller to the position of lead man at the WWTP and to authorize an increase in salary. Possible executive session as authorized by Oklahoma Statutes 25 O.S. §307 B.1.
4. Discussion and possible action to approve replacement of AMA 4000 auger/screen assembly at the Wastewater Treatment plant in an amount not to exceed \$14,000.00 and to amend budgeted income and expense in connection with this matter.
5. Discussion concerning potential retirement of Gary Eubanks and possible action to approve or not approve an incentive for Mr. Eubanks to take an early retirement, and possible action to accept Mr. Eubanks' resignation. Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307 B.1.
6. Discussion and possible action to declare scrap metal and approve disposition of same by sale.
7. Discussion and possible action to authorize the trade in of a 2003 Kobelco SK-25 Mini Ex (excavator) for the purchase of a new Kubota KX0334R1A excavator for a difference of \$23,000.
8. Discussion and possible action to amend budgeted income and expense in the amount of \$209,000 to allow for all basic fees for contracted services by Holloway, Updike and Bellen, Inc. related to the Phase II Wastewater Treatment Plant Improvements and grant funding for such improvements.
9. Discussion and possible action regarding payment of unfunded retirement liabilities to Oklahoma Municipal Retirement Fund in cooperation with the City of Stilwell.
10. Status report, discussion and consideration of possible legal action regarding City Lake Dam. Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307 B.4.

11. Status report by Larry Eagleton.

12. Audit Committee Report.

13. Policy Committee Report.

14. Budget Committee Report.

IV. Consideration, discussion and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)

V. Adjournment

Posted: 4:00 P.M. April 10, 2017

925 West Hickory-Utility Office

503 West Division-City Office

SUD Board Secretary, Vice-Secretary or Chief Executive Officer





Notice of Board Meeting
Regular Meeting
Stilwell Area Development Authority
925 West Hickory, Stilwell Oklahoma
Tuesday, April 11, 2017
6:00 P.M.

I. Call Meeting to Order

The Agenda for this meeting of the Stilwell Area Development Authority is identical to the Agenda for Stilwell Utility Department. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

- a. Approval of Meeting Minutes: March 14, 2016
- b. Approval of Payment of Purchase Order Invoices-\$856,385.03
- c. Financial Reports
- d. Delinquent Customer Report

III. Regular Agenda

1. Discussion and possible action concerning request that the account for services to the Tyson building be changed from Industrial to Commercial, and also for a refund for any over-charge. Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307 B.4.
2. Discussion and possible action to authorize hiring a Full-Time Electric, Water, and Sewer Worker to fill the vacancy in a currently approved position.
3. Discussion and possible action to promote Mickey Miller to the position of lead man at the WWTP and to authorize an increase in salary. Possible executive session as authorized by Oklahoma Statutes 25 O.S. §307 B.1.
4. Discussion and possible action to approve replacement of AMA 4000 auger/screen assembly at the Wastewater Treatment plant in an amount not to exceed \$14,000.00 and to amend budgeted income and expense in connection with this matter.
5. Discussion concerning potential retirement of Gary Eubanks and possible action to approve or not approve an incentive for Mr. Eubanks to take an early retirement, and possible action to accept Mr. Eubanks' resignation. Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307 B.1.
6. Discussion and possible action to declare scrap metal and approve disposition of same by sale.
7. Discussion and possible action to authorize the trade in of a 2003 Kobelco SK-25 Mini Ex (excavator) for the purchase of a new Kubota KX0334R1A excavator for a difference of \$23,000.
8. Discussion and possible action to amend budgeted income and expense in the amount of \$209,000 to allow for all basic fees for contracted services by Holloway, Updike and Bellen, Inc. related to the Phase II Wastewater Treatment Plant Improvements and grant funding for such improvements.
9. Discussion and possible action regarding payment of unfunded retirement liabilities to Oklahoma Municipal Retirement Fund in cooperation with the City of Stilwell.
10. Status report, discussion and consideration of possible legal action regarding City Lake Dam. Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307 B.4.

11. Status report by Larry Eagleton.

12. Audit Committee Report.

13. Policy Committee Report.

14. Budget Committee Report.

IV. Consideration, discussion and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)

V. Adjournment

Posted: 4:00 P.M. April 10, 2017

925 West Hickory-Utility Office

503 West Division-City Office

SADA Board Secretary, Vice-Secretary or Chief Executive Officer



James Gray
