

## Realtor.com® Agent Account Set-up

1. Navigate to [realtor.com](https://www.realtor.com)®.
2. Hover your mouse on the **Sign In/ Sign Up** in the top Right Corner.
  - a. Click on **Pro Sign In**
  - b. If the Agent does not already have a Sign In created, they will need to click on the **Agent Sign Up** in the top right corner.
3. Agent will need to enter in the following Credentials
  - a. Page Title **“Create Your Professional Account”**
    - i. Email Address
    - ii. Confirm Email Address
    - iii. Password
    - iv. Confirm Password
    - v. Phone Number
  - b. The next Page will display: **“Your MLS Information”**
    - i. Location of your MLS
    - ii. MLS Name
    - iii. MLS Agent ID
    - iv. Your Name

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### *Additional Notes on imputing your Agent ID:*

*Debbie Fick*

*Short ID: DAF*

*Office Short ID: 0100*

*The MLS ID will input as a combination of the Short ID and the Office Short ID*

***EX: Office Short ID + Agent Short ID = 0100DAF***

*Please note that the Office Short ID will always display ahead of the Agent Short ID*

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4. Click on “Next Step”
5. The Account Process has been completed.

For further support, realtor.com® offers 24/7 online support. Please visit [support.realtor.com](https://support.realtor.com)