

# Richwood Village Council Regular Meeting – Agenda 10/27/2025

## 1. Pledge of Allegiance

## 2. Call to order and Roll Call

Reddy Brown Y Pat Morse Y Von Beal A Donald Ridgeway Y Jackie Hamilton Y Brad Plotner Y

## 3. Meeting Minutes from regular meeting on 10/14/2025

Motion to approve Minutes:

Motion PM Second BP Vote: RB Y PM X VB X DR Y JH Y BP Y

## 4. Warrants and electronic payments

Motion to approve Warrants

Motion RB Second PM Vote: RB Y PM Y VB X DR Y JH Y BP Y

## 5. Introduction of Visitors

## 6. Legislation:

## 7. Mayor

## 8. Administration Report

- Street/Utility
- Police
- Finance
- Zoning

## 9. Old Business:

## 10. New Business:

## 11. Adjourn Motion PM Second RB

Vote: RB Y PM Y VB X DR Y JH Y BP Y Time: 7:46pm

Next Council meeting Monday, November 10th at 7pm

**October 14, 2025**  
**RICHWOOD VILLAGE COUNCIL**

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on October 14, 2025 at 7:00 pm.

Mayor Scott Jerew called for attendance. Council members present were Jackie Hamilton, Donald Ridgeway, Brad Plotner, Pat Morse, Reddy Brown and Von Beal. Zoning Officer Jason Brown, Village Administrator Monte Asher, and Fiscal Officer Sarah Sellers. Police Chief, Jim Hill, Village Solicitor Julie Spain and council member.

Pat Morse moved and Donald Ridgeway seconded the motion to approve meeting minutes for the regular meeting on 09/22/2025. Motion passed 5-0 with Reddy Brown abstaining.

Von Beal moved and Reddy Brown seconded a motion to approve the warrants and electronic payments. Motion passed 5-0 with Brad Plotner abstaining.

**Visitors:**

**Legislation:**

- Reddy Brown moved; Pat Morse seconded the motion for Resolution 25-10142025 Adopting A Cyber Security Policy. Motion passed unanimously.
- **Mayor's report:**
- Trick or Treat is October 31<sup>st</sup> 5-7pm
- Haunted Trail is October 25<sup>th</sup> 8 pm; Skelton Skedaddle at 6:30pm

**Street / Utility report:** Administrator, Monte Asher - report attached

- Gill Street pump - \$12,000 to rebuild; will have all new lift station pumps during Magnetic Springs project; bid opening for project tomorrow.

**Police report:** Police Chief, Jim Hill – report attached

**Finance report:** Fiscal Officer, Sarah Sellers - report attached

**Zoning report:** Zoning Officer, Jason Brown - Report attached

- Plotner requested update on the 4 cleanups that Marion had on his schedule.

**Old Business:**

**New Business:**

- Electric bikes and scooters – becoming an issue and need to get ahead of it before there are accidents; signs in the park need to be more specific for trail.
- Ridgeway stated the visibility at the corner of Blagrove and Clinton beside the bank needs to be addressed with the first parking spot.

Pat Morse moved and Donald Ridgeway seconded a motion to adjourn. The motion passed unanimously at 7:41 pm.

Next council meeting is October 27<sup>th</sup> at 7:00 pm

  
\_\_\_\_\_  
Mayor  
\_\_\_\_\_  
Fiscal Officer

**Payment Listing**

UAN v2025.2

October 2025

| Payment Advice #                                       | Post Date  | Transaction Date | Type | Vendor / Payee                       | Amount      | Status |
|--|------------|------------------|------|--------------------------------------|-------------|--------|
| 713-2025   | 10/03/2025 | 10/27/2025       | CH   | QUENCH                               | \$49.33     | O      |
| 714-2025   | 10/06/2025 | 10/27/2025       | CH   | GOOGLE SERVICES                      | \$443.60    | O      |
| 715-2025   | 10/06/2025 | 10/27/2025       | CH   | EDGE TECHNOLOGY                      | \$270.00    | O      |
| 716-2025   | 10/07/2025 | 10/27/2025       | CH   | REPUBLIC SERVICES                    | \$184.91    | O      |
| 717-2025   | 10/08/2025 | 10/27/2025       | CH   | CHARTER COMMUNICATIONS               | \$519.31    | O      |
| 718-2025   | 10/08/2025 | 10/27/2025       | CH   | EDGE TECHNOLOGY                      | \$317.60    | O      |
| 719-2025   | 10/08/2025 | 10/27/2025       | CH   | Columbia Gas                         | \$461.08    | O      |
| 720-2025   | 10/09/2025 | 10/27/2025       | CH   | Ohio Bureau of Worker's Compensation | \$581.43    | O      |
| 721-2025   | 10/10/2025 | 10/27/2025       | CH   | UNITED HEALTH CARE                   | \$12,839.61 | O      |
| 722-2025   | 10/16/2025 | 10/27/2025       | CH   | COMPANION LIFE                       | \$10.40     | O      |
| 27929  | 10/27/2025 | 10/27/2025       | AW   | MASI Environmental Services          | \$1,119.56  | O      |
| 27930  | 10/27/2025 | 10/27/2025       | AW   | RONA PENIX                           | \$350.00    | O      |
| 27931  | 10/27/2025 | 10/27/2025       | AW   | Richwood Tire Center                 | \$317.98    | O      |
| Purpose: 2 INVOICES - R-18&R-19 REPAIRS                |            |                  |      |                                      |             |        |
| 27932  | 10/27/2025 | 10/27/2025       | AW   | K & M TIRE - COLUMBUS                | \$634.60    | O      |
| Purpose: CRUISER TIRES                                 |            |                  |      |                                      |             |        |
| 27933  | 10/27/2025 | 10/27/2025       | AW   | NOFZIGER DOORS                       | \$251.00    | O      |
| Purpose: WATER PLANT DOOR REPAIR                       |            |                  |      |                                      |             |        |
| 27934  | 10/27/2025 | 10/27/2025       | AW   | USA BLUE BOOK                        | \$287.47    | O      |
| 27935  | 10/27/2025 | 10/27/2025       | AW   | CARMEN SHEILDS                       | \$704.58    | O      |
| Purpose: REIMBURSEMENT FOR HAUNTED TRAIL; TRAILBLAZERS |            |                  |      |                                      |             |        |
| 27936  | 10/27/2025 | 10/27/2025       | AW   | HAMILTON'S GARAGE                    | \$125.00    | O      |
| 27937  | 10/27/2025 | 10/27/2025       | AW   | B & C COMMUNICATIONS                 | \$452.19    | O      |
| Purpose: RPD - REMOTE SPEAKER MIC                      |            |                  |      |                                      |             |        |
| 27938  | 10/27/2025 | 10/27/2025       | AW   | ARTESIAN OF PIONEER INC              | \$3,849.60  | O      |
| Purpose: SALT - WATER PLANT                            |            |                  |      |                                      |             |        |
| 27939  | 10/27/2025 | 10/27/2025       | AW   | FUBAR FABRICATION                    | \$100.00    | O      |
| Purpose: WELD BASKETBALL HOOP                          |            |                  |      |                                      |             |        |
| 27940  | 10/27/2025 | 10/27/2025       | AW   | BURNHAM FLOWERS                      | \$150.00    | O      |
| Purpose: HRA CARD ADMIN                                |            |                  |      |                                      |             |        |
| 27941  | 10/27/2025 | 10/27/2025       | AW   | ACCESS ENGINEERING                   | \$5,000.00  | O      |
| Purpose: CONSTRUCTION ADMIN - PICKLEBALL COURTS        |            |                  |      |                                      |             |        |
| Total Payments:  |            |                  |      |                                      | \$29,019.25 |        |
| Total Conversion Vouchers:                             |            |                  |      |                                      | \$0.00      |        |
| Total Less Conversion Vouchers:                        |            |                  |      |                                      | \$29,019.25 |        |

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RVW - Reduction of Receipt Warrant, SV - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.





JAMES HILL  
Chief of Police

# RICHWOOD POLICE DEPARTMENT

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153 North Franklin Street  
Richwood, Ohio 43344  
Office: (740) 943-2422 / (740) 943-5212  
Fax: (740) 943-2145  
<https://www.richwoodohio.org/public-safety>

## **Richwood Police Department Council Report 10/27/2025**

- **Completed Audit with AG for OHLEG (Ohio Law Enforcement Gateway)**
- **Off. Geer attended Taser Instructor School (biennial)**
- **One part time candidate in background process and interview with second candidate scheduled later this week.**

*"The Richwood Police Department is dedicated to the protection and security of all citizens, and in partnership with the community, to provide quality public safety services while affording dignity and respect to every individual."*

Village of Richwood  
Finance Report: 10/27/2025

- Payroll: biweekly 10/10; biweekly and monthly 10/24
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current, bank reconciliations
- Received notice from Ohio Department of Development and working with external auditor to determine if we need to have a single audit prepared due to the amount of funds we received in federal grants for Water/Wastewater Infrastructure Grant in 2024. If we do, there will be audit fees. I will keep everyone updated.
- working on budget for 2026 – waiting on insurance quotes
  - Will have meetings with departments – **Still waiting!**
- meeting for Go-Daddy website rebuild on Friday October 17<sup>th</sup> – (with Eric) **went well; another round on Wednesday the 29<sup>th</sup>**
- **Office window will be closed Monday, November 3<sup>rd</sup>, I will be off.**

**REPORTS:**

- **Fund Status Report**

**Star Ohio:** September interest: \$8,987.16 YTD interest: \$77,408.50 Rate: 4.40%  
**Bulk Water:** YTD revenue: \$7,170.00