



## Minutes

### Board of Directors Meeting

Thursday, January 31, 2019 @ 6:30 pm

2323 W. Parkside Lane, Phoenix, AZ 85027

Adams Traditional Academy • Jefferson Preparatory • Choice Services LLC

#### Board Members Present

Lisa Fink, Ray Malnar (Remote), Thomas McCauley, Judd Lewis, Marcus Kelley (Remote)

#### Guests Present

Ashley Schorer, Stacy Oates, Tawnya Mecham, Debi Ryder, Audra Wilson-Smith

### I. Opening Items

A. Record Attendance and Guests

B. Call Meeting to Order

C. Call to Public

### II. Consent Agenda

A. Board of Directors Meeting Minutes for December 6, 2018

B. Finance Committee Minutes for January 17, 2019

C. Approve Consent Agenda Items

Tom McCauley made a motion to approve consent agenda

Ray Malnar seconded the motion.

The board **VOTED** unanimously to approve the motion.

### III. CEO Report

A. Financial Reports

B. Preschool Report

C. Elementary School Report

D. High School Report

### IV. Finance

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## V. Academic Excellence

## VI. Governance

## VII. Other Business

### A. School Calendar for 2019-2020 and 2020-2021

Ms. Wilson-Smith provided the calendars proposed by school administration.

Tom McCauley made a motion to approve the School Calendars for 2019-2020 and 2020-2021

Ray Malnar seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Teacher contracts for 2019-2020

Ms. Wilson-Smith presented the teacher contracts with changes recommended by legal counsel.

Ray Malnar made a motion to approve teacher contracts for 2019-2020

Tom McCauley seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. SPED Policies and Procedures

Marcus Kelley arrived at 7:05.

There were concerns that the proposed SPED policies and procedures previously submitted did not completely apply to charter schools. The SPED policies and procedures were submitted to legal counsel. An updated version was submitted. However, board members did not have adequate time to review before the vote.

Tom McCauley made a motion to table the vote on SPED policies to allow time for additional review

Judd Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

### D. Strategic Planning Committee Report

Ms. Wilson-Smith presented the findings from the Strategic Planning Committee:

The Strategic Planning Committee, an ad hoc committee for the Choice Academies Board, was tasked with assessing the heightened competition in the charter school market in our geographic area, the progress of Choice Academies over the last ten years, the trending financial situation for Choice Academies, and the viability of maintaining the Jefferson Preparatory (JP) campus at 51st Avenue and Bell. Based upon the CEO's assessment of the Choice Academies' current budget and the projected 2019 – 2020 budget, the Committee quickly determined that continuing operations at the JP campus for the 2019 – 2020 school year was a substantial risk to the financial outlook for Choice Academies. The Committee then examined the foundational decisions that had to be made to move JP to the Adams Traditional Academy (ATA) campus at Parkview. This included the following:

- \* An assessment of staffing needs
  
- \* Siting for JP classrooms at the ATA buildings
  
- \* ATA classroom adjustments

While numerous other issues were mentioned and discussed, the Committee only made decisions essential to the structural integration of JP staff and students into the ATA campus. Consistent with the Choice Academies culture

of including staff, parents, and students in the decision-making process, the Committee left all the remaining integration decisions open for input, assessment, and further decision-making by the appropriate Choice Academies components. The Strategic Planning Committee will continue to operate in a support role for the integration of JP into the ATA campus. But it will also continue to assess market conditions and strategize on the maximization of Choice Academies' reputation for well-rounded educational excellence and sound financial management.

Tom McCauley made a motion to Unification of campuses and early termination of Jefferson campus lease with CSDC

Judd Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. School Location Change**

The Strategic Planning Committee recommends to move Jefferson Preparatory and Jefferson Traditional Beginnings to the 2323 W. Parkside Lane campus.

Marcus Kelley made a motion to move Jefferson campus to the Parkside Lane campus

Judd Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Change in grades served at 2323 W. Parkside Lane**

The Strategic Planning Committee recommends to change grade levels served from K-8 to K-12 at the 2323 W. Parkside Lane campus.

Ray Malnar made a motion to change the grade levels served at the 2323 W. Parkside Lane campus from K-8 to K-12

Marcus Kelley seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

Marcus Kelley made a motion to to adjourn the meeting

Judd Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:38 pm.