

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, MARCH 7th, 2024 6:00 P.M.**

AGENDA

1) ROLL CALL

Kitzmiller, White, Butler, Hirsch, Torno.

2) PLEDGE OF ALLEGIANCE

3) INVOCATION

4) CALL FOR CHANGES

Approval of the Agenda of the Regular Meeting of the Summerset City Commission for March 7th, 2024 as presented or amended.

5) CONSENT CALENDAR

APPROVAL OF THE MINUTES

5A) Approval of the minutes of the Regular Meeting February 15th, 2024 as presented or amended.

5B) Amend the Minutes of February 1st to reflect item #10/Resolution 2024-07 Annexation Resolution with a condensed legal description per the Meade County Register of Deeds.

APPROVAL OF THE CLAIMS

5B) Approval of claims and hand checks in the amount of \$112,265.80 from February 15th, 2024 through March 6th, 2024 as presented or amended.

APPROVAL OF PAYROLL – FEBRUARY 2024 – SDCL 6-1-10

5C) Dept. 4000 - \$13,2910.16 Wastewater
Dept. 4110 - \$2,333.32 Commission
Dept. 4120 - \$1,916.67 Mayor
Dept. 4140 - \$11,843.42 Finance
Dept. 4210 - \$37,114.91 Police
Dept. 4310 - \$13,459.01 Streets

6) UTILITY BILLING ADJUSTMENTS

Approval of utility billing adjustments of \$11.15 for the period February 1st – February 29th, 2024.

7) COMMISSIONER REPORTS

8) DEVELOPER’S AGREEMENT – NORMAN RANCH

8A) Open discussion.

8B) Close discussion.

8C) Motion to T/B/D

- 9) **STREET MAINTENANCE TRAFFIC CONTROL DEVICE GRANT – C. HIRSCH**
9A) Open discussion.
9B) Close discussion.
9C) Motion to T/B/D
- 10) **DESIGNATION OF FLOODPLAIN ADMINSTRATOR ORDINANCE 150.25–M. TORNO**
10A) Open discussion.
10B) Close discussion.
10C) Set first reading of Ordinance 2024-02 for April 4th, 2024.
- 11) **LETTER OF SUPPORT AMTRAK**
11A) Open discussion.
11B) Close discussion.
11C) Motion to T/B/D
- 12) **PIEDMONT VALLEY CHAMBER OF COMMERCE MARKETING ALLOCATION**
Motion to take the matter off of the table.
12A) Open discussion.
12B) Close discussion.
12C) Motion to T/B/D
- 13) **BRIGHT BEGINNINGS UPDATE – S. BAUMEISTER**
Motion to take the matter off of the table.
- 14) **PAYROLL CHANGE – FINANCE OFFICE**
Stephany Baumeister – annual review to step 19C \$5087.09/per month.
- 15) **NEW HIRE POLICE DEPARTMENT- INVESTIGATOR**
Tenessa Regan at Grade 18 (I) @ \$30.08.
- 16) **HAZARD MITIGATION GRANT PROGRAM (HMGP) – L. SCHIEFFER**
16A) Open discussion.
1) HMGP
2) Designation of Applicant Agent
3) Resolution 2024-08 Appointment of Applicant Agent
16B) Close discussion.
16C) Motion to T/B/D
- 17) **2024 SDML WORK COMP FUND SAFETY GRANT APPLICATION – L. SCHIEFFER**
17A) Open discussion.
17B) Close discussion.
17C) Motion to T/B/D
- 18) **WATER WARRIORS & SUMMERSET SETTLEMENT AGREEMENT – M. WHEELER**
18A) Open discussion.
18B) Close discussion.
18C) Motion to T/B/D
- 19) **ELECTIONS WORKERS – MUNICIPAL ELECTION APRIL 9th**
Pam Martin, Patricia Rasmussen, and Connie Gupstill-Cuny.

- 20) **SET FIRST READINGS FOR AMENDED ORDINANCES**
20A) Open discussion
20B) Close discussion.
20C) Set first reading of Ordinance 2024-03 thru 2024-08, for April 4th, 2024
- 21) **BOARD OF EQUALIZATION INFORMATION/LOCAL BOARDS– L. SCHIEFFER**
- 22) **CITIZENS INPUT**
- 23) **UPCOMING EVENTS:**
City offices will be closed Friday, March 29th for Good Friday and Monday, April 1st for Easter per declaration of Governor Noem.
Board of Equalization will begin Monday, March 18th @ 6:00 p.m.
- 24) **ITEMS FROM CITY ATTORNEY**
Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.
- 25) **ADJOURNMENT**

Information regarding accessibility for the disabled may be obtained by calling the Summerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.

City of Summerset is inviting you to a scheduled Zoom meeting.

Topic: City of Summerset's Zoom Meeting

Time: Mar 7, 2024 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85467358992?pwd=QTJmY3ZTakZyRkdjMTBQWmpqTTcyQT09>

Meeting ID: 854 6735 8992

Passcode: 100320

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• +1 719 359 4580 US

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