

Highland Lakes School PTSO

General Meeting Agenda

Friday, March 31, 2017 @ 9:00 a.m.

Attendees: Kris Hart, Stephanie Marston, Angie McMahon, Kelly Amling, Jill Glennie, Elisa Herndon, Kate Lyster, Jen Buonano, on the phone: Anndi Kawamura, Tina Nunziato

- 1) Call meeting to order
 - a) Anndi called meeting to order 8:58 am
- 2) Approve March meeting minutes
 - a) Minutes approved, Jill moved, Angie seconded, voice vote unanimous
- 3) Board Voting
 - a) President- Jill Glennie
 - b) Vice President- Kelly Amling
 - c) Treasure- Tina Nunziato
 - d) Secretary- Kerry Andriuk
 - e) Any other nominations?
 - i) No other nominations
 - f) Anndi called for those nominated to accept the nomination.
 - i) All accepted
 - g) Anndi called for votes in favor for Jill Glennie as President for the 2017-18 school year.
 - i) Voice vote unanimous
 - h) Anndi called for votes in favor for Kelly Amling as Vice President for the 2017-18 school year.
 - i) Voice vote unanimous
 - i) Anndi called for votes in favor for Tina Nunziato as Treasurer for the 2017-18 school year.
 - i) Voice vote unanimous
 - ii) Following the meeting, Tina Nunziato resigned as Treasurer. The position is now open.
 - j) Anndi called for votes in favor for Kerry Andriuk as Secretary for the 2017-18 school year.
 - i) Voice vote unanimous
 - ii) Following the meeting Kerry Andriuk resigned as Secretary. The position is now open.
 - k) Anndi called for votes in favor of Angie McMahon chairing Teacher Conference Dinners for the 2017-2018 school year
 - i) Voice vote unanimous
- 4) Old Business :
 - a) Art Fair: Brought in \$550, frames were \$462 and concession was \$90. Sold 72 frames and Mrs. Mastroddi was very happy
- 5) New Business:
 - a) Spring Fling- Friday April 7th
 - i) All vendors have been confirmed they are coming.

- b) Volunteers
 - i) Need to send email to our volunteers
 - ii) ½ sheet reminder
 - iii) Peachjar reminder
 - iv) Lori email and text message
- c) Baskets
 - i) Everything is in motion and baskets will be in the front office on Tuesday.
- d) Prizes ordered
- 6) Talent Show- Elisa
 - a) Rehearsal dates
 - i) April 6th
 - April 13th
 - April 20th
 - b) OPENING NIGHT April 20th
 - c) Volunteers
 - i) Elisa has help for her needs, but we need to solicit for concessions the night of the show
 - d) Discussion of having an offering plate for microphone donations
 - e) Jill requested a moment during talent show to promote the Moms Appreciation night
 - f) There will be a \$2 admission for adults
 - g) They will like to sell concessions, and possibly have a food truck.
- 7) Teacher Appreciation Week
 - a) Student Council will do treats May 1st – 5th
 - i) Mon-Breakfast
 - ii) Tues-Apples and Granola bars
 - iii) Wed- Bundt Cakes
 - iv) Thurs-Jamba Juice or something similar
 - v) Fri-Popcorn and Redbox movie code
 - b) PTSO will partner with Mark for a staff lunch on Friday, May 5th.
 - i) Considering Cafe Rumba for catering luncheon Tropical Mexican food. Jill will reach out to them.
 - c) Gift ideas for PTSO week May 8th – 12th
 - i) Stephanie will check with Wendy on her ideas and ask her to turn in any outstanding receipts.
 - ii) Addendum from Wendy on daily themes:
 - (1) Monday - OUR STAFF RULES
 - (2) Tuesday - Pens/Pencils - this was a staff suggestion
 - Wednesday - LOTTERY
 - (3) Thursday - OPEN ?
 - (4) Friday - SWEET YEAR
- 8) Mom's Appreciation Night Proposal
 - a) Looked at proposal and draft flyer. Purpose behind the event is a celebration of our volunteers, tell people about the PTSO, give a little pampering etc. (attached)
 - b) Discussed budget (attached)

- c) Members discussed the pros and cons of putting on this event. There was discussion concerning the proposed budget and time frame. There were several ideas on how to still have the event for a lower cost. Angie McMahon offered to share some resources.
 - d) Stephanie called for a voice vote on the time frame for the event to be May or September
 - i) Majority votes yes for May timeframe
 - e) Stephanie called for a voice vote to approve a budget of \$500 for the event
 - i) Majority votes Yes for \$500 budget, Kris Hart abstain
 - ii) Jill will call a meeting to discuss the specifics of the budget and event after the Spring Fling.
- 9) IX. Adjourn--Meeting adjourned at 10:03 AM

Mother's Day Event Attachments:

May Mother's Event

- When? What time? Friday May 12th from 6:30 – 8:30pm
- What's the message?
 - Thank you for all you do throughout the year for your kids – get served by them
 - Come get pampered – mocktails, massages, food
 - Mingle with other Mom's – find some new friends
 - Meet your kids friends Moms – exchange numbers for the summer
 - Have fun and get out of the house for a change
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- What we'll provide (budget): \$2000
 - Mocktails - served by the kids \$250
 - Massages - 3 therapists for 2 hours - \$420
 - Catered food passed around by the kids - \$600
 - T-Shirts 80 @ \$8 / shirt - \$700
 - Stickers - \$30
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- Activities:
 - Icebreaker to get to know each other – The Extreme's Game, Where do you Stand?
 - Kids names on shirt by grade color – get into color groups – mingle, exchange numbers for summer
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 - PTSO talking points
 - Thank you for being such great Moms
 - Want to introduce you to the new PTSO board members
 - Explain what was accomplished this last year in PTSO – 5 main bullet points
 - A few new ideas we have for next year
 - Open to all new ideas please share your thoughts with us
 - Where we need help – many hands make light work – can do things from home, can volunteer for one off things (no long term commitment required)
 - Want to make being a part of PTSO fun
 - Mama bear shirts – have shirts made ahead of time? (give them a shirt if they sign up to help?)
 - Want to get to know each other personally, create a bigger network of Mom's

- Monthly socials – movie night, bowling night, ice cream night, coffee night, etc.
- Add name and phone number to PTSO interest sheet if we can reach out for volunteer opportunities or socials

to a Mother's Day celebration!

Who:

The PTSO is putting on a special event to celebrate all the amazing HLS Mom's! All are welcome and encouraged to attend.

What:

An evening filled with hour 'devours, desserts, "mock" cocktails, massages, and a chance to meet and connect with other Mom's just like you.

(plus you can meet the mom's of your kids friends and get phone numbers in preparation for summer)

When:

Friday, May 12th from 6:30 – 8:30 pm

Where:

HLS Cafeteria

Why:

Why Not?

You deserve at least one night out to celebrate you!

Please RSVP by Friday, May 5th

Email: highlandlakesptso@gmail.com



All attendees will receive a free HLS "Mama Bear" T-shirt

Don't know what to do with the kids that night?
Let us know and we will put them to work! :o)