

East Baton Rouge Fire Protection District 6
*Board Minutes **March 25, 2025***

Board Members: R. HIGGINS, CHAIRMAN
S. GRAVES, VICE CHAIRMAN
C. MAY
R. FORT
T. STOUT

Non-Members: C. Dunn, A. Chase, K. Lipscomb, T. Lipscomb, K. Sanchez, L. Lejeune, L. Houston, D. Smith, G. Blunt.

The Chairman called the meeting to order.

Reviewed the minutes from December 17, 2024, no questions or objections noted.

Motion made by Commissioner Higgins and seconded by Commissioner Fort to accept the financial report after questions were clarified regarding one-time payments to Retirement cost other and Postage.

Old Business:

1. Chief Dunn explained to the BOC that the 2024 Spartan fire truck was received in full but is currently undergoing punch list repairs at BFA, with an expected completion date of 3/26/25.

New Business:

1. Chief Dunn explained to the BOC the need to upgrade the electrical service at Station 52 after discovering the current 200-amp service was overloaded. This issue came to light during station outages caused by the use of heaters during the winter freeze. The proposed upgrade from 200 to 400 amps will provide a significant increase in capacity, to address the overload issues.
2. The Chief discussed re-installing the gutters and replacing damaged soffit on station 51 that occurred prior to the replacement of the roof. Three options were considered for the four sites around the station to better protect personnel from the elements.
 - a. Install basic gutters
 - b. Install a commercial gutter system
 - c. Install a commercial gutter system and awnings
3. The Chief discussed purchasing and outfitting a Chevrolet 1500 4x4 from state contract. The truck can provide a solid towing option for our boats and a bed to handle larger items: fire hose, appliances, station supplies, fuel powered equipment. The clearance of the 4x4 can aid in flood and offroad responses. This unit would replace the 2016 Explorer. The order time for is advertised as 180-360 days on the truck. Once the truck was received it would need to be outfitted with lights, sirens and decals.
4. Chief Dunn discussed the need to purchase 7-14 SCBA bottles to replace bottles that are expiring. The bottles have a 15-year service life. Discussion continued regarding the additional charge of tariffs that is expected to be 10-20 percent according to the country of origin. These tariffs are expected to be in place in early April 2025.
5. Chief Dunn discussed the purchase of fire hose for the 2024 Spartan. The hose will allow the department to outfit the new truck and provide the outgoing truck with the correct hose compliment for reserve capacity.
6. Chief Dunn discussed the purchase of 2 Scott RIC Pack III's in early 2026. Our RIC packs have been in service for 14 years and are serviced and certified. The bottles will expire in Feb of 2026, allowing us to look at replacement in early 2026.

Chiefs Report:

1. Chief Dunn explained the circumstances of the structure fire March 20th on Hoover Ave. that involved the successful rescue of a trapped 84-year-old and acknowledged great efforts made by District 6 Fire Department personnel to allow for a positive outcome for the 84-year-old Mrs. McKinney who had been treated and released by the BR General Hospital.
2. Chief Dunn reviewed how to access the required annual Ethics training with Board Members at <https://laethics.net/EthicsTraining/login.aspx>
3. Chief Dunn Reviewed Tier 2.1 reporting timelines with Board Members. The Chief must turn in the forms no later than 5/15/25. Packets for Board Members are available at the Prescott fire station.
4. Chief Dunn opened the floor to the members in attendance. Asst Chief Sanchez wanted to place on next board meetings agenda:
 - a. Review step up pay 513
 - b. Review Captains position 513
 - c. Review Captain of Force
 - d. Review Standard Operating Guidelines

Adjournment: Motion to adjourn by Commissioner Fort and second by Commissioner Higgins.