

BOARD OF DIRECTORS
Meeting Minutes Tuesday, October 11, 2016

Meeting Location:
Shorewood-Troy Public Library
650 Deerwood Drive
Shorewood, IL 60404
815-725-1715

- 1) Call to Order & Roll Call
Kevin Davis called the meeting to order at 9:27 a.m.

PRESENT: Kevin Davis, Administrator of the Messenger Public Library/LIMRiCC President; Jennie Mills, Director of Shorewood-Troy Public Library/LIMRiCC Vice President; Jim Kregor, Finance Director of RAILS Library System/LIMRiCC Treasurer

ABSENT: The position of Secretary and the position of Trustee.

- 2) Introduction of Visitors / Public Comments
The following people were present for the Board Meeting: From the accounting firm of Lauterbach & Amen, LLP: Nathan Gaskill, Wes Levy, Dave Wargo, Margie Tannehill; Assurance Representatives: Maryann Mileto and Scott Remmenga. Also present was Pierre Gregoire from Frankfort Public Library.
- 3) Approval of the Consent Agenda
- Approval of Agenda September 20, 2016 Board of Directors Meeting.
 - Acceptance of the LIMRiCC Board Meeting Minutes from September 20, 2016.
 - Approval of the payment of bills for September 20, 2016 through October 10, 2016 for LIMRiCC Business Services in the amount of \$10,732.85 (Exhibit B.1).
 - Approval of the payment of bills for September 20, 2016 through October 10, 2016 for the PHIP in the amount of \$612,354.18 (Exhibit B.2).
 - Approval of Balance Sheet and Detail of Expenditures for September 2016 (Exhibit C.1 – C.6).

Motion: A motion was made by Jennie Mills and seconded by Jim Kregor to approve the Consent Agenda items a – e listed above.

Roll call: All Board Members present voted to approve the Consent Agenda. Items noted above.
Ayes = 3 Davis, Mills, Kregor
Nays = none

- 4) Action Item #1 – Approval of the updated Summary Plan Description for 2016
The Summary Plan Description for 2016 was received and approved by ERISA. There were no changes to the plan.

Motion: A motion was made by Jennie Mills and seconded by Jim Kregor to approve the 2016 Summary Plan Description.

Roll call: All Board Members present voted to approve the 2016 Summary Plan Description.
Ayes = 3 Davis, Mills, Kregor
Nays = none

- 5) Discussion Item #1 - Assurance financial and other updates.
The Employee Navigator software should be completed and ready in the 2nd quarter of 2017. Assurance will gather information from each library. One LIMRiCC shell will be built within Employee Navigator and 65 libraries beneath that.
- 6) Discussion Item #2 – Resignation of Jill Boreham and Lenora Berendt
Pierre Gregoire has expressed an interest in running for the Board. Pierre has played a large role in the budget and legally mandated items. Per Jennie Mills, New Lenox and Peotone have expressed an interest. Jennie will follow up with each of them.
- 7) Discussion Item #3 – Fall Meeting
Assurance will present at the meeting in a power point format. Assurance will have the Benefit Summaries available. There will be a discussion of the large increase in HMO medical. Enrollment forms have been updated and will be discussed by Margie. A representative from ComPsych will be presenting on the benefits of the employee assistance program.
- 8) Discussion Item #4 – Review Draft UCGA Actuarial Report
The final report from Madison Consulting Group should be available for next month's meeting.
- 9) Discussion Item #5 – Lauterbach & Amen updates
We will provide a check-in list at the ILA Conference to keep track of member's attendance from both our PHIP and UCGA libraries. A secured email process will be put into place by the Fall Meeting and discussed.
- 10) New Business
Jennie Mills will take over as Open Meetings Officer (OMO) previously held by Lenora Berendt.
- 11) Closed Session (if required)
- 12) Next Board Meeting and Location is scheduled for Tuesday, November 15, 2016 10:00 a.m. at Messenger Public Library of North Aurora, 113 Oak Street, North Aurora, IL 60542
- 13) Adjournment

A motion was made by Jennie Mills and seconded by Jim Kregor to adjourn the meeting at 9:30 a.m.

Ayes = 3 Davis, Mills, Kregor

Nays = none

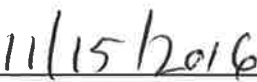
The meeting adjourned at 9:30 a.m.

Minutes Prepared by Margie Tannehill, Benefits Manager

Approved



Kevin Davis, President



Date