

Edinburg Township Trustees Meeting

Administration Building

November 25th

2025

MEETING TO ORDER BY: Diehl 7:30 p.m. Pledge of Allegiance

Roll Call

Chris Diehl: Chair, present, Vice chair: Tim Pfile, absent Trustee: Jeffrey Bixler present, Bill McCluskey, Fiscal officer, present, Jesse Baughman, Fire Chief, absent. Rhonda Lippy, Zoning present, Emily Duma Zoning, absent

I. MOTION TO APPROVE AGENDA FOR 11/25/25

Moved By: Diehl Second: Bixler
Mr. Pfile: Absent Mr. Diehl: Yes Mr. Bixler: Yes

II. MOTION TO APPROVE MINUTES:

NOT PREPARED:

III. Correspondence: JEFF MADE MOTION TO TABLE CORRESPONDENCE.

Moved By: Jeff Second: Diehl
Mr. Pfile: Absent Mr. Diehl: Yes Mr. Bixler: Yes

IV. OLD BUSINESS.

Jeff will go down to Randolph Home Furnishing and sign P.O. for the recliners for the Fire Dept. He will put in box for Bill.

V. Trustee Report: Chris stated that a farmer and his combine went off of the road on 183 near Giddings. He called Nate and he brought the backhoe and cleared the mud out of the road to ensure traffic safety. There may be overtime for that. There was no damage to the road.

VI. Department Reports.

1. Roads: None

2. Fire Report: None

3. Zoning: Rhonda met with Heather and Brett regarding all outstanding items. Heaven will try to figure out if we can get Boathouse Marine in Compliance in making both buildings Commercial Buildings. (The buildings are not up to commercial code). Rhonda stated that when Boat House Marine sold that house it included the pathway from Boathouse Marine to those buildings away. Discussion regarding property ownerships and re-affirming they be brought to code and pay commercial zoning fees.

3870 St. Rt. 14. Vacant property with garbage. Resolution needed to move forward with those properties.

5963 Wilkes Rd. Rhonda filled out an official complaint form for the Health Dept. She asked how to proceed. Jeff stated to copy his email for the complaint. Chris stated he had no problem signing the complaint form.

7733 Yale Rd. Septic is up to the Health Dept. on how they approve it. Building still has a stop order on it.

7247 Tallmadge Rd. (the auction barn). No building going on. Just painting. Neighbors are fighting according to call received by Rhonda from property owner. Building Dept. and Prosecutors office are involved and sending letters so process should go more quickly now.

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Schill – Contempt order will be sent against them. Rhonda is working on getting in contact with their attorney.

Keener Property on State Rt. 14 – Heather will issue another contempt order.

According to Zoning book fence can be made of wood, chain-link fence, and be no taller than 6ft. Section 4-8 gives info. on keeping non mobile cars, and section 6-10 states fence must be clean and in good condition. Currently property owner is in contempt of his court order.

Leeds Court: check has not been received for accessory kit.

Marathon is getting new signage – info for permits rec'd.

Wayne Homes is also getting new signage – info for permits rec'd.

Bill will send Resolution to Rhonda so she can forward to Heather.

MOTION RESOLUTION 2025 – 030 FOR PROSECUTOR TO PROCEED WITH GETTING PROPERTY BROUGHT UP TO CURRENT ZONING CODE AND MEET CURRENT ZONING/CODE REQUIREMENTS.

Moved by: Diehl Second by: Bixler

Mr. Pfile: Absent Mr. Diehl: Yes Mr. Bixler: Yes

VII. Fiscal Officer:

1. LED lights were installed in the Town Hall.
2. Reviewed Financial Reports. Specifically, Revenue Summary Report. Gave quick overview of Report. Items of interest that are below percentage are the following: We did not get all of our levy money that the county said we should be getting. (Ie people are not all paying property taxes). Licenses permits and fees we are at 63% under budgeted amount. Zoning fees and Cemetery fees are below budget amount. Cable franchise fees check not received yet. Grants 25% under budgeted amount until we get NOPEC Check. Jeff asked about permissive MV Tax. More discussion regarding amount.
3. No more lights needed so will submit information to NOPEC for the grant reimbursement.
4. Requested amendment to original motion for cost correction from \$3,300 to \$3,250.
5. Review of Tom Eland training reimbursement. Document Tom signed was regular reimbursement policy not an amended one stating that he works 24 hours and is paid in 3 months. Bill is suggesting that Jesse review the signed agreement with Tom again, review current exception requirement and have that document signed by Mr. Eland. Jeff stated that he will get document signed. Bill stated that he will file it (in Tom's file) once it is signed.
6. Review of "Bica" letter (county Treasurer). Discussion regarding sending Bond info every year. Bill reiterated that according to code it is not required.
7. Bill presented 2026 temporary budget numbers for trustees to review. Budget was reviewed. Bill requested a motion to accept the temporary budget numbers for 2026 beginning on 01/01/2026. (see below)

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**Temporary Budget numbers for 2026 beginning
1/1/2026 (1st Quarter)**

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1000 General Total \$122,408

- \$42,721 Salary, other General Fund \$79,687

2011 Motor Vehicle License Tax Total \$9,000

2021 Gasoline Total \$50,000

- \$30,000 salary, \$20,000 other Road Dept

2031 Road and Bridge Total \$12,000

2191 FIRE - SPECIAL LEVY/OPERATING Total \$28,750

- \$8,750 salary, \$20,000 other Fire

2192 Fire Operations Special Levy Total \$41,500

- \$35,000 salary, \$6,500 other Fire

2193 EDINBURG TWP Total \$2,000

2194 FIRE - SPECIAL LEVY/CAPITAL IMPROVEMENTS Total \$56,000

- \$27,000 salary, \$29,000 other Fire

2231 Permissive Motor Vehicle License Tax Total \$30,000

2281 Fire and Rescue, Ambulance and EMS Serv. Total \$150,000

- \$10,000 salary, \$140,000 other Fire

MOTION RESOLUTION 2025-031 TO ACCEPT TEMPORARY BUDGET NUMBERS FOR 2026 BEGINNING ON 01/01/2026.

Moved by: Bixler Second by: Diehl

Mr. Pfile: Absent Mr. Diehl: Yes Mr. Bixler: Yes

MOTION TO AMMEND RESOLUTION 2025-003 FROM \$3,300 TO \$3,250

Moved by: Bixler Second by: Diehl

Mr. Pfile: Absent Mr. Diehl: Yes Mr. Bixler: Yes

VIII. Motion to pay Bills: Chris made a motion to pay the bills, eft and warrants shared; 44100-44116

Moved by Jeff Second by Diehl

Mr. Pfile: Absent Mr. Diehl: Yes Mr. Bixler: Yes

IX. Mr. Diehl made a motion to Adjourn the meeting at 8:03 pm.
Moved by Jeff Second by Chris.

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Mr. Pfile: Absent

Mr. Diehl: Yes

Mr. Bixler: Yes

Chris Diehl, Chairman

_____ absent _____
Tim Pfile, Vice Chairman

Jeffrey Bixler, Trustee

William McCluskey, Fiscal Officer