

TRINITY COUNTY FAIR ASSOCIATION

BOARD OF DIRECTORS'

MEETING MINUTES

Trinity County Fair

BOARD ROOM – 6000 Hwy 3 (DIRECTORS ONLY)

Hayfork, CA 96041

Virtual Via Zoom

Zoom Link Info:

<https://us02web.zoom.us/j/84781601071?pwd=L09qeDFwKONib2Q5SklyUDFmM0MxZz09>

Meeting ID: 847 8160 1071

Passcode: 491796

Dial In: 1-669-900-6833 US

February 18, 2021

6:00pm – Open Session

Board of Directors

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director, 1 st District	Michael Thompson, Director, 2 nd District
Adrien Keys, Director, 3 rd District	Adam Dummer, Director, 4 th District
Justin Bailey, Director, 5 th District	Chuck Sauer, Director
Donny Case, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the "Public Comment" portion and/or prior to the discussion by the Fair Board of any item listed on the agenda.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Director Rourke at 6 pm

2. ROLL CALL – DETERMINATION OF A QUORUM

- a. Directors Brinkley, Thompson, Sauer, Eggleston, Rourke, Keys, were present in person. Director Dummer called in via Zoom. Also, via Zoom, Krista Hymas, Bob & Laura Taylor, Billie Miller, Sue Erenberger, Jenni Brookins.

3. INTRODUCTION OF GUESTS / STAFF

- a. Director Rourke Welcomes Michael Thompson, Donny Case and Liam Gogan.

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

- a. Billie Miller- We have 2 articles in The Trinity Journal, we are on our way with making money for the tractor.

5. CONSENT AGENDA & MINUTES

- a. Director Keys moves to approve February 18, 2021 AGENDA and the January 21, 2021 REGULAR MEETING MINUTES, and ANNUAL MEETING MINUTES, Director Eggleston seconds the motion, motion carries unanimously.
- b. Add Billie Miller as guest in attendance to January Meetings Minutes

6. APPROVE January 2021 FINANCIAL REPORTS

- a. Director Brinkley moves to approve, Director Sauer seconds the motion. Motion carries unanimously.

7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR JANUARY 2021

- a. Looks good.

8. CEO'S REPORT

- a. Recommend that we move Agenda Item 12 Election of the Open Board Director Position and Item 13 seating of new Directors and do that now.
 1. Director Eggleston moves to accept Donny Case, Director Sauer seconds the motion. Motion carries unanimously.
- b. Welcomes new Directors, Michael Thompson, Donny Case.
- c. We received notice from Trinity County Waterworks, as many did, the planned water/sewer increase has been moved to January 2022.
- d. We received notice from CDFA and Cal/OSHA that we need to create a COVID-19 Policy, this policy was included in your Board Packet and after approval will be part of our Policy & By Laws.
- e. Also included in your Board Packets was a "Board of Directors Manual" that I created off and on last year. I committed to getting this together for current and new directors for this year, after approval we will put together a binder for each director with the Manual, Policy & By Laws and have them for you at the March Board Meeting.
- f. If we are in the yellow tier by our March Board Meeting, I would like to move to the Dining hall and start having in person meetings again, with a Bi-Annual Board Meeting/Pot Luck in June.
- g. We received our payments from both Fire Camps this month via Direct Deposit.
- h. Working with Lauren Kemper regarding a 'Fair Concert' which would be Saturday night in the Main Arena, moving the race to Friday night. This will be a well-known artist and we have sponsorships in the works that could cover the costs, along with the sales ticket sales; \$30,000 approval under new business is so I can enter into the contract according to our By Laws that falls above my \$10,000 limit, \$27,000 was budgeted for 100 Year Anniversary Entertainment, but with the sponsorships it should come in drastically lower. I know this seems like a lot of money but will likely be at least \$20,000 (conservative) and \$10,000 in ticket sales depending on Covid restrictions at \$30/ticket. One of the added incentives for sponsors is Loren can do taped commercials for the sponsors and/or their businesses, which would be played through-out fair events.
- i. Fundraiser Committee met, Sharon, Karen, and I

1. The Money Tree (\$420 Scratch Off Tickets) is our first fundraiser, we have tickets here for each director to sell, they are \$5/each or 10 for \$45, currently being sold here and Ernie's where we bought the lottery tickets. The drawing for this fundraiser will be at the Saturday Awards Ceremony of Bigfoot BBQ.
 1. Director Brinkley says Merced already cancelled their fair for 2021.
2. March was our initial date for our first Flea Market, but we are going to push that to the 2nd Saturday in April (April 10) since we want to make sure we are thru this colder weather spell, last year our March Flea Market was very cold. At this Flea Market we want to do our 1st COVID Face Mask Egg Toss, which coordinates with Easter month.
 1. Face Mask Egg Toss (Suggested Prize Amounts)
 - a. 6 - 12yrs \$200
 - b. 12 - 18yrs \$800
 - c. 18 - UP \$1,000
3. Dessert & Craft Auction following the Friends of the Fair Reception, has dwindled the past few years, so we are going to design posters with the 3 W's and promote it more strongly, we have Tim Gomes who auctioneers this, so we need to have more involvement. Dave Cox has committed to help get the Jr Livestock families involved in baking for this also.
4. It was also suggested that our promotions also be done in Hmong, so we will make sure that happens since we have a huge Hmong community in Trinity County.
5. I will have the flyers and tickets for the 1952 John Deere Tractor donated by the Miller Family at the next Board Meeting, I received a photo of the actual tractor and included that with your handouts tonight. This money will be held by the Fair to benefit both the Fair and 4H & FFA Programs. These tickets will be \$10/each.
- j. CDBG meetings were postponed as they are doing some research so they can answer all our questions, and then give us direction on how to proceed. Meanwhile, I received a bid on concrete for the Small Animal Barn and will be submitting that grant application the first half of March, waiting on support letters from our community.
- k. Gavin with Shasta Drilling is waiting for the weather to dry up, and we have a little leveling to do at the drill site, I will contact each Director when we have a date so you can be present if you would like to be. I think it would be nice to have as many directors there as possible to show support for this generous donation.

9. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair
- b. **FINANCE COMMITTEE:** Wallace Brinkley (Chairman), Sue Erenberger
- c. **NOMINATING COMMITTEE:** Chuck Sauer (Chairman), Adam Dummer
- d. **JR. LIVESTOCK COMMITTEE:** Krista Hymas (Chairman), Michael Thompson

1. Krista Hymas President (New)

2. Premium Book Rule Enforcement Committee

1. Mike Harper, Christina Merritt

3. Per state rules, payment to exhibitor within 7 days of auction.

10. AD HOC COMMITTEES

- a. **POLICY COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys
- b. **COVID COMMITTEE:** Wallace Brinkley (Chairman), Chuck Sauer, Carrie Bayley, Jennilea Brookins, Christina Merritt, Krista Hymas
- c. **GRANTS & FUNDRAISING COMMITTEE:** Director Eggleston (Chairman), Carrie Bayley, Christina Wine, Karen Leadbetter

- d. **PREMIUM BOOK COMMITTEE:** Director Thompson (Chairman), Carrie Bayley, Christina Wine, Karen Leadbetter, Jennilea Brookins, Christina Merritt
- e. **100 YEAR ANNIVERSARY COMMITTEE:** Wallace Brinkley (Chairman), Carrie Bayley, Chuck Sauer, Donny Case
- f. **VOLUNTEER COMMITTEE:** Donny Case (Chairman) **(Need two more committee members)**

11. CORRESPONDENCE:

- a. TCFA BOARD OF DIRECTOR’S MANUAL
- b. TCFA COVID-19 LEAVE AND CAL/OSHA POLICIES
- c. SUPERVISOR DAN FRASIER APPOINTMENT LETTER
- d. BOARD OF DIRECTOR LETTER OF INTENT FROM DONNY CASE
- e. 2021 DIRECTOR VOTING PROCEDURES

12. ELECTION OF OPEN BOARD DIRECTOR POSITION

- a. Director Rourke accepts Donny Case Letter of Intent for the open Directors position

13. INTRODUCTION AND SEATING OF NEW BOARD DIRECTORS

- a. Director Rourke introduces and seats Michael Thompson and Donny Case as new Directors

14. NEW BUSINESS

- a. APPROVE TCFA BOARD OF DIRECTOR’S MANUAL
 - 1. Director Brinkley moves, Director Eggleston seconds. Motion carries unanimously.
- b. APPROVE COVID-19 LEAVE, CAL/OSHA POLICIES
 - 1. Director Brinkley moves, Director Keys seconds. Motion carries unanimously.
- c. APPROVE JUNIOR LIVESTOCK COMMITTEE RECOMMENDATION “STEER SLICK SHEER TO ¼ INCH FROM KNEES UP TO EARS AND REMOVE LINE FROM STEER DIAGRAM IN PREMIUM BOOK”
 - 1. Director Keys moves, Director Sauer seconds. Motion carries unanimously.
- d. Approve \$30,000 for 100 Year Anniversary Fair Entertainment
 - 1. Director Sauer moves, Director Eggleston seconds. Motion carries unanimously.
- e. INFORMAITONAL ONLY – CONTRACTS AND AGREEMENTS

<p>STORAGE AGREEMENT RA21-21S DOROTHY COURIER</p> <p>CONCESSION AGREEMENTS CON21-01 Sierra Corn Enterprises CON21-02 Conkle’s Concessions CON21-03 Rolling Thunder Café CON21-04 Redwood Teen Challenge CON21-05 U Rok Bakery CON21-06 West Coast Fire Coffee CON21-07 J & J’s Smokin’ BBQ & Catering CON21-08 Chellbee Ice Cream and Snacks CON21-09 Hayfork Rotary CON21-10 Gators & Tators CON21-11 Let’s Roll LLC CON21-12 Hard Wok Café CON21-13 Oven fresh Pizza CON21-14 Asian Food</p>	<p>COMMERICAL AGREEMENTS COM21-01 Cutco Cutlery COM21-02 Mountain Communities Healthcare District COM21-03 Human Response Network COM21-04 ITOYS COM21-05 Airbrush Face Painting & Tattoo COM21-06 Designs Unlimited COM21-07 California Army National Guard COM21-08 L & D Amusements COM21-09 Kalimba Baskets COM21-10 Roderick Senior Center COM21-11 Seventh Day Adventists Church COM21-12 Trinity County Child Welfare Services COM21-13 Trinity County State of Jefferson COM21-14 Trinity County Patriots COM21-15 Southern Trinity Health Services COM21-16 TCRC</p>
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	<p>COM21-17 Like International COM 21-18 Corban Hadden COM21-19 CRPA COM21-20 NCRD of Child Support Services COM21-21 Chi Crafts COM21-22 Raymond Zhen COM21-23 Korndogg Klowning COM21-24 Northwest California RC & D Council COM21-25 Trinity County District Attorney COM21-26 Hayfork Valley Spay / Lions Club COM21-27 UC Coop Extension COM21-28 Zenterprise COM21-29 Alto Equipment, INC COM21-30 Shirl Tiner – TRENDS COM21-31 Trinity Historical Society COM21-32 Trinity County Behavioral Health Services COM21-33 Tracey’s Creations COM21-34 Trinity County Democratic Committee COM21-35 NW New Era COM21-36 Scramballz COM21-37 HSU – California Center for Rural Policy COM21-38 CAL FIRE Shasta Trinity Unit COM21-39 Wintu Educational & Cultural Council of Northern California, INC COM21-40 Wintu Educational & Cultural Council of Northern California, INC COM21-41 Origami Owls</p>
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15. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

16. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

DIRECTORS’ REPORTS

- Adam “Nothing to report. Finally, home.”*
- Chuck “Sandra spent 5 weeks in the hospital, they got the whole aneurysm, she’s finally home and feeling better.”*
- Michael “Share my number with Krista, please.”*
- Sharon “Welcome new members, I have been avoiding this weather.”*
- Wallace “Michael we can ride together to the meetings if you want, thank you Liam for showing up.”*
- Adrien “Definitely a torn tendon.”*
- Justin*
- Donny “Thank you, hope I can help out.”*
- Dennis “Looking forward to having new members here.”*

17. ADJOURNED

Adjourned by Director Rourke at 8 pm

Submitted By:

Carrie Bayley, CEO

Dennis Rourke, TCFA President