

Summit Lake Paiute Tribe
Special Council Meeting
Wednesday, February 25, 2026
Council Chambers, 2255 Green Vista Drive, Ste. 401, Sparks, Nevada

CALL TO ORDER: Chairwoman Randi Lone Eagle called the Special Council Meeting of Wednesday, February 25, 2025 to order at 9:01 am.

ROLL CALL: Secretary/Treasurer, Philip Frank called the roll: Chairwoman Randi Lone Eagle, present; Vice-Chairwoman, Nedra Crane, present; Secretary/Treasurer, Philip Frank, present; Council Member Scott Cory Burdette, present; and Council Member, Cherice Trejo, present.

STAFF: James Simmons, Director Natural Resources Department; Naveed Frank, Finance Director and Larry Curley, Grant Writer via ZOOM

There are no minutes to approve as the Regular Council Meeting was the previous week.

Mrs. Lone Eagle stated that Mr. William Cowan had approached her. He wanted to be put on the agenda at the next Council Meeting and/or to have a conversation with Mr. N. Frank and herself regarding the dissolving of the Cowan Educational Foundation fund. With the Foundation Board directed Mr. Cowan to dissolve the education fund and donate the remaining funds to SLPT. He wants to clear-up and clarify things and is hoping SLPT has a point of contact with the IRS to see if he is in compliance, out of compliance, has fees or dues that needs to be paid to the IRS. He wants to be sure that everything is all clear or cleared up and squared before he gives the contribution or donation to the tribe to dissolve the education foundation. There will be more to come.

The Chairwoman received an email congratulating herself as well as the Chairmen of the Walker River Paiute Tribe and the Yerington Paiute Tribe for being the TBIC representatives. She will look into the roles and when and where to meet. She talked to the Walker River Chairman and since she received the most votes, she will be the number one representative. The second representative and the Alternate will be decided by the three for the other two positions. The Walker River Primary Representative wants Mrs. Lone Eagle to be the second representative.

Since they are discussing THPO at this meeting, Mrs. Lone Eagle informed the Council that she had heard from Shelise Darrough, Finance Clerk, that although she wants to work for SLPT, she would like to pursue a different path. She has knowledge of what is required of the Project Coordinator and has worked with her father who has an LLC and worked with the Walker River Tribe and Te Moak Tribe regarding serving sites regarding cultural monitoring and those things with work on the ground.

Mrs. Lone Eagle talked to Ms. Crane. No issue was seen. The Chairwoman would just transfer her to the new position as she is already an employee of the tribe. She notified Mr. N. Frank and Mrs. New Moon that the transfer would happen. Mr. Darrough noted that she did not have a degree as required by the position description. Mrs. Lone Eagle

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asked if the position could be modified to state what she wanted her to do because there is a lot in there. Mrs. Lone Eagle went through the time line of the THPO funds received.

They discussed the tranches of funds and what is required for reporting. The first tranche in the amount of \$99,623, was for October 1, 2023 to September 30, 2024. The first tranche was drawn down in its entirety. A SF-425 is stating that the whole tranche was used, but \$88,000 remains. Although Mrs. Lone Eagle remains the THPO. This tranche requires a Coordinator to assist her. They are to create a resource manual listing plants and other species on the Reservation as well as any cultural, historical and sacred sites. The NRD has already done this work under different grants so cannot be used for this tranche. The second was for October 1, 2024 to September 30, 2025 in a lesser amount of \$97,145.

Ms. Crane asked where the money was. Mrs. Lone Eagle said it was there. They did not complete the project.

What Ms. Chapman said that because the grant is closed, SLPT needs to correct the SF 425 or say that they only spent \$10,000 and then give the remaining \$88,000 back. They discussed what was charged to the first tranche. Mr. Curley discussed the intent of the proposal for the first tranche and the Oral Historian position which he thought was actually created in a different proposal and meant to be continued in this one which did not happen. Mrs. Lone Eagle can create an oral historian position and look for someone. Once they figure out what can and cannot expense to the first tranche. Then they can work on spending the second tranche. She does not know what they want and accept in the report as usually this is done by other departments. She does want everything to be right across the board the SF-425 in case it is audited.

Mr. Curley said that Ms. Chapman asked then to send a "corrected" SF-425. That opens the door for them to go back and start making modifications in the proposal and some of the deliverables. This could include changing the Project Coordinator job description for the second year. He said it could be changed by saying "or relevant experience in management would be desirable." He feels that since she said corrected, it gives them the opportunity to back and look at some of these expenditures could be charged to this grant and still be in compliance with the majority of the program required originally outlined in the grant.

Mrs. Lone Eagle read the email from Ms. Chapman. The report was sent as an annual report when it should be a final report. She also said it seems there was unspent funds which would need to be returned. If funds were spent, a corrected SF-425 showing this can be sent directly to her. She is also looking for an annual SF-425 for the second grant.

Mrs. Lone Eagle admitted that she only knows how to draw down money from ASAP.

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Mr. N. Frank said the second trunch is already late. The contract date is October 1, 2024 to September 30, 2026. They have not spent a dime out of the \$97,000.

Mrs. Lone Eagle said they have not put the money where it needs to go.

Mr. Frank discussed his plan for what expenses (THPO-Mrs. Lone Eagle & Oral Historian wages and subsequent expenses) are spent through September 30, 2026. Then they can bring the money total down.

Mrs. Lone Eagle stated Ms. Darrough will be transferred to the THPO Project Coordinator (Mrs. Lone Eagle will remain THPO) and Judy Martin of the Language Classes was to be the Oral Historian. She explained the circumstances of why the budget timeline is different than usual. She also knows the government will pull back any money not spent. She does not want to return the money.

When they received the funds, she drew it all down as it was at the time when the government was going through possible shut downs and she wanted to be sure they had the money. She may have down the wrong thing. The only moneys still in there are the ones that Mr. Simmons has not started yet.

The Chairwoman explained the BIA awarding process for contracts including awarding, signing and funds availability in ASAP. BIA is aware of SLPT's difficulty with access to ASAP. Everyone is checking to see if the funding has appeared in ASAP and can be drawn down.

Mrs. Lone Eagle asked for questions on the first trunch. Mr. Crane said she hopes they get everything straightened out. He asked for a breakdown of the budget that was spent, the expenses. Mrs. Lone Eagle and Mr. N, Frank showed him where the first trunch expense figures were. There was \$87,000 remaining of the original \$99,623. This is the updated figure after being questioned.

Mr. Burdette had questions regarding the wages for the THPO which is Mrs. Lone Eagle. She explained how her wages were paid and was not out of the THPO funds from 2022 through 2026. Although she is the designated THPO as point of contact. it is little more than a title. She receives information via email and brings it to the Council. Other THPOs are working on the ground. It could be broken out a different way. She would like someone else to be the THPO. Mr. Curley has now written a Project Coordinator position into the contract who will be doing work supervised by the Chairwoman as the THPO.

Mr. Burdette explained how SLPT is obligated to doing reports detailing and justifying what they have been doing with the contract requirement. If they do not use all the funds, the unused funds are returned/taken back. Right now, they are behind on the

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reports. They need to complete those reports with justification and give back the unused funds. The reports need to be submitted justifying the first trunch of money.

He talked about putting her wages in THPO for being the Designated THPO and doing work as the contact. This could be justified in the reports.

Mrs. Lone Eagle in line with Mr. Burdette's thinking. With the reporting she knows Mr. N. Frank could do the numbers. She needs to know this closing and for the next one. She asked what are they looking for. She knows CTGP does not have quarterly reports, but only an annual narrative. She asked Mr. Simmons what he does to close out a grant.

Mr. Simmons said they do any interim reports and an annual narrative and final report.

Ms. Trejo was confused. It looks like they are doing things backwards. They should have jumped on it have been doing these things before it came to this.

Mr. Burdette remarked that when they gave Mrs. Lone Eagle this duty, they should have told her about which reports, required information and when they were due. They can get around some of that. The deliverables would be the actual information they have on hand as far as what that project said it would deliver.

Mrs. Lone Eagle told the Council where to find the description of the goals of each trunch. She said the SF-425 reports were done in Finance. She discussed what process she wanted: going over it for what Council wants to do; having a meeting with Ms. Chapman and laying out what happen with the first trunch explaining the circumstances of why there was so little done.

They are doing it backwards. It is good that there are people out there that support them and want to help.

Many of the deliverables are already being done by NRD.

Mr. Burdette said that there is a good chance that this will be audited. They are late reporting. He wants to determine what tasked were completed and what they can give them. He also wants to keep Mrs. Lone Eagle as THPO as a supervisor. They can use THPO funds for her salary as she has her fingers in everything. They can give her the Project Coordinator and maybe roll Oral Historian into the coordinator position. They can also tie in the Youth Coordinator and even NRD. It would not be wrong to say that Mrs. Lone does work for all areas.

Mr. N. Frank said that the first Trunch is done. He outlined his ideas for the second trunch. They can also see what they can do for the first trunch, but they will have to send the remaining first trough money back.

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Mr. Burdette went over the expenses. He suggested moving Mrs. Lone Eagle's salary expenses from IDC and CTGP into THPO for the first trunch. In the second trunch the THPO and Project Coordinator salaries can go into the THPO funds.

Mrs. Lone Eagle read the contract. She is good with moving the IDC and CTPG expenses. What she needs is the deadlines, timelines of when reports need to be submitted, what is the format of how they want the report. She wants to make sure they are in compliance. Currently they are not in compliance and they need to make sure that they are in compliance

NRD is in compliance with their projects. They work well together to make sure their numbers are correct and work on the SF 425s. They work well with Mr. N. Frank. She would like to maintain that momentum and process in making sure the reports are done.

Mr. N. Frank wanted to ask for an extension for the Youth and Culture program and the Chairwoman said no, they do not ask for extensions. They need to spend the money.

They need to sit down with all the staff to make sure they understand what they said they would do with this, giving the deliverables, meeting the deliverables, getting the reports done in a timely fashion, getting on some regimen deadline. Ultimately, she is the one responsible as she signed to accept the award. She wants them to spend where it needs to be spent, accounted for and budgeted. She thanked Mr. Curley for his work prepare the deliverables and budget in his proposals with little or no information.

The THPO was a lengthy process. It was a big accomplishment. She does not want to return the money. It could look like the tribe cannot complete their projects.

Now that they are behind on the audit, she wants the tribe to come back to being above board and be in compliance. They are looking at five findings in the audit.

They are shooting for March 10, 2026 to have the 2024 audit submitted to the Clearing house. Then hopefully, the plan for the 2025 audit is in process. The Exit Interview should be after that with Ms. Han.

Mr. N. Frank said Ms. Han is working on the draft audit.

Mr. Burdette said the email from Ms. Chapman gives the opportunity to modify the first trunch report. It tells them to clean-up what they have and generate the report and send it to them. As he and Mr. Curley interpreted it, it means the can modify the first budget. He asked if this was what they are going to do or not.

Mrs. Lone Eagle said she thinks Mr. Burdette is asking if Mr. N. Frank intends to add

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her salary to the expenses which can be justified.

Mr. Burdette said he was unclear as to why there is nothing in the first trunch that can be done and that they cannot make those modifications.

Mr. N. Frank replied that what Mrs. Lone Eagle meant is they cannot modify the budget.

Mrs. Lone Eagle clarified that they need to show that the remaining \$87,000 has been spent. Basically, it is the financial that they need to fix. She needs to let Ms. Chapman know that they need to do a final narrative or summary of what was completed but that she does not have the dos and don'ts of what that is supposed to look like.

Mr. Curley said that the narrative will set the tone for the actions taken. It is going to be important. The budget is a separate item.

They need narrative which explains that, due to the fact that they could not hire, in a timely manner, a Project Coordinator. Those responsibilities and duties became the responsibility of the Tribal THPO. She assumed the responsibilities to ensure the project continues in a timely fashion and follows-up on some of the deliverables that were outlined in the proposal. He believes that this shows that they can charge the \$47,750 of the Project Coordinator salary to the Tribal Chairwoman / THPO. This justifies the change or modification and changes the budget showing that money was spent.

Mr. Burdette said that this is what he was trying to say.

Mrs. Lone Eagle asked Mr. Curley to help her with the narrative a she has not done a narrative before.

Mr. Curley said he will put together an outline that will list the five deliverables. He knows that some of these are already being done by NRD. It is how you word it without lying. It is a matter of how you present it in a fashion which meets the requirements of the objectives. He noted how to do things as a coordinated effort of everyone in a small tribe.

Ms. Crane asked how much time do they have to submit the final narrative.

Mrs. Lone Eagle is not sure. She knows the SF-425 was late. They need to send final not annual. That left the large amount of funds which goes back via ASAP.

Mr. Burdette said it is stating the deliverables without lying.

Mrs. Lone Eagle added it is also stating what was not complete.

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Mr. Burdette gave an example of how they can tie NRDs work into the THPO deliverables. He sited that the botanist is gathering information which can tie into the THPO can put the data into the THPO bank. He feels Mrs. Lone Eagle getting a salary is justified for the first trunch.

Mrs. Lone Eagle said there is \$87,000 in the bank. Mr. N. Frank that is what needs to be moved.

Mr. Simmons gave the list of some deliverables.

1. One Resource Book—Input of three objectives
2. Housing Manual
3. Education Event-Cultural focus not the NRD Event focused on conservation

The more money used the more they have to show—output.

Money can be moved, but it needs to be justified.

Mr. Curley talked about what to put in the narrative.

- Completion of deliverables—some of this was already done-comply and show the reason.
- Not done: Explain why the deliverable is not done and they were still in progress for the reason.
- Done: provide the reason for it and explain why

They need to be more creative on how to describe what is done. He does not want to return money either.

Mr. Simmons knows his intent, but they cannot move the funds as it is done.

Mr. Burdette agreed with Mr. Simmons, but another component is the time for the planning with the Council. When doing a bingo on the Reservation can be tied in. It is cultural. The NRD event is part cultural.

Mr. Simmons is concerned, the more money in, the more justification.

Mr. Burdette said they are working backward. He is not asking anyone to lie.

Mr. N. Frank showed Mr. Burdette the revised expenses.

They discussed what expenses they Can put into THPO.

- Salaries
- Telephone
- Travel

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- Office Supplies
- NTHPO conference expenses for the Chairwoman and Vice-Chairwoman
- Several Cultural Historic meeting in different places
- NTHPO membership dues.

Mr. Curley said it is also about how you frame it. Wording it as repatriation, land and mining meetings and how it affects of the culture and history of the tribe.

Mrs. Lone Eagle read the first trunch agreement with the attached forms. Some of the paperwork needs to go into Grant Solutions. Mr. Frank has access.

Mr. Frank confirmed the SF-425 was submitted in February 2024 with all zeros.

They took a 10-minute break.

Everyone wants to understand Mr. N. Franks plan and how it is possible to do for the first trunch.

Mr. Burdette suggested having Ms. Darrough work on the narrative and get a feel for THPO and the paperwork. He also reiterated that Mrs. Lone Eagle had her fingers into everything.

Mrs. Lone Eagle said that for the second trunch they have ordered Ms. Darrough a phone, a laptop, office supplies, whatever she needs.

The second trunch describes the duties of the Project Coordinator who works doing the day-to-day and working with the THPO. It also describes an Oral Historian -part-time.

As Mr. Curley said, after the first trunch reports what was completed, what was not complete and what they are sending back.

Mrs. Lone Eagle said they should incorporate the deliverable not complete in trunch one into the deliverables for trunch two.

Trunch, one talks about honorarium advisory board which was never truly describe in trunch one, but is better defined in trunch two as story contributors.

Mr. Burdette asked if Mr. Frank needs a Finance Clerk. He said he could use two.

Mr. Frank said his main focus is doing the work in his office. Give him the work and he will do it. It make take time.

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The Chairwoman told him to post the Finance Clerk position as soon as possible so he can get some help.

Mr. Curley asked Mr. Frank if it would be better to go with a temp agency. It was noted that there is a cost for that.

Mrs. Lone Eagle said that there as thing called an appointment. Mr. Simmons has used them for seasonal assistance. An appointment is for one month and be repeat for a total of three months.

The Chairwoman said they are now looking at the new revised budget.

Mr. Frank showed a budget with revisions transferring expenses from IDC then adding the expenses spent already. The total money to be returned would be \$9, 282.28. Mr. Or they can leave it as is and send back \$87,412.43.

Mr. Frank said the best method of payment was to send a check.

The Chairwoman will work on the narrative with Ms. Darrough and Mr. Curley.

They are also late with the second trunch. They need to keep the two trunches separate.

Mr. Frank emailed Mr. Curley the revised budget figures.

Mrs. Lone Eagle reminded everyone that there was Pow ow Club that evening.

Mr. Curley feels he and justify the budget in the narrative.

Mrs. Lone Eagle wants to set-up a Zoom for herself, Ms. Darrough and Mr. Curley to work on the narrative.

The reports are to be sent via Grant Solutions. Mr. Simmons is familiar and has access. He said some agencies use it like USFWS and the National Park Service. It is used to send and receive agreement and upload financial reports and narratives.

Mr. Simmons could see the dates on both trunches.

First Trunch – October 1, 2023 to September 30, 2024 Final report due December 2024

Second Trunch – October 1, 2024 to September 30, 2026 Final report due December 2026

Mr. Simmons explained how it works. It depends on the agency. The reports are submitted and show as submitted. They will send it back asking for revisions leaving it

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marked submitted.

When the final no longer needs clarification or revision it will be marked accepted.

Mrs. Lone Eagle thanked Mr. Simmons for his help uploading the reports on Grant Solutions.

Mr. Frank said Ms. Chapman said to email her the SF-425. He will work on the numbers and have it ready that day. The Chairwoman can sign it and he can email it the same day.

Mr. Curley will start the narrative now and submit a copy to the Chairwoman by March 6, 2026. Then that day they can schedule a Zoom to review it together. When she calls Ms. Chapman, she can let her know that they will send the final reports by March 16, 2026. They are already late.

The grant narrative will be sent to Mrs. Lone Eagle by March 6, 2026

Mr. Simmons suggested that they should consider having Ms. Darrough reach out to Geoff Smith who is an anthropologist at UNR. He has worked with the tribe over the years on projects in the area. He might be good to a good resource for her to learn from or bounce off ideas off regarding Indian deliverables in the grant. He has always expressed an interest to help Summit Lake and the tribe with assistance he can. Now with the MOU, that might be a good resource for her.

Ms. Crane said they met him when they attend the TSR.

Mrs. Lone Eagle asked if they were good with the first trunch and sending less than \$10,000 back.

Ms. Trejo confirmed that they would have the final narrative. Mrs. Lone Eagle said they will have a narrative that supports the financial report.

Mrs. Lone Eagle will stay listed as the THPO, but now she has a Project Coordinator to help work through things. Mr. Frank said this is for the second trunch. Her salary will stay in THPO. Plus, there is Ms. Darrough and her salary.

They will nail down the \$97,000 by September 30, 2026. That is right. He wants everybody on the same page.

Mrs. Lone Eagle said there is no line item for her. She asked if they were wiping out the Oral Historian and using that money to pay her.

Mr. Burdette said he suggested integrating the Oral Historian's duties into the Project

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Coordinator.

Mrs. Lone Eagle said that in both Trunch one and two she is to oversee them.

Mr. Frank explained the line items and that he had to have proof that it was for THPO. There was a budget to go by.

Mr. Curley suggested that they make a motion confirming that they were returning the \$9,281.28 to the Park Service. This is for the audit.

MOTION: Vice-Chairwoman Nedra Crane moved to approve sending back \$9,281.28 to the National Park Service under the Tribal Historic Preservation Fun. Secretary/Treasurer Philip Frank seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 12:04 pm.

Mrs. Lone Eagle questioned whether they were going to pay her from the Oral Historian budgeted line item and remove the Oral Historian and how they would do that.

Mr. Curley said they could do that but it would be explained and justified later in the narrative.

She just looked over the line items and said they could do them by the end of the grant.

Ms. Crane feels good about it.

Mrs. Lone Eagle is constantly rolling, doing catch-up.

They need to work on the policies and procedures. They do not have the funds. It was suggested to contract them out, but this also has problems.

Mr. Burdette was brainstorming ideas to expel the budget. He thought they could purchase a small building or shed and use it to put the tribe's cultural artifacts, like the horse head, and it becomes a THPO building that could possibly be a little museum. He asked looking at the budget if everything was spent.

Mrs. Lone Eagle was thinking of a vehicle for the Project Coordinator, maybe the third trunch.

Mr. Burdette said everything up at the Lake is NRD. The Council needs to have something to store those items. That goes to THPO. There are looters out there. They need to protect their cultural items.

Mr. N. Frank listed salary travel, supplies, printing. He will run the numbers. If they need

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to spend at near the deadline, they can look at it.

Add those duties to the Project Coordinator and leave Mrs. Lone Eagle as THPO and make modifications the titles. They are not removing the duties but adding them to the Project Coordinator's position. Mr. Frank suggested Coordinator/Historian. Mrs. Lone Eagle said they can modify the position description. Mr. Burdette said they were going to modify it anyway. It is a fulltime position at \$22 per hour.

Mr. Burdette felt they came up with some good solutions even working backward. There is no guarantee it will work.

Mrs. Lone Eagle told Mr. Curley she would send him the list of meetings so he can use it in the narrative.

Mrs. Lone Eagle asked if there were any other questions about THPO. Everybody is on the same page. Once they have the final documents they can get to Mr. Simmons and he can submit it on their behalf. They may or may not be audited depending on when they can get it completed.

Mrs. Lone Eagle and Mr. Curley can set-up a meeting with Ms. Darrough and Ms. Chapman letting her know that Ms. Darrough is the person she will talk to but that Mrs. Lone Eagle will remain the THPO. This will get Ms. Darrough familiar with who she needs to talk to, the budgets and reports so she can work with finance to get them submitted on time and not delayed

Mr. Burdette said that with her staying as THPO is gives them a good foundation.

Mrs. Lone Eagle asked Mr. Curley when they need to submit for the next trunch.
Mr. Curley said he was not sure. He saw the second trunch notification and applied.

Mr. Frank will submit the financials and they can let Ms. Chapman that they are working on the annual narratives.

There is a tentative Audit meeting. Mrs. Lone Eagle will contact Ms. Han when they get the draft. It is supposed to be out on Friday. She will send it to them for review. Mr. Frank and Mr. Erenzo will make their counter response or actions in how they will fix the findings in the future. Then they will have the Audit Exit meeting. She will ask Ms. Han for dates for the Exit meeting.

MOTION: Vice-Chairman Nedra Crane moved to adjourn. Council Member Cherice Trejo seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Meeting adjourned at 12:37 pm.

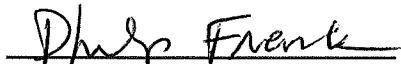
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CERTIFICATION

I, **Philip Frank.**, Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the February 25, 2026 Special Meeting were approved by the Council during a duly held meeting April 15, 2026 at which there was a quorum present, and the Council voted:

3 - **FOR** 0 - **AGAINST** 0 - **ABSTAINING**, Chairwoman Randi Lone Eagle did not vote because there was not a tie vote.

April 15, 2026
Date


Philip Frank.
Secretary/Treasurer
Summit Lake Tribal Council

