

HIGHVIEW FIRE PROTECTION DISTRICT
7308 Fegenbush Lane
Louisville, KY 40228
September 14, 2020

The GoToMeeting/Live was called to order at 19:06 p.m. with the following members present: Paul Weber, Denise Drexler, Kenny Craigmyle, Bud Harbsmeier, Nate Ingersoll, Cheryl Justice, and Junior Craig. Guests were Chief Dave Goldsmith, Deputy Chief Rob Dwyer, Major Roger Cecil, Attorney Richard Head, and Joyce Shelton.

Bud Harbsmeier made a motion to approve the August minutes with a correction for the final copy as being: Paramedic Rucker is on the committee and not Major Carta as previous stated. Motion seconded by Junior Craig. Motion carried.

Paul Weber made a motion to accept the August Financial Reports. Motion seconded by Nate Ingersoll. Motion carried.

OLD BUSINESS:

Nate Ingersoll made a motion to accept the Ambulance bid from Penn Care. Motion seconded by Bud Harbsmeier. Motion carried.

Chief Goldsmith reported that the 2019-20 Audit is nearing completion and it is tentatively planned to be presented at the September board meeting.

The Employee Benefits Committee was unable to meet during August due to various scheduling issues.

It is noted that the Tax Certification documents were sent to EFA Rebecca Bartlett , as well as to the County Clerk's office.

It is noted that \$200,000 was transferred from the ICS account into the Sweep account.

Chief's Report was given.

Bud Harbsmeier made a motion to approve the repair of oil leak on #1151 for approximately \$2,200. Motion seconded by Nate Ingersoll. Motion carried.

Personnel Report was given.

It was stated that with the addition of recent newly hired fulltime career Firefighter/EMTs, the Temporary FF positions are no longer necessary.

EMS Report was given.

NEW BUSINESS:

Nate Ingersoll made a motion to approve the spending of the FEMA COVID-19 Grant money, in the amount of \$5,732.73 (a matching portion of 10% or \$573). Purchases will be made from an approved list and paperwork will be submitted for reimbursement of the purchases. Motion seconded by Junior Craig. Motion carried.

Nate Ingersoll made a motion to terminate the temporary positions which were being filled by Firefighter Dickerson and Firefighter Franchi and accept the resignation of FF Dickerson. (It is noted that FF Dickerson resigned from the department due to moving his residence to Grayson County and FF Franchi is returning to Volunteer status). Motion seconded by Paul Weber. Motion carried.

Denise Drexler made a motion to give Chief Goldsmith the authority to transfer \$200,000 from the Republic Bank Line of Credit account into the Sweep account on or about Tuesday September 15, 2020 and up to \$25,000 more if necessary prior to the October board meeting. (If the additional \$25,000 is necessary, the Board Members will be notified by email). Motion seconded by Paul Weber. Motion carried.

Junior Craig made a motion to approve the completion of Recruit Training and approve as Volunteers, Jaclyn Santos and Jacob Knipe. Motion seconded by Paul Weber. Motion carried.

Nate Ingersoll made a motion to adopt Administrative SOP 'EMS Reconciliation' as discussed. (SOP will be numbered and formatted). Motion seconded by Denise Drexler. Motion carried.

Discussion held regarding developing an additional Administrative SOP (or combine with current SOP A100.4) for expanding the ability to make electronic payments to vendors. Additional information will be gather and presented to the Board at the October meeting.


At the request of Metro Councilperson James Peden, by way of Chief Goldsmith, discussion held regarding potential TARC bus stop bench/shelter on or near to property at Station #1. His office is researching if the bench/shelter would be on the adjacent property, HFPD property or combination of both, depending on the property line and the best spot for the bench/shelter. Mr. Peden's office will fund the project but requests an 'easement' and/or permission to use the property if it is determined to be HFPD property.

Nate Ingersoll made a motion to permit Metro Government to install a TARC bench/shelter on, or on portion of, property at Station #1. Motion seconded by Junior Craig.

Junior Craig made a motion to pay bills. Motion seconded by Nate Ingersoll. Motion carried.

Denise Drexler made a motion to adjourn. Motion seconded by Nate Ingersoll. Motion carried.

The meeting adjourned at 20:58.



W. D. Craig, Secretary of the Board of Trustees
Highview Fire Protection District

Respectfully prepared and submitted by Joyce Shelton, Recording Secretary

Documents referenced in these minutes are kept at District Headquarters and are available for viewing and copying during regular business hours in accordance with Kentucky laws regarding Open Records and Record Retention.