

**Notice of Board Meeting  
Regular Meeting  
Stilwell Utility Department  
925 West Hickory, Stilwell, Oklahoma  
Tuesday, June 8, 2021  
6:00 P.M.**

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**I. Call Meeting to Order**

The Agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

**II. Consent Agenda**

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: May 11, 2021
- c. Approval of Payment of Purchase Order Invoices-\$546,531.77
- d. Financial Reports

**III. Regular Agenda**

1. Swearing in of 2021-2022 Board Officers.
2. Discussion and possible action to approve or not approve pay application #2 from Trumble Construction, Inc. in an amount estimated to not exceed \$86,346.54, less possible assessment of liquidated damages for late completion, to be possibly subtracted from said estimate, for water tower rehab project. Possible Executive Session as authorized by Oklahoma Statutes pursuant to 25 O.S. Section 307 B4.
3. Discussion and possible action concerning construction contract with HCCCO, LLC regarding completion date and liquidated damages clause of their contract. Possible Executive Session Title 25 O.S. 307 B4.
4. Discussion and possible action to amend or not amend contract with Holloway, Updike & Bellen for resident inspection services related to the 1 million gallon water storage tower rehab.
5. Discussion and possible action to approve or not approve the Budget for FY 2021-2022.
6. Discussion and possible action to approve or not approve Annual and Monthly Blanket Purchase Orders and annual agreements with vendors and service providers for FY 2021-2022.
7. Discussion and possible action to approve or not approve renewal of annual agreements with independent contractors and consultants for FY 2021-2022.
8. Discussion and possible action to approve or not approve Datamatic upgrade with an initial set up fee for training and software of \$2,298.00.
9. Discussion and possible action to approve or not approve worksite agreement with Green Country Workforce Development Board at no cost to SADA/SU.

10. Discussion and possible action to allow or not allow Kiwanis and Chamber of Commerce to locate 3-8' x 40' storage pods at the Electrical Warehouse, or some other location.
11. Discussion and possible action to approve or not approve the authorization of the Wastewater Treatment Department to trade in New Holland WC 50C loader with a trade in value of \$25,000 and to purchase a New Holland C345 track loader not to exceed \$45,950.00.
12. Discussion and possible action to purchase or not purchase tract of land located west of the sewer plant entrance owned by Sam Hopkins for an amount not to exceed \$20,000.00, and if approved, an authorization to expend for closing costs in an amount not to exceed \$3,000.00. Possible Executive Session as authorized by Oklahoma Statutes pursuant to 25 O. S. Section 307 B.3.
13. Discussion, consideration, possible change and adoption to SADA/SU Billing Policy 14.6 to read as follows-

14.6 Beginning on the sixteenth (16<sup>th</sup>) day of the month, subject to conditions aforementioned in Section 14.5, there ~~may~~ will be a penalty added. Penalty will ~~not exceed~~ equal five percent (5%) of the total bill.

14. Status report by Larry Eagleton.
  15. Status report by Shelldon Miggetto.
  16. Audit Committee Report.
  17. Policy Committee Report.
  18. Budget Committee Report.
- IV. **Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)**
- V. **Adjournment**



Posted: 2:00 P.M. June 4, 2021  
925 West Hickory-Utility Office  
503 West Division-City Office  
SUD Board Secretary, Vice-Secretary or Chief Executive Officer

Bill Garrett

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