

Braddock Hills Community Day 2022

Vendor Registration Form

Registration deadline: September 1, 2022

For Additional Information: Cassi Schaffer (412)512-8154 or Cheryl Sorrentino (412) 241-5080

Name of Company/Organization:

Contact Person:

Phone Number:

Email:

Web Site:

Address:

Booth Description (items sold or distributed/activity):

Vendor spaces are first come, first served. We reserve the right to limit the number of booths with similar purposes. Vendor spots have approx. 10 feet of frontage (10'x10' tents work well). The following items are not provided: booth/tent, table, chairs and electricity. If you require electricity, you must bring your own generator. If payment is received after 9/1/22, a late fee of \$25 per space must be applied. Food vendors must provide proof of insurance. No refunds due to vendor cancellation or weather. Event is rain or shine. Vendor layout and space number will be supplied to you no later than one week before the event. Vendors must stay for the entire event period (12PM-6PM). Setup: 10AM- 12PM Cleanup: After 6 PM

Complete and return (1) the Vendor/Sponsor Form, (2) the signed Release and Indemnification Form, and (3) a check, made payable to Borough of Braddock Hills, no later than September 1, 2022, to: Borough of Braddock Hills 1300 Brinton Road Pittsburgh, PA 15221

Vendor Type	Fee per Space	Fee Total
Non Profit	\$0	
Craft Vendor/Direct Sales	\$10	
Business	\$15	
Food Vendor	\$20	
Additional Space	\$5	
Late Fee (after 9/1/22)	\$25	
Grand Total		

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I/we, _____,

as a participant in the Braddock Hills Community Day scheduled to be held on Saturday, September 10, 2022, in the Braddock Hills Shopping Center Parking Lot (272 Yost Blvd Pittsburgh 15221), do hereby agree to the terms in this agreement. I/we release and forever discharge Braddock Hills Borough, Braddock Hills Community Day volunteers and individual agents, attorneys, and assigns from any and all actions, claims, and demands for, upon or by reason of any damage, loss, injury or theft which may be sustained by me/us during Braddock Hills Community Day. This release extends and applies to and covers all known, unknown, unforeseen, and unanticipated injuries, damages, loss and liability, and consequences thereof. The provisions of any state or federal law providing that this release does not extend to claims, demands, injuries or damages, which are unknown or unsuspected to now exist, are hereby expressly waived. I/we further agree to indemnify and defend the above-named parties from, and reimburse said parties for, any cost, claim, loss, or liability suffered directly or from a third-party claim arising out of or related to any activity of mine/ours during or in connection with the Braddock Hills Community Day in my/our possession or control. The above-named parties shall have no liability to me/us for any injury, loss, theft or damage caused by third parties during or in connection with the Braddock Hills Community Day. I/we understand that pictures may be taken of myself and/or my booth and can be used for borough publication, social media and any public relations purpose. If I/we participate in the event with a vendor space, I/we agree to the following vendor guidelines and requirements: 1. Vendors will cooperate with all instructions provided by Community Day event staff. (When vendors arrive for setup, event staff will direct vendors to their booth space and provide parking instructions.) 2. Vendors are responsible for properly and safely securing their tents and other equipment. 3. Setup Hours: 10 AM-12 PM. Vehicles must be removed from the event area by 11:30 AM. Late arrivals are not permitted to take a vehicle to the booth space. 4. Cleanup Hours: after 6 PM. Vendors must remain for entire event period. Vendors that end operations early will forfeit future opportunities for priority event registration. 5. For pedestrian safety, no vehicles are allowed in the event area until after 6 PM. 6. All food vendors must provide proof of insurance with Braddock Hills Borough listed as 'additional insured.' BY SIGNING, I/WE ACKNOWLEDGE THAT I/WE HAVE CAREFULLY READ THIS RELEASE AND INDEMNIFICATION AGREEMENT. I/WE UNDERSTAND THE POTENTIAL DANGERS AND THAT I/WE ARE WAIVING CERTAIN RIGHTS AND ASSUMING THE RISK OF DAMAGES FROM MY/OUR PARTICIPATION.

Name: _____

Date: _____

Signature: _____