

**MINUTES OF THE OCTOBER 15, 2024 SPECIAL MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date:	October 15, 2024
Place:	Valleybrook Community Church 0N377 N. Mill Creek Drive Geneva, Illinois
Time:	5:30 p.m.
Attendance Trustees:	James Dougherty, Mark Hammond, and Ben D'Andrea were present.
Others:	William Thomas, James Hare, and Jason Fowler.

AGENDA ITEM NUMBER:

1. And 2.

CALL TO ORDER and ROLL CALL.

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees ("District") was called to order at 5:31 p.m. at the Valleybrook Community Church 0N377 N. Mill Creek Drive, Geneva, Kane County, Illinois on Tuesday October 15, 2024, by Trustee D'Andrea. Trustee D'Andrea, Trustee Hammond, and Trustee Dougherty were present.

ANNOUNCEMENTS AND PUBLIC COMMENT. Trustee D'Andrea stated that the Board of Trustees is still operating under the temporary rules posted on the agenda. Jason Fowler advised that there were no emails with public comments and no members of the public were in attendance other than those identified above.

3. **LONG RANGE PLANNING.** No report but Decennial Committee Members will need to attend the November meeting to approve the Committee's Final Report.

4. **OLD BUSINESS.**

- a. Approval of the minutes of the September 16, 2024 Special Board of Trustees Meeting. Motion by Trustee Hammond to approve the minutes of the September 16, 2024 Board of Trustees Meeting; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- b. Approval of the Closed Session Minutes of the September 16, 2024 Special Board of Trustees Meeting. Motion by Trustee Hammond to approve the Closed Session Minutes of the September 16, 2024 Special Board of Trustees Meeting; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

5. **NEW BUSINESS.**

- a. **Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices.** Jim Hare presented the financial reports. Discussion regarding the reports.

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements and additional accounts payable in the amount of \$11,552.00; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

b. Operations Report from Sheaffer & Roland.

Jason Fowler provided an update to the Board as to the sand filter pump replacement which has been ordered and scheduled to arrive in November. Until the new pump arrives a diesel back up pump has been utilized as a rental.

c. Consider and approve the purchase of a Flygt pump at a cost not to exceed \$42,500. Discussion was had on the emergency authorization associated with the sand filter pump.

Motion by Trustee Hammond to approve the purchase of a Flygt pump, cost not to exceed \$42,500; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

d. Review and Consideration of draft budget for calendar year 2025. Schedule the public hearing on the 2025 budget for November 19, 2024 at 5:30 p.m. Further discussion with Jim Hare as to each individual line item and his recommendations with directions to prepare the 2025 budget.

6. CLOSED SESSION. None.

7. ADJOURNMENT.

Upon motion duly made by Trustee Hammond to adjourn until the Meeting of November 19, 2024; seconded by Trustee Dougherty and unanimously carried, the meeting of the Board of Trustees was adjourned at 5:30 p.m.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

APPROVED:

Mark Hammond, District Clerk

CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING

I hereby certify that the attached minutes were reviewed and approved for the October 15, 2024 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.

MARK HAMMOND
DISTRICT CLERK

Date: _____

Subscribed and sworn to
This ____ day of _____, 2024.

Notary Public for Illinois