

**Notice of Board Meeting  
Regular Meeting  
Stilwell Utility Department  
925 West Hickory, Stilwell, Oklahoma  
Tuesday, February 8, 2022  
6:00 P.M.**

---

**I. Call Meeting to Order**

The agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the agendas for both meetings, and conducting the meetings for both, jointly.

**II. Consent Agenda**

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: January 11, 2022
- c. Approval of Payment of Purchase Order Invoices-\$594,964.96
- d. Financial Reports

**III. Regular Agenda**

1. Update, and discussion regarding possible contract between Stilwell Area Development Authority and Cherry Tree Rural Water District, formerly known as Adair County Rural Water District #1 to perform wastewater treatment services.
2. Discussion, consideration, and possible action involving HCCCO matter, including litigation and Stilwell Area Development Authority response, including litigation, negotiations, and/or settlement. Possible Executive Session pursuant to 25 O.S. section 307 B.4.
3. Consideration, discussion and vote to approve, or not approve, an agreement with Samsara Inc. to install Gateway VG54 tracker systems in all Stilwell Area Development Authority/Stilwell Utility vehicles at a cost for each vehicle of \$20.00 each month per vehicle, for an estimated annual cost of \$ 6,000.00. If approved, the agreement would be between Stilwell Area Development Authority and Samsara Inc.
4. Consideration, discussion and approval, or non-approval, of new proposed rate to be paid the Starr Family of \$0.16371 per 1,000 gallons of water pumped from Starr Springs for the 2022 calendar year, according to the Starr Springs Agreement dated July 14, 2020, plus a supplemental payment to be paid the Starr Family for 2021 which totals \$1,661.73. The rate per 1,000 gallons in 2021 was \$0.15300 per 1,000 gallons.
5. Consideration, discussion and approval, or non-approval, of a proposed agreement with Peoplelink, LLC, which would provide Stilwell Area Development Authority with temporary employee staffing services. The rate to be paid under the proposed agreement is \$14.50 per hour, per employee. The agreement can be terminated upon 30 days notice by either party.

6. Discussion with possible action to approve or not approve the purchase of metal spill containments required by DEQ at the filtration plant in an amount not to exceed \$15,000.00 and to authorize Bill Garrett to sign all documents with Carson Community Bank concerning this item.
  7. Discussion, consideration, and possible action to hire or not hire Kyler Jones for the Full-Time Electric/Water/Sewer Construction at a starting wage of \$10.50. Possible Executive Session pursuant to 25 O.S. section 307 B.1.
  8. Status report by Larry Eagleton.
  9. Status report by Shelldon Miggetto.
  10. Audit Committee Report.
  11. Policy Committee Report.
  12. Budget Committee Report.
- IV. Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)**
- V. Adjournment**

Posted: 3:00 P.M. February 4, 2022  
925 West Hickory-Utility Office  
503 West Division-City Office  
SUD Board Secretary, Vice-Secretary or Chief Executive Officer

*Bill Garrett*

---



**Notice of Board Meeting**  
**Regular Meeting**  
**Stilwell Area Development Authority**  
**925 West Hickory, Stilwell, Oklahoma**  
**Tuesday, February 8, 2022**  
**6:00 P.M.**

---

**I. Call Meeting to Order**

The agenda for this meeting of the Stilwell Area Development Authority is identical to the Agenda for Stilwell Utility Department. Consideration will be given to combining the agendas for both meetings, and conducting the meetings for both, jointly.

**II. Consent Agenda**

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: January 11, 2022
- c. Approval of Payment of Purchase Order Invoices-\$594,964.96
- d. Financial Reports

**III. Regular Agenda**

1. Update, and discussion regarding possible contract between Stilwell Area Development Authority and Cherry Tree Rural Water District, formerly known as Adair County Rural Water District #1 to perform wastewater treatment services.
2. Discussion, consideration, and possible action involving HCCCO matter, including litigation and Stilwell Area Development Authority response, including litigation, negotiations, and/or settlement. Possible Executive Session pursuant to 25 O.S. section 307 B.4.
3. Consideration, discussion and vote to approve, or not approve, an agreement with Samsara Inc. to install Gateway VG54 tracker systems in all Stilwell Area Development Authority/Stilwell Utility vehicles at a cost for each vehicle of \$20.00 each month per vehicle, for an estimated annual cost of \$ 6,000.00. If approved, the agreement would be between Stilwell Area Development Authority and Samsara Inc.
4. Consideration, discussion and approval, or non-approval, of new proposed rate to be paid the Starr Family of \$0.16371 per 1,000 gallons of water pumped from Starr Springs for the 2022 calendar year, according to the Starr Springs Agreement dated July 14, 2020, plus a supplemental payment to be paid the Starr Family for 2021 which totals \$1,661.73. The rate per 1,000 gallons in 2021 was \$0.15300 per 1,000 gallons.
5. Consideration, discussion and approval, or non-approval, of a proposed agreement with Peoplelink, LLC, which would provide Stilwell Area Development Authority with temporary employee staffing services. The rate to be paid under the proposed agreement is \$14.50 per hour, per employee. The agreement can be terminated upon 30 days notice by either party.

6. Discussion with possible action to approve or not approve the purchase of metal spill containments required by DEQ at the filtration plant in an amount not to exceed \$15,000.00 and to authorize Bill Garrett to sign all documents with Carson Community Bank concerning this item.
  7. Discussion, consideration, and possible action to hire or not hire Kyler Jones for the Full-Time Electric/Water/Sewer Construction at a starting wage of \$10.50. Possible Executive Session pursuant to 25 O.S. section 307 B.1.
  8. Status report by Larry Eagleton.
  9. Status report by Shelldon Miggetto.
  10. Audit Committee Report.
  11. Policy Committee Report.
  12. Budget Committee Report.
- IV. Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)**
- V. Adjournment**

Posted: 3:00 P.M. February 4, 2022  
925 West Hickory-Utility Office  
503 West Division-City Office  
SADA Board Secretary, Vice-Secretary or Chief Executive Officer

\_\_\_\_\_

