

**STAR FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
February 8, 2018 – 7:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star City Hall, 10769 W. State Street, Star, Idaho. Chairman Moyle called the meeting to order at 7:01 p.m.

Roll Call: Commissioner Jared Moyle, Steve Martin were present and Brian Fendley participated via phone conference.

Staff Present: Fire Chief Greg Timinsky, Recording Secretary/Treasurer Robin Ward and White Peterson Attorney William F. Gigray were also present.

Approval of Meeting Agenda and Postings: Robin Ward reported that Chief Timinsky posted the Original Agenda Notice of the Regular Meeting of the Board on February 6th at Fire Station #1 at 2:00 p.m. and at Star City Hall at 2:05 p.m.

Chairman Moyle moved to accept the report of the agenda postings and to approve the agenda. Comm. Martin seconded the motion, motion passed unanimously.

(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)

Approval of Minutes: Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on January 11, 2018, as presented, and found them to be consistent with what occurred at that meetings.

Comm. Martin moved to approve the Minutes from the Board Meeting held on January 11, 2018. Comm. Fendley seconded the motion, motion passed unanimously.

Financial Reports: Robin Ward provided a report of the District's financial status and fund investments, and requested approval for payment of expenses as presented in the *Treasurer Report*.

Comm. Martin moved to accept and approve the Treasurer's Report and Fund Investments as presented. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$131,384.57 be authorized. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

(NOTE: A copy of Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes for review.)

Public Comment/Special Presentations: No public comment.

Staff Reports:

Chairman of the Board: Chairman Moyle nothing additional to report.

Secretary of the Board: Comm. Fendley nothing additional to report.

Treasurer of the Board: Comm. Martin had nothing additional to report.

Star Fire Chief, Greg Timinsky: Chief Timinsky reported on the following items:

- **Operations and General Information:**

- Maintenance Division is busy.
- New hires are doing great.
- Contacted the owners of the property behind Station 2 that goes to Stoffle Lane to see if they would be interested in selling. That would provide us with enough property for a future training area. They will be getting back to me.
- Robin Ward and myself met with an investment guy and we looked at T Bills and T Bonds. After analyzing those options, we have determined that the State Pool Account gives us a better return at this time.
- City of Star has rescheduled the Impact Fee Workshop to February 27th at 7 p.m., they plan to give us about 30 minutes to discuss.
- Chief received two proposals for the scope of work to evaluate Station1 and provide a recommendation for remodel or rebuild. Cole Architects quoted \$23,000 and NeUdesign quoted \$13,800. The scope of work is the same. This item is on the agenda for consideration.
- Chief has a meeting with the City of Star on the 12th to line up all the emergency management for Star. Police Chief Vought and Chief Timinsky are the Emergency Managers for Star.

- **Prevention:**

- Bi-Mart plans to be complete in March and open in May.
- Annexation request has been submitted to the City of Star for the property located at the northeast corner of Hwy 16 and 44.
- Albertsons has started work and hop to have a store built by 2019.

- **Training:**

- The joint training calendar for 2018 is complete and we are excited to get it implemented. Chief Landry of Eagle Fire has put a lot of work into putting that plan together.
- We may have up to 6 firefighters going through the EDP (Engineer Development Program), so we will be providing an engine and trainer to assist with that.

Firefighters Union Representative: Danny Garringer reported that they had voted to move the Association under the Local since they no longer have any outside members. They recently gave out \$500 to a local family that had a house fire. He also reported that the unions state convention was coming up at the end of the month.

Recording Secretary/Bookkeeper: Robin Ward had nothing additional to report.

Attorney Report: Attorney Gigray provided an updated report on current items being worked on by.

- Provided a resolution for review that pertains to District investment policies.
- Syngenta - Canyon Hwy District 4 - a memo was provided with an update.
- Provided a brief legislative update.

All other items are on the agenda.

Committee Reports:

- **Impact Fee Committee:** Chief reported on the current status with the City of Star.

Unfinished/Tabled Business Scheduled for the Regular Meeting:

- **Treasure Valley Fire Authority JPA** - Chief Timinsky reported that they have been working on the joint training calendar. This will achieve the required annual training hours.
- **Principal Financial Group - Common Stock** - Chief updated the Commissioners that he had filed the required forms and information to liquidate the stock as directed by them at the previous meeting.
- **Architectural Services for Facilities Analysis and Conceptual Design of Station 1:** As reported in his report earlier, he provided information on the two quotes he had received from Cole Architects and neUdesign.

Chairman Moyle moved to accept the proposal from neUdesign for the amount of \$13,800 and to authorize the Chairman to sign the proposal. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

New Business: None

EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS: Chairman Moyle moved to convene into Executive Session under Idaho Code 74-2016 (1) (a) and to have Chief Timinsky, Robin Ward and Attorney Gigray remain in the session. Comm. Martin seconded the motion, a roll call vote was taken and passed unanimously. Commissioners convened into executive session at 7:48 p.m.

Chairman Moyle moved to come out of Executive Session. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

Chairman Moyle announced that information was received during the Executive Session and no action was taken. Regular Meeting resumed at 8:02 p.m.

Announcement of the Next Meeting:

Chairman Moyle announced the next meeting will be March 8, 2018, 7:00 p.m. Star City Hall

Adjournment: Chairman Moyle moved to adjourn the meeting. Comm. Martin seconded the motion, motion passed unanimously.

Regular Meeting adjourned at 8:03 p.m.

Minutes submitted by: _____
Robin Ward, Recording Secretary

Minutes approved by the Board of Commissioners at the February 8, 2018, Regular Meeting of the Board.

Secretary, Brian Fendley

Appended to these Minutes:

- Agenda Notice
- Treasurer's Report prepared by Ward
- Attorney's Report and Memo's