

**Notice of Board Meeting
Regular Meeting
Stilwell Utility Department
925 West Hickory, Stilwell Oklahoma
Tuesday, December 10, 2019
6:00 P.M.**

I. Call Meeting to Order

The Agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: November 12, 2019
- c. Approval of Payment of Purchase Order Invoices-\$865,483.77
- d. Financial Reports

III. Regular Agenda

1. Presentation by Tom Dougherty from Municipal Electric Systems of Oklahoma (MESO) to award journeyman lineman certification to Jeromy Johnson, Jeff Eagleton, and Dusty Dandridge.
2. Discussion and possible action to approve or not approve the proposed Organizational Chart.
3. Discussion and possible action to approve or not approve regularly scheduled board meeting dates for calendar year 2020.

January 14, 2020	February 11, 2020	March 10, 2020	April 14, 2020
May 12, 2020	June 9, 2020	July 14, 2020	August 11, 2020
September 8, 2020	October 13, 2020	November 10, 2020	December 8, 2020
4. Discussion and possible action to approve or not approve 2020 Holiday Schedule.

January 1, 2020	January 20, 2020	February 17, 2020	May 25, 2020
July 3, 2020	September 7, 2020	October 12, 2020	November 11, 2020
November 26, 2020	November 27, 2020	December 24, 2020	December 25, 2020
5. Discussion and possible action to approve or not approve Worker's Compensation Insurance with Compsource; policy # 00207821 for the term of 1-1-2020 to 1-1-2021.
6. Discussion and possible action to approve or not approve Property Insurance with OMAG; policy# PRO 1400253 02 for the term of 1-15-2020 through 1-15-2021.
7. Discussion and possible action to approve or not approve Vehicle/Liability Insurance with OMAG; policy# GLA 1400375 02 for the term of 1-15-2020 through 1-15-2021.

8. Discussion with possible action to approve or not approve pay application #11 from HCCCO, LLC in the amount of \$422,265.98 for wastewater treatment plant construction using U. S. EDA grant funds.
 9. Discussion and possible action to approve or not approve a \$500.00 safety stipend for full time employees including the CFO and Interim General Manager with taxes paid.
 10. Status report by Larry Eagleton.
 11. Status report by Shelldon Miggetto.
 12. Audit Committee Report.
 13. Policy Committee Report.
 14. Budget Committee Report.
- IV. Consideration, discussion and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)**
- V. Adjournment**

Posted: 4:00 P.M. December 6, 2019
925 West Hickory-Utility Office
503 West Division-City Office
SUD Board Secretary, Vice-Secretary or Chief Executive Officer

Bill Garrett



Notice of Board Meeting
Regular Meeting
Stilwell Area Development Authority
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Bill Sanett

