

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, OCTOBER 6th, 2022 6:00 P.M.**

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch, Kitzmiller, and Butler were present. Commissioner Nasser was absent. The City Attorney, City Finance Officer, and City Administrator was also present.

Mayor Torno led in the Pledge of Allegiance.

Commissioner Butler gave the invocation.

Motion by Hirsch, second by Butler, to approve the agenda for the regular meeting of the Somerset City Commission for October 6th, 2022 as presented or amended. Motion carried.

CONSENT CALENDAR

Motion by Butler, second by Hirsch, to approve the minutes of the Special meeting of September 12th, 2022 as presented or amended. Motion carried.

Motion by Hirsch, second by Kitzmiller, to approve the minutes of the Regular meeting of September 15th, 2022 as presented or amended. Motion carried.

Motion by Butler, second by Hirsch, to approve the minutes of the Special meeting of September 27th, 2022 as presented or amended. Motion carried.

APPROVAL OF CLAIMS

Motion by Kitzmiller, second by Butler, to amend the claims, remove Uniform Stipend, and adjust to \$126,241.05 from \$127,077.62 for September 15th, 2022 through October 5th, 2022 as presented or amended. Motion carried.

MCKIE FORD LINCOLN	Ford Super Duty 2022	41,074.00
A&B BUSINESS SOLUTIONS	Water Machine	391.29
AMBROSE, JONATHAN	Phone Stipend	50.00
ANGLIN, MITCH	Phone Stipend	50.00
BLACK HILLS ENERGY	Utilities	6,103.41
Butler, Dave	Phone Stipend	50.00
C HAVEMAN BUSINESS SERVICES	Reconciliations	2,043.75
CANDACE SEALEY	Phone Stipend	50.00
City of Sturgis	Animal Control Items	2,809.55
DAVIS, OWEN	Phone Stipend	50.00
DELTA DENTAL	Employee Dental Benefits	971.00
FOOTHILLS FENCE	Fence WWTP	11,337.82
GOLDEN WEST TECHNOLOGIES	Security Labor	300.00
Gunderson & Palmer	Legal Services	1,775.00
HACH COMPANY	Bench Services WWTP	206.68
HAWKINS INC.	Defoamer	444.40
HEALTH POOL OF SD	Employee Health Insurance	15,356.36
HIRSCH, CLYDE	Phone Stipend	50.00
HUMAN KINETICS	Online Course PD	0.00
KITZMILLER, MICHAEL	Phone Stipend	50.00
Kayl, Anthony	Phone Stipend	50.00

LEWTON, ROBERT	Erosion Control Deposit	1,000.00
MDU	Municipal Utilities	202.84
MEADE COUNTY	Septic Inspection	150.00
MEADE COUNTY	Dispatch August	3,038.49
AUDITOR		
MIDCONTINENT	Mid Continent Testing	321.00
TESTING LABS		
NASSER, ALEXIS	Phone Stipend	50.00
O'GRADY, BRENDA	Phone Stipend	50.00
ON-SITE FIRST AID & SAFETY	First Aid Supplies	104.90
PCS MOBILE	Harvis Charge Guard	890.73
SCHIEFFER, LISA	Phone Stipend	50.00
SCHROCK, BRIELLE	Phone Stipend	50.00
SD ONE CALL	August Notifications	26.25
SDRS-SUPPLEMENTAL	Employee Supplemental Retirement	670.00
SERVALL UNIFORM & LINEN SUPPLY	Monthly Fees	162.89
SMITH, JEFF	Phone Stipend	50.00
SMITH, JHAMEL	Uniform Stipend	400.00
TORNO, MELANIE	Phone Stipend	50.00
TYLER TECHNOLOGIES, INC	Annual Maint. Fees	3,125.00
UNITED STATES POSTAL SERVICE	Postage	1,000.00
VAST BROADBAND	Fax/Phone/Internet	1,122.01
Verizon Wireless	LE Voice/Mobile Broadband	190.06
CARDMEMBER SERVICES	August Credit Card Charges	4,224.77
SDRS	Employee Retirement	9,770.98
UNITED STATES TREASURY	Payroll Taxes Sept	16,645.07

APPROVAL OF PAYROLL – SEPTEMBER 2022 – SDCL 6-1-10

Motion by Kitzmiller, second by Butler to approve the following payroll. Motion carried.

Dept. 4000 - \$19,312.20 Wastewater/Public Works

Dept. 4110 - \$2,333.32 Commission

Dept. 4120 - \$1,083.33 Mayor

Dept. 4140 - \$12,592.32 Finance

Dept. 4210 - \$33,054.69 Police

Dept. 4652 - \$0.00 Planning & Zoning

UTILITY BILLING ADJUSTMENTS

Motion by Butler, second by Hirsch to approve the utility billing adjustments of \$332.09 for the period September 1st thru September 30th, 2022. Motion carried.

COMMISSION REPORTS

Kitzmiller, Butler, Hirsch, and Torno gave monthly reports.

HIGH MEADOWS ROAD/ UPDATE FROM COUNTY COMMISSION MEETING – Jim Guthrie

Motion by Kitzmiller, second by Butler to open discussion. Motion carried.

Jim Guthrie gave an update from the Meade County Commission meeting.

SOUND SYSTEM FOR COMMISSION ROOM – DISCUSSION

Motion by Hirsch, second by Butler to open discussion. Motion carried.

City Administrator updated the Board regarding the same.

CITIZENS INPUT

Lauri Potthoff expressed her concerns regarding notification of meetings.

Jon Steiner suggested putting a link on the web page for easier access to information on the web.

UPCOMING EVENTS:

City Offices will be closed on Monday, October 10th in observance of Native American Day.

ITEMS FROM CITY ATTORNEY

Motion by Hirsch, second by Kitzmiller, to enter into executive session at 7:00 p.m. per SDCL 1-25-2 for discussing legal, economic development, negotiations, and personnel issues. Motion carried.

Motion by Butler, second by Hirsch, to exit executive session at 7:23 p.m. Motion carried.

ADJOURNMENT

Motion by Hirsch, second by Butler, to adjourn at 7:23 p.m. Motion carried.

(SEAL)

ATTEST:

Candace Sealey
Finance Officer

Melanie Torno
Mayor

Published once _____ at a cost of \$ _____.

***SUMMERSET CITY COMMISSION
SPECIAL MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
TUESDAY, OCTOBER 11, 2022 5:30 P.M.***

Mayor Torno called the Special Meeting to order at 5:30 p.m. Commissioners Hirsch, Nasser, Torno and Butler were present. Absent: Commissioner Kitzmiller. The City Administrator and City Finance Officer were also present.

Mayor Torno led in the Pledge of Allegiance.

Commissioner Butler gave the invocation.

Motion by Hirsch, second by Butler, to approve the agenda for the Special Meeting of the Summerset City Commission for October 11th, 2022. Motion carried.

AWARD BID – INFINITY DRIVE

Motion by Butler, second by Nasser to open for discussion. Motion carried.

Said bid opening took place Thursday, October 6th at 2:05 p.m. per advertisement noticed in the Rapid City Journal on 9/23/2022 and 9/30/2022. Three bids were received as follows:

Simon Contractors - \$243,276.00

Western Construction - \$266,678.00

Black River, Inc. – 394,599.15

Motion by Butler, second by Hirsch to close discussion. Motion carried.

Motion by Nasser, second by Butler to approve the bid of Simon Contracting in the amount of \$243,276.00.

Motion carried.

ADJOURNMENT

Motion by Hirsch, second by Butler, to adjourn at 5:37 p.m. Motion carried.

(SEAL)

ATTEST:

Candace Sealey
Finance Officer

Melanie Torno
Mayor

Check Register Report

Date: 10/31/2022

Time: 3:47 pm

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City of Summerset

BANK: BANKWEST

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
BANKWEST Checks								
25878	10/20/22	Printed			1098	A&B BUSINESS SOLUTIONS	Water Machine	45.00
25879	10/20/22	Printed			1683	ARTISTIC CUSTOM BADGES	PD Badges	204.30
25880	10/20/22	Printed			1363	AXON ENTERPRISE, INC	5 Yr Axon Subscription	6,147.60
25881	10/20/22	Printed			0021	BLACK HAWK WATER USERS DISTRIC	Monthly Usage	41.00
25882	10/20/22	Printed			1504	CBH CO-OP	Govt Fuel	6,289.97
25883	10/20/22	Printed			0036	CITY OF RAPID CITY	Solid Waste Disposal	4,925.75
25884	10/20/22	Printed			1853	COMPTON, JOSH	WWTP Deposit Refund	50.00
25885	10/20/22	Printed			0765	DEMERSSEMAN JENSEN	Legal Services	3,210.00
25886	10/20/22	Printed			1854	DEPEW, ANGELINA	WWTP Deposit Refund	50.00
25887	10/20/22	Printed			0709	DIAMOND D WATER	Monthly Usage Sun Valley	122.30
25888	10/20/22	Printed			1669	EXCEL TRUCK	REpair Mack Garbage Truck	2,278.39
25889	10/20/22	Printed			0246	GOLDEN WEST TECHNOLOGIES	Office 365 Licenses	4,788.50
25890	10/20/22	Printed			1369	GREENAPSIS	Govt Building Janitorial	475.00
25891	10/20/22	Printed			0544	Gunderson & Palmer	Legal Fees	75.00
25892	10/20/22	Printed			1422	H&S UNIFORMS	PD Patches	470.40
25893	10/20/22	Printed			1855	HART, JONATHAN	WWTP Deposit Refund	50.00
25894	10/20/22	Printed			0698	HAWKINS INC.	Aqua Hawk	2,467.20
25895	10/20/22	Printed			1133	HDR ENGINEERING, INC	Engineering Fees	7,871.25
25896	10/20/22	Printed			0124	KIEFFER SANITATION	Portable Toilets	300.00
25897	10/20/22	Printed			1590	KIWANIS OF THE FOOTHILLS	Annual Dues	112.00
25898	10/20/22	Printed			1856	LANE, JULIE	WWTP Deposit Refund	100.00
25899	10/20/22	Printed			0937	MDU	Utilities	234.40
25900	10/20/22	Printed			1433	MIDCONTINENT COMMUNICATIONS	WWTP Phone	202.21
25901	10/20/22	Printed			1157	MIDCONTINENT TESTING LABS	Mid Continent Testing WWTP	321.00
25902	10/20/22	Printed			1413	NORTHERN TRUCK EQUIPMENT CO	2022 F-150 Mats & Seat Protect	381.06
25903	10/20/22	Printed			1721	PCS MOBILE	Vehicle Laptop Dock	974.03
25904	10/20/22	Printed			0008	RAPID CITY JOURNAL	Publications	706.58
25905	10/20/22	Printed			1748	SANITATION PRODUCTS	Covers	2,719.83
25906	10/20/22	Printed			1857	SCHERER, AMY	WWTP Deposit Refund	50.00
25907	10/20/22	Printed			1732	SCHIEFFER, LISA	SDML Conference	388.22
25908	10/20/22	Printed			0956	SD Federal Property Agency	Tire chains, Wheel Barrow	105.00
25909	10/20/22	Printed			0018	SD ONE CALL	September Notifications	21.00
25910	10/20/22	Printed			1328	SERVALL UNIFORM & LINEN SUPPLY	Monthly Fees	162.89
25911	10/20/22	Printed			1860	TC ENGESSER ENTERPRISES LLC	Degrease City Streets	532.50
25912	10/20/22	Printed			1858	THIESZEN, GLENDEN	WWTP Deposit Refund	50.00
25913	10/20/22	Printed			1859	VACCA, MICHAEL	WWTP Deposit Refund	50.00
25914	10/20/22	Printed			0203	Verizon Wireless	LE VOICE/ MOBILE BROADBAND	190.06
25915	10/28/22	Printed			0664	MEADE COUNTY REG OF DEEDS	Smith CE Property Assesment Recording Fee	30.00
25916	10/28/22	Printed			0664	MEADE COUNTY REG OF DEEDS	Smith CE Assesment Recording Fee	30.00
25917	10/28/22	Printed			0664	MEADE COUNTY REG OF DEEDS	Mason CE Assesment Recordin Fee	30.00
25918	10/28/22	Printed			0664	MEADE COUNTY REG OF DEEDS	Backer CE Assesment Recording Fees	30.00
25919	10/31/22	Printed			1098	A&B BUSINESS SOLUTIONS	Monthly Contract	329.70
25920	10/31/22	Printed			1111	AMBROSE, JONATHAN	Per Diem	90.00
25921	10/31/22	Printed			1808	ANGLIN, MITCH	Phone Stipend	50.00
25922	10/31/22	Printed			1830	BLUEPEAK	Fax/Phone/Internet	1,120.57
25923	10/31/22	Printed			1861	BUTLER MACHINERY	Telehandler	69,227.93
25924	10/31/22	Printed			0095	Butler, Dave	Phone Stipend	50.00
25925	10/31/22	Printed			1268	CANDACE SEALEY	Phone Stipend	50.00
25926	10/31/22	Printed			0120	City of Sturgis	Ryder	100.00
25927	10/31/22	Printed			1093	DAKOTA PUMP, INC	Summerset Lift Station Control Updates	49,957.60

Check Register Report

Date: 10/31/2022

Time: 3:47 pm

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City of Somerset

BANK: BANKWEST

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
BANKWEST Checks								
25928	10/31/22	Printed			1813	DAVIS, OWEN	Phone Stipned	50.00
25929	10/31/22	Printed			0468	DELTA DENTAL	Employee Dental Insurance	904.90
25930	10/31/22	Printed			1132	GREAT NORTHERN ENVIRONMENTAL	Lamp UV 6414	724.89
25931	10/31/22	Printed			1369	GREENAPSIS	Janitorial Services	320.00
25932	10/31/22	Printed			0698	HAWKINS INC.	Aqua Hawk	2,911.60
25933	10/31/22	Printed			1513	HIRSCH, CLYDE	Phone Stipend	50.00
25934	10/31/22	Printed			1103	KITZMILLER, MICHAEL	Phone Stipend	50.00
25935	10/31/22	Printed			0324	Kayl, Anthony	Phone Stipend	90.00
25936	10/31/22	Printed			1812	NASSER, ALEXIS	phone Stipend	50.00
25937	10/31/22	Printed			1863	NEBRASKA SALT & GRAIN CO	RED/WHITE TOTE	504.00
25938	10/31/22	Printed			1788	O'GRADY, BRENDA	Phone Stipend	50.00
25939	10/31/22	Printed			1732	SCHIEFFER, LISA	Phone Stipend	50.00
25940	10/31/22	Printed			1022	SDRS-SUPPLEMENTAL	November Suppl	520.00
25941	10/31/22	Printed			1820	SMITH, JEFF	Phone Stipend	50.00
25942	10/31/22	Printed			1729	TORNO, MELANIE	Phone Stipend	50.00
25943	10/31/22	Printed			1024	USA BLUEBOOK	WWTP Supplies	360.92
25944	10/31/22	Printed			1824	WILD WEST SCREEN PRINTING	Business Cards	105.00
Total Checks: 67							Checks Total (excluding void checks):	175,099.55
Total Payments: 67							Bank Total (excluding void checks):	175,099.55

Check Register Report

Date: 10/31/2022
Time: 3:47 pm
Page: 3

City of Summerset

BANK: BANKWEST EFT

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
BANKWEST EFT Checks								
129	10/17/22	Printed			0322	AFLAC REMITTANCE PROCESSING	Employee Accident Insurance	94.25
132	10/17/22	Printed			1665	CARDMEMBER SERVICES	September Credit Card Charges	7,527.42
133	10/17/22	Printed			1245	SOUTH DAKOTA STATE TREASURER	Sales Tax	974.66
134	10/31/22	Printed			0011	SDRS	Employee Retirement	9,209.26
135	10/31/22	Printed			0128	UNITED STATES TREASURY	Payroll Taxes	14,763.02
					Total Checks: 5		Checks Total (excluding void checks):	32,568.61
					Total Payments: 5		Bank Total (excluding void checks):	32,568.61
					Total Payments: 72		Grand Total (excluding void checks):	207,668.16

Clyde

2022 Commissioner (C. Hirsch) Report

MEETING ATTENDED

October 2022

- * Attended _____ (1) Commission Meetings
- * Attended _____ (1) Special Meeting

Liaison – Police Department

10/31 Meeting with Don & Rich

Required REPORT

October 2022 Commissioner Kitzmiller

MEETINGS

- Attended / Commission Meeting
- Attended Special Meeting
-

PUBLIC WORKS

I had a meeting with Terry about a Salt Storage building

I sent a text message to Jeff and Mitch checking in with them because Terry was on vacation. They responded that everything was great. Getting a lot of work done and staying busy. Learning new things, and all good here.

October 2022 MAYOR REPORT

COMMISSION MEETINGS

- * Attended (2) Commission Meetings
- * Attended (1) Special Meeting

CITY DEVELOPMENT AND PLANNING

- * Discussions (ongoing) with City Administrator regarding current developments, including zoning, platting, and future growth
- * Met with AAnglin (SEDC) and LSchieffer regarding commercial opportunity
- * Met with AKayl, LSchieffer, and LShagla to discuss the current street projects and needs
- * Met with GenPro, AKayl, and LSchieffer regarding street lights, future planning of lights, and plan to correct current lighting issues
- * Met with LSchieffer and a local business regarding commercial opportunity and growth in the Summerset area
- * Discussed future connector streets and waste water lift stations with LShagla from HDR, AKayl, and LSchieffer with follow up meeting to be scheduled
- * Discussed platting application with LSchieffer
- * Discussed legal matters regarding TIF and waste water expansion project with MWheeler, as well as updates on lawsuit with Water Warriors
- * Discussed ordinances regarding parks with LSchieffer and MWheeler, as well as review a proposed amended ordinance that also follows state statute
- * Follow up discussions with AKayl, LSchieffer, and MWheeler regarding High Meadows Rd.
- * Ongoing discussions regarding updating fees for the city (tap fee formula)
- * Meeting with LSchieffer, AKayl, CBaumiller, and LShagla from HDR regarding Infinity Dr. project and bidding
- * Attended pre-construction meeting with Simon, Baseline, LShagla from HDR, CBaumiller, AKayl, and LSchieffer for paving of Infinity Dr. within the next couple of weeks
- * Discussed bidding timeline for waste water and set a schedule for bidding
- * Discussed timeline of waste water expansion project with LSchieffer as related to growth and development
- * Discussed ongoing commercial and business opportunities with LSchieffer
- * Discussed platting application with LSchieffer
- * Reviewed sewer connection study provided by HDR
- * Discussed grant opportunities through BH Energy with LSchieffer, who found possible grants that may assist in city projects and plans

DEPARTMENT AND PERSONNEL INTERACTION

- * Discussed bidding process for city owned land with MWheeler and LSchieffer
- * Discussed personnel matters with DAllen that may or will impact the police department, including hiring of new officers
- * Discussed personnel matters with CSealey and BSchrock
- * Participated in Assistant Finance Officer position with follow up discussion with CSealey

- * Rode in the city garbage truck with JSmith in South Summerset and discussed concerns/ideas to resolve concerns during trash collection
- * Rode in the city garbage truck with MAnglin in Sun Valley Estates and discussed concerns/ideas to resolve concerns during trash collection
- * Discussed pay rates for the police department with Chief Allen and Sgt Nasser with follow up plan to meet in January
- * Discussed future planning (1 yr, 5 yr) plan with Chief Allen for equipment, vehicles, personnel, and other needs with follow up meeting in January
- * Discussed future planning (1 yr, 5 yr) plan with AKayl for equipment, vehicles, personnel, and other needs with follow up meeting in January
- * Discussed future planning (1 yr, 5 yr) plan with CSealey for equipment, software, personnel, and other needs with follow up meeting in January
- * Discussed future planning (1 yr, 5 yr) plan with JAmbrose for equipment, vehicles, personnel, and other needs with follow up meeting in January
- * Discussed future planning (1 yr, 5 yr) plan with LSchieffer for equipment, vehicles, personnel, and other needs with follow up meeting in January
- * Discussed personnel matters with Chief Allen
- * Met with Chief Allen, Sgt Nasser, Officer Macrander, and LSchieffer
- * Discussed personnel matters with BOgrady
- * Discussed personnel matters with BSchrock
- * Approved and signed leave slips
- * Discussed flu shot clinic options with LSchieffer for staff and Piedmont through Mounument Health
- * Discussion with AKayl for a capital improvement plan for the future of streets and Siouxland Dr.
- * Discussions with AKayl, LSchieffer, CSealey, and LShagla regarding drainage issues near BH Marine
- * Discussion with AKayl and JAmbrose regarding telehandler in ND with follow up calls and discussions regarding offer, budget, and total cost of package
- * Discussion with AKayl, MAnglin, and JSmith) regarding usages, concerns, and other garbage matters
- * Ongoing discussions with AKahl and JSmith regarding plans for code enforcement policies, enforcement, and abatements
- * Reviewed personnel handbooks
- * Reviewed critical incident report from Police Department
- * Discussion regarding Incode 10 with staff and Tyler Technologies
- * Discussion with MWheeler and LSchieffer regarding resolutions and ordinances with follow up emails and phone calls
- * Reviewed and approved commission meeting agendas and minutes
- * Discussion with Commissioner Hirsch regarding personnel matters Discussion with Commissioner Nasser regarding personnel matters
- * Email correspondance with Commissioner Kitzmiller
- * Email correspondance with Commissioner Butler
- * Discussion with LSchieffer, AKayl, LShagla from HDR regarding 2nd exit for Sun Valley Estates

- * Discussed TIF 2 updates with LSchieffer and follow up email with LSchieffer, MWheeler, and CSealey
- * Email correspondance and phone calls to Tyler Technologies regarding Incode 10 set up
- * Discussed personnel matters with CSealey regarding Asst Finance position
- * Discussed personnel matters with MWheeler
- * Discussed personnel matters with AKayl w/ follow up emails
- * Discussed personnel matters with MKitzmler w/ follow up emails

MISC.

- * Created and posted FAQ's Friday on City of Summerset FB page
- * Wrote newsletter article for the monthly newsletter
- * Updated spreadsheet for tracking current projects
- * Attended Black Hills Home Builders Association monthly meeting in Summerset at Stagestop Receptions
- * Met with CPerkins from Dot Marketing regarding website design
- * Attended last day celebration for Assistant Finance Officer BSchrock
- * Email correspondance with CBranum from Black Hills Home Builders
- * Attended SD Kids Belong Gala and met CYoung, Community Catalyst
- * Email correspondance with CYoung regarding proclamation for month of November for National Adoptions Awareness month
- * Reviewed two complaints regarding lighting of businesses
- * Discussion with Golden West regarding technical issues



SDPAA Cyber Credit Program Reminder

The SDPAA Board of Directors launched the SDPAA's Cyber Credit program for calendar year 2022 to provide SDPAA Members a financial incentive to undergo cybersecurity efforts to improve their overall "cyber hygiene." Members can achieve these credits by qualifying for a successive three tiers of credits by the end of December 2022. SDPAA Members can qualify for tiers one and two by simply availing themselves of the free resources readily available for public entities and with a few hours of their team members' time. The three tiers are as follows:

Tier 1: The first step in minimizing or eliminating risks is to know your risks. This first tier will require enrollment in the Dakota State University (DSU) Project Boundary Fence program, which provides penetration testing and an assessment of the SDPAA Member's cyber infrastructure **free of charge**. This testing identifies the ways a cyber attacker could possibly penetrate your system and how to protect from such attacks. Please contact DSU at projectboundaryfence@dsu.edu regarding these services and please visit <https://dsu.edu/boundary-fence/> for more information. Please note the eligibility for this first tier credit is based on the SDPAA Member's mere enrollment in the program, not on the completion of the testing.

Tier 2: The next step in minimizing or eliminating risks is to prepare and plan for any anticipated risks. This second tier will require each SDPAA Member to designate a "cyber representative" for their entity. Many SDPAA Members do not have an internal IT person and are many miles from the nearest IT vendor. The cyber rep does not need to be an IT expert. The cyber rep can be anyone within your organization or your local IT vendor if you are fortunate to have one

available. The cyber rep should acquire a basic level of cyber vocabulary to be able to receive any alerts and to be able to be your point of contact in the event of a possible cyberattack. Free trainings are already available for this cyber rep and anyone else in your organization as part of the SDPAA's training library through SBI. In-person trainings by cyber experts have been and will continue to be available throughout the year. The SDPAA website will guide you to these training opportunities at <https://www.sdpaaonline.org/resources/training> .

As part of this tier for credit, the cyber rep will lead the formation and adoption of your entity's Cyber Incident Response Plan, which will be like other incident response plans your entity has developed for natural disasters. The only difference is it will be tailored for cyber infrastructure risks. The SDPAA's own plan is posted on our website for your quick reference. If you need any assistance, please contact the SDPAA and we can have someone walk you through the process. <https://sdpaaonline.org/resources/cyber-security>

Tier 3: The final step is implementing the necessary measures to manage that risk. This third tier will provide future credit in recognition of your purchases of cyber hardware/software and other related measures to enhance your cyber security as recommended by the individualized penetration testing from Tier 1. These security measures could include, but are not limited to, installing or improving data back-up systems, purchasing new or updated software and installing any patches, and implementing measures for multi-factor authentication for all your systems. These three security measures will greatly enhance your organization's ability to protect itself.

Thank you for your membership in the SDPAA and for your public service. If you have any questions, please contact Dave Pfeifle at the SDPAA at 800-658-3633 option 2 or by email at dpfeifle.sdpaa@sdmunicipalleague.org .

Summary

Parcel ID 0C.50.07.24R
 Property Address
 Sec/Twp/Rng SUMMERSET
 Brief Tax Description SUMMERSET SUB REVISED LOT 24R BLK 7
 (Note: Not to be used on legal documents)
 Comments 1.078 AC
 Class EXEMPT
 Tax District SC514 - CITY OF SUMMERSET
 Gross Acres 0.00
 \$/Acre N/A

*20ned
PD*

Owners

Deed Holder
 CITY OF SUMMERSET

 PO BOX 783
 SUMMERSET SD 57718

Sales Ratio Building Info

Year Built 0
 Basement 0
 Square Feet 0
 Acres/Lot Size 1.078 AC
 Construction
 Grade
 Air Cond
 Bedrooms
 Fireplace
 Baths
 Garage

Sales

Date	Sequence	Seller	Buyer	Book	Page	Type	Building Value	Land Value	Transfer Fee	Sale Amount
01/30/2019	20190565	AMERICAN WEST COMMUNITIES INC	CITY OF SUMMERSET	907	1724	O	\$0.00	\$500.00	\$0.00	\$0.00
09/16/2014	20141029	WESTERN MANAGEMENT CORP	CITY OF SUMMERSET	853	698	Q	\$0.00	\$70,943.00	\$0.00	\$0.00

There are other parcels involved in one or more of the above sales:

[Seq: 20190565 - Parcel: DUMMY](#)

Tax History

2021	1st Half	2nd Half	Full Year
Due Date	April 30, 2022	October 31, 2022	
Tax Billed	0.00	0.00	0.00
Specials Etc.	0.00	0.00	0.00
Amount Paid	0.00	0.00	0.00
Amount Due	0.00	0.00	0.00
Payment Status	Paid	Paid	
Date Paid	02/02/2022	02/02/2022	
2020	1st Half	2nd Half	Full Year
Due Date	April 30, 2021	October 31, 2021	
Tax Billed	0.00	0.00	0.00
Specials Etc.	0.00	0.00	0.00
Amount Paid	0.00	0.00	0.00
Amount Due	0.00	0.00	0.00
Payment Status	Paid	Paid	
Date Paid	01/01/2021	01/01/2021	
2019	1st Half	2nd Half	Full Year
Due Date	April 30, 2020	October 31, 2020	
Tax Billed	0.00	0.00	0.00
Specials Etc.	0.00	0.00	0.00
Amount Paid	0.00	0.00	0.00



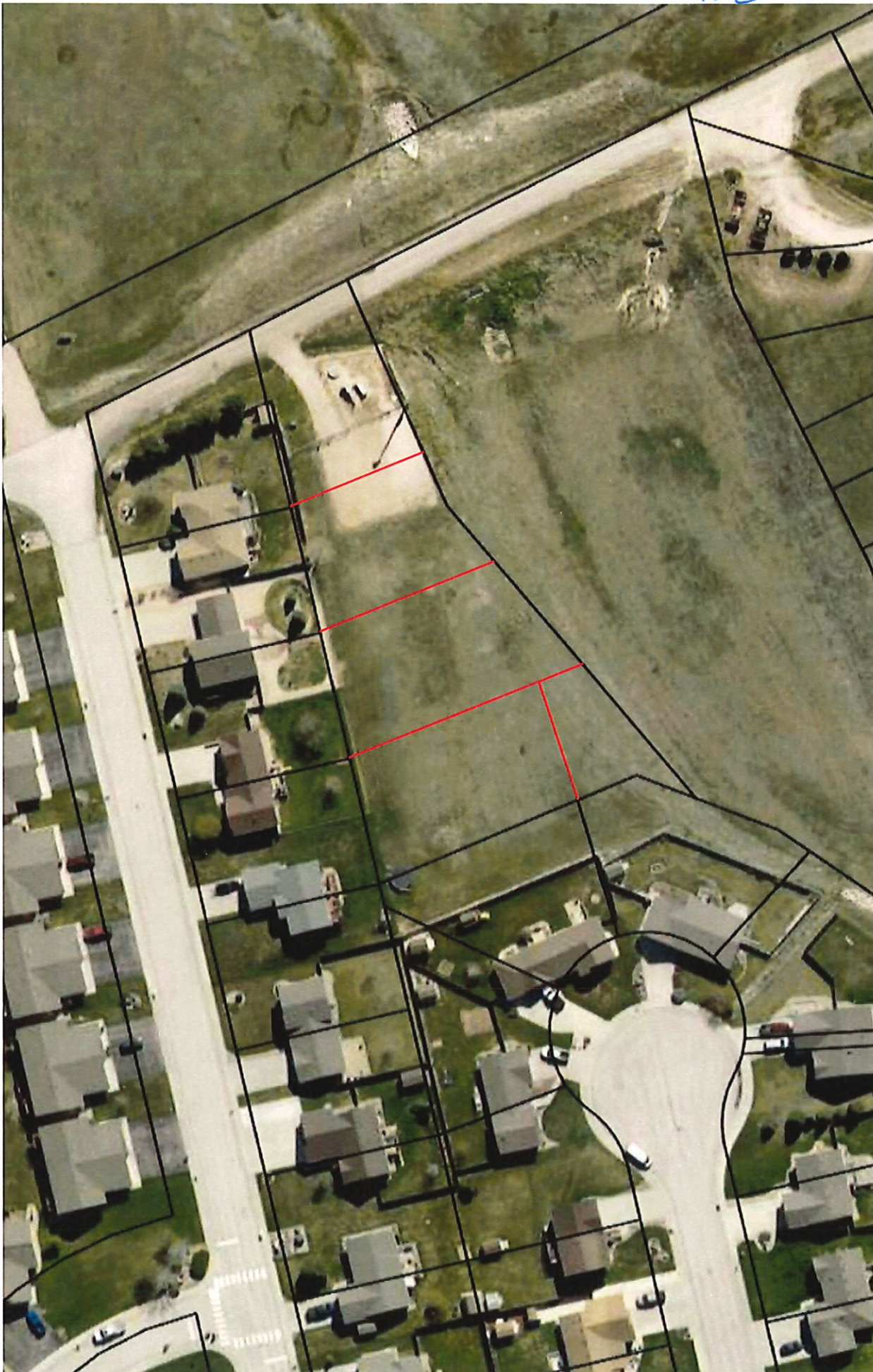
0C.50.07.24R



CITY OF SUMMERSET (D)

View: [Report](#) | [Soil Report](#) | [Pictometry Imagery](#) | [Google Maps](#)

Potential lot layout



Summary

Parcel ID 0C.50.07.36
 Property Address 6515 ASTORIA LN
 Sec/Twp/Rng SUMMERSET
 Brief Tax Description SUMMERSET SUB LOT 36 BLK 7
 (Note: Not to be used on legal documents)
 Comments .175 AC
 Class EXEMPT
 Tax District SC514 - CITY OF SUMMERSET
 Gross Acres 0.00
 \$/Acre N/A

*Zone d
PD*

Owners

Deed Holder
 CITY OF SUMMERSET

 7055 LEISURE LANE
 SUMMERSET SD 57718

Sales

Date	Sequence	Seller	Buyer	Book	Page	Type	Building Value	Land Value	Transfer Fee	Sale Amount
03/28/2018	20180355	MEADE COUNTY	CITY OF SUMMERSET	890	1664	W	\$0.00	\$1.00	\$0.00	\$10,000.00
08/02/2010	20100676	NORTHWEST PIPE FITTINGS, INC	MEADE COUNTY	800	377	W	\$0.00	\$25,920.00	\$0.00	\$0.00
08/14/2008	20080869	AMERICAN WEST COMMUNITIES, INC	NORTHWEST PIPE FITTINGS, INC	772	743	W	\$0.00	\$28,800.00	\$55.50	\$55,086.00

There are other parcels involved in one or more of the above sales:

[Seq: 20180355 - Parcel: 0C.50.07.32](#)
[Seq: 20180355 - Parcel: 0C.50.07.33](#)
[Seq: 20180355 - Parcel: 0C.50.07.34](#)
[Seq: 20180355 - Parcel: 0C.50.07.35](#)
[Seq: 20180355 - Parcel: 0C.50.07.DRAIN](#)
[Seq: 20180355 - Parcel: 0C.50.07.4](#)

[Seq: 20100676 - Parcel: 0C.50.07.33](#)
[Seq: 20100676 - Parcel: 0C.50.07.35](#)
[Seq: 20100676 - Parcel: 0C.50.07.34](#)
[Seq: 20100676 - Parcel: 0C.50.07.32](#)

[Seq: 20080869 - Parcel: 0C.50.07.32](#)
[Seq: 20080869 - Parcel: 0C.50.07.34](#)
[Seq: 20080869 - Parcel: 0C.50.07.35](#)
[Seq: 20080869 - Parcel: 0C.50.07.33](#)

Tax History

2021	1st Half	2nd Half	Full Year
Due Date	April 30, 2022	October 31, 2022	
Tax Billed	0.00	0.00	0.00
Specials Etc.	0.00	0.00	0.00
Amount Paid	0.00	0.00	0.00
Amount Due	0.00	0.00	0.00
Payment Status	Paid	Paid	
Date Paid	02/02/2022	02/02/2022	
2020	1st Half	2nd Half	Full Year
Due Date	April 30, 2021	October 31, 2021	
Tax Billed	0.00	0.00	0.00
Specials Etc.	0.00	0.00	0.00
Amount Paid	0.00	0.00	0.00
Amount Due	0.00	0.00	0.00
Payment Status	Paid	Paid	
Date Paid	01/01/2021	01/01/2021	
2019	1st Half	2nd Half	Full Year
Due Date	April 30, 2020	October 31, 2020	
Tax Billed	0.00	0.00	0.00

0C.50.07.36



CITY OF SUMMERSET (D)
6515 ASTORIA LN

View: [Report](#) | [Soil Report](#) | [Pictometry Imagery](#) | [Google Maps](#)

Summary

Parcel ID OC.50.07.35
Property Address 6509 ASTORIA LN
Sec/Twp/Rng SUMMERSET
Brief Tax Description SUMMERSET SUB LOT 35 BLK 7
(Note: Not to be used on legal documents)
Comments .172 AC
Class EXEMPT
Tax District SC514 - CITY OF SUMMERSET
Gross Acres 0.00
\$/Acre N/A

zoned
PD

Owners

Deed Holder
CITY OF SUMMERSET

7055 LEISURE LANE
SUMMERSET SD 57718

Sales

Date	Sequence	Seller	Buyer	Book	Page	Type	Building Value	Land Value	Transfer Fee	Sale Amount
03/28/2018	20180355	MEADE COUNTY	CITY OF SUMMERSET	890	1664	W	\$0.00	\$1.00	\$0.00	\$10,000.00
08/02/2010	20100676	NORTHWEST PIPE FITTINGS, INC	MEADE COUNTY	800	377	W	\$0.00	\$23,760.00	\$0.00	\$0.00
08/14/2008	20080869	AMERICAN WEST COMMUNITIES, INC	NORTHWEST PIPE FITTINGS, INC	772	743	W	\$0.00	\$26,400.00	\$55.50	\$55,086.00

There are other parcels involved in one or more of the above sales:

[Seq: 20180355 - Parcel: OC.50.07.32](#)
[Seq: 20180355 - Parcel: OC.50.07.33](#)
[Seq: 20180355 - Parcel: OC.50.07.34](#)
[Seq: 20180355 - Parcel: OC.50.07.36](#)
[Seq: 20180355 - Parcel: OC.50.07.DRAIN](#)
[Seq: 20180355 - Parcel: OC.50.OUT4](#)

[Seq: 20100676 - Parcel: OC.50.07.33](#)
[Seq: 20100676 - Parcel: OC.50.07.36](#)
[Seq: 20100676 - Parcel: OC.50.07.34](#)
[Seq: 20100676 - Parcel: OC.50.07.32](#)

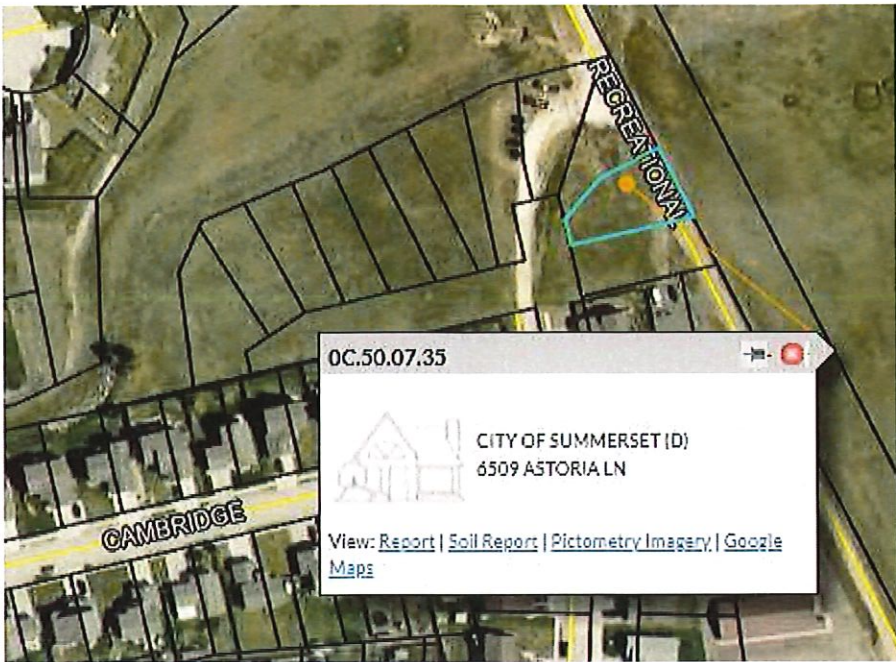
[Seq: 20080869 - Parcel: OC.50.07.36](#)
[Seq: 20080869 - Parcel: OC.50.07.32](#)
[Seq: 20080869 - Parcel: OC.50.07.34](#)
[Seq: 20080869 - Parcel: OC.50.07.33](#)

Tax History

2021	1st Half	2nd Half	Full Year
Due Date	April 30, 2022	October 31, 2022	
Tax Billed	0.00	0.00	0.00
Specials Etc.	0.00	0.00	0.00
Amount Paid	0.00	0.00	0.00
Amount Due	0.00	0.00	0.00
Payment Status	Paid	Paid	
Date Paid	02/02/2022	02/02/2022	

2020	1st Half	2nd Half	Full Year
Due Date	April 30, 2021	October 31, 2021	
Tax Billed	0.00	0.00	0.00
Specials Etc.	0.00	0.00	0.00
Amount Paid	0.00	0.00	0.00
Amount Due	0.00	0.00	0.00
Payment Status	Paid	Paid	
Date Paid	01/01/2021	01/01/2021	

2019	1st Half	2nd Half	Full Year
Due Date	April 30, 2020	October 31, 2020	
Tax Billed	0.00	0.00	0.00



OC.50.07.35



CITY OF SUMMERSET (D)
6509 ASTORIA LN

View: [Report](#) | [Soil Report](#) | [Pictometry Imagery](#) | [Google Maps](#)

Summary

Parcel ID OC.50.07.34
Property Address 6505 ASTORIA LN
Sec/Twp/Rng SUMMERSET
Brief Tax Description SUMMERSET SUB LOT 34 BLK 7
(Note: Not to be used on legal documents)
Comments .173 AC
Class EXEMPT
Tax District SC514 - CITY OF SUMMERSET
Gross Acres 0.00
\$/Acre N/A

ZONED
DD

Owners

Deed Holder
CITY OF SUMMERSET

7055 LEISURE LANE
SUMMERSET SD 57718

Sales

Date	Sequence	Seller	Buyer	Book	Page	Type	Building Value	Land Value	Transfer Fee	Sale Amount
03/28/2018	20180355	MEADE COUNTY	CITY OF SUMMERSET	890	1664	W	\$0.00	\$1.00	\$0.00	\$10,000.00
08/02/2010	20100676	NORTHWEST PIPE FITTINGS, INC	MEADE COUNTY	800	377	W	\$0.00	\$23,760.00	\$0.00	\$0.00
08/14/2008	20080869	AMERICAN WEST COMMUNITIES, INC	NORTHWEST PIPE FITTINGS, INC	772	743	W	\$0.00	\$26,400.00	\$55.50	\$55,086.00

There are other parcels involved in one or more of the above sales:

[Seq: 20180355 - Parcel: OC.50.07.32](#)
[Seq: 20180355 - Parcel: OC.50.07.33](#)
[Seq: 20180355 - Parcel: OC.50.07.35](#)
[Seq: 20180355 - Parcel: OC.50.07.36](#)
[Seq: 20180355 - Parcel: OC.50.07.DRAIN](#)
[Seq: 20180355 - Parcel: OC.50.OUT4](#)

[Seq: 20100676 - Parcel: OC.50.07.33](#)
[Seq: 20100676 - Parcel: OC.50.07.35](#)
[Seq: 20100676 - Parcel: OC.50.07.36](#)
[Seq: 20100676 - Parcel: OC.50.07.32](#)

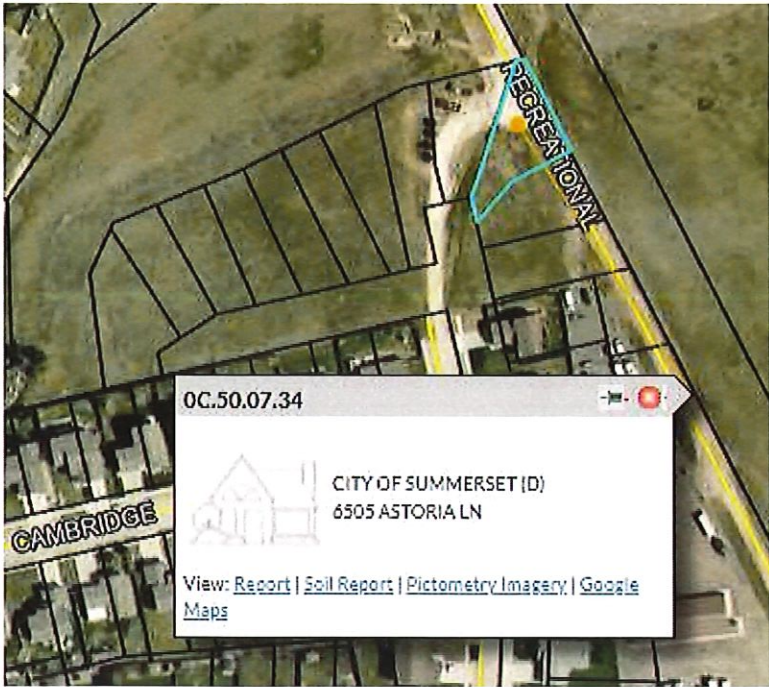
[Seq: 20080869 - Parcel: OC.50.07.36](#)
[Seq: 20080869 - Parcel: OC.50.07.32](#)
[Seq: 20080869 - Parcel: OC.50.07.35](#)
[Seq: 20080869 - Parcel: OC.50.07.33](#)

Tax History

2021	1st Half	2nd Half	Full Year
Due Date	April 30, 2022	October 31, 2022	
Tax Billed	0.00	0.00	0.00
Specials Etc.	0.00	0.00	0.00
Amount Paid	0.00	0.00	0.00
Amount Due	0.00	0.00	0.00
Payment Status	Paid	Paid	
Date Paid	02/02/2022	02/02/2022	

2020	1st Half	2nd Half	Full Year
Due Date	April 30, 2021	October 31, 2021	
Tax Billed	0.00	0.00	0.00
Specials Etc.	0.00	0.00	0.00
Amount Paid	0.00	0.00	0.00
Amount Due	0.00	0.00	0.00
Payment Status	Paid	Paid	
Date Paid	01/01/2021	01/01/2021	

2019	1st Half	2nd Half	Full Year
Due Date	April 30, 2020	October 31, 2020	
Tax Billed	0.00	0.00	0.00



0C.50.07.34



CITY OF SUMMERSET (D)
6505 ASTORIA LN

View: [Report](#) | [Soil Report](#) | [Pictometry Imagery](#) | [Google Maps](#)

Summary

Parcel ID OC.50.07.33
Property Address 6499 ASTORIA LN
Sec/Twp/Rng SUMMERSET
Brief Tax Description SUMMERSET SUB LOT 33 BLK 7
(Note: Not to be used on legal documents)
Comments .181 AC
Class EXEMPT
Tax District SC514 - CITY OF SUMMERSET
Gross Acres 0.00
\$/Acre N/A

ZONED
PD

Owners

Deed Holder
CITY OF SUMMERSET

7055 LEISURE LANE
SUMMERSET SD 57718

Sales

Date	Sequence	Seller	Buyer	Book	Page	Type	Building Value	Land Value	Transfer Fee	Sale Amount
03/28/2018	20180355	MEADE COUNTY	CITY OF SUMMERSET	890	1664	W	\$0.00	\$1.00	\$0.00	\$10,000.00
08/02/2010	20100676	NORTHWEST PIPE FITTINGS, INC	MEADE COUNTY	800	377	W	\$0.00	\$25,920.00	\$0.00	\$0.00
08/14/2008	20080869	AMERICAN WEST COMMUNITIES, INC	NORTHWEST PIPE FITTINGS, INC	772	743	W	\$0.00	\$28,800.00	\$55.50	\$55,086.00

There are other parcels involved in one or more of the above sales:

[Seq: 20180355 - Parcel: OC.50.07.32](#)
[Seq: 20180355 - Parcel: OC.50.07.34](#)
[Seq: 20180355 - Parcel: OC.50.07.35](#)
[Seq: 20180355 - Parcel: OC.50.07.36](#)
[Seq: 20180355 - Parcel: OC.50.07.DRAIN](#)
[Seq: 20180355 - Parcel: OC.50.OUT4](#)

[Seq: 20100676 - Parcel: OC.50.07.35](#)
[Seq: 20100676 - Parcel: OC.50.07.36](#)
[Seq: 20100676 - Parcel: OC.50.07.34](#)
[Seq: 20100676 - Parcel: OC.50.07.32](#)

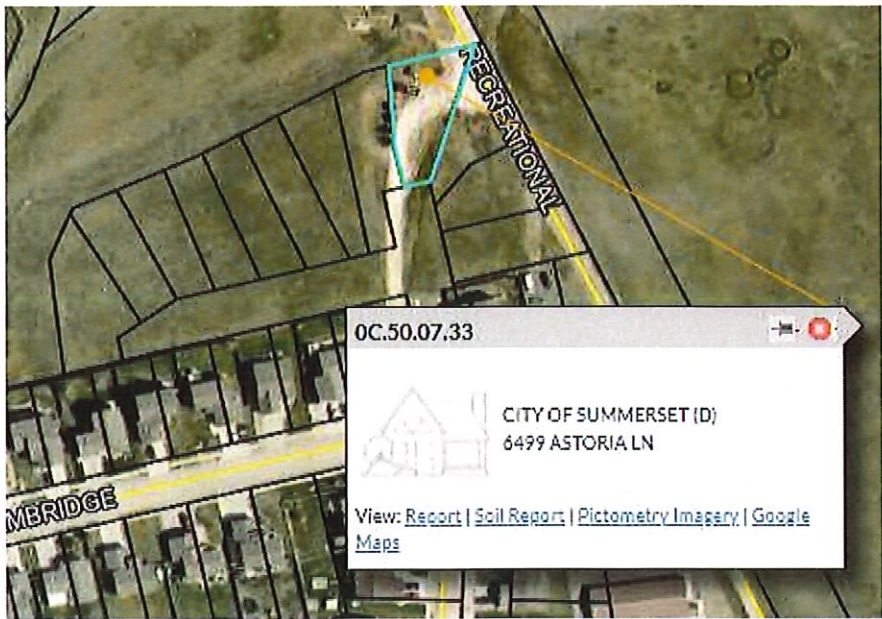
[Seq: 20080869 - Parcel: OC.50.07.36](#)
[Seq: 20080869 - Parcel: OC.50.07.32](#)
[Seq: 20080869 - Parcel: OC.50.07.34](#)
[Seq: 20080869 - Parcel: OC.50.07.35](#)

Tax History

2021	1st Half	2nd Half	Full Year
Due Date	April 30, 2022	October 31, 2022	
Tax Billed	0.00	0.00	0.00
Specials Etc.	0.00	0.00	0.00
Amount Paid	0.00	0.00	0.00
Amount Due	0.00	0.00	0.00
Payment Status	Paid	Paid	
Date Paid	02/02/2022	02/02/2022	

2020	1st Half	2nd Half	Full Year
Due Date	April 30, 2021	October 31, 2021	
Tax Billed	0.00	0.00	0.00
Specials Etc.	0.00	0.00	0.00
Amount Paid	0.00	0.00	0.00
Amount Due	0.00	0.00	0.00
Payment Status	Paid	Paid	
Date Paid	01/01/2021	01/01/2021	

2019	1st Half	2nd Half	Full Year
Due Date	April 30, 2020	October 31, 2020	
Tax Billed	0.00	0.00	0.00



Summary

Parcel ID 0C.50.07.32
Property Address 6495 ASTORIA LN
Sec/Twp/Rng SUMMERSET
Brief Tax Description SUMMERSET SUB LOT 32 BLK 7
(Note: Not to be used on legal documents)
Comments .189 AC
Class EXEMPT
Tax District SC514 - CITY OF SUMMERSET
Gross Acres 0.00
\$/Acre N/A

ZONED
PD

Owners

Deed Holder
CITY OF SUMMERSET

7055 LEISURE LANE
SUMMERSET SD 57718

Sales

Date	Sequence	Seller	Buyer	Book	Page	Type	Building Value	Land Value	Transfer Fee	Sale Amount
03/28/2018	20180355	MEADE COUNTY	CITY OF SUMMERSET	890	1664	W	\$0.00	\$1.00	\$0.00	\$10,000.00
08/02/2010	20100676	NORTHWEST PIPE FITTINGS, INC	MEADE COUNTY	800	377	W	\$0.00	\$28,080.00	\$0.00	\$0.00
08/14/2008	20080869	AMERICAN WEST COMMUNITIES, INC	NORTHWEST PIPE FITTINGS, INC	772	743	W	\$0.00	\$31,200.00	\$55.50	\$55,086.00

There are other parcels involved in one or more of the above sales:

[Seq: 20180355 - Parcel: 0C.50.07.33](#)
[Seq: 20180355 - Parcel: 0C.50.07.34](#)
[Seq: 20180355 - Parcel: 0C.50.07.35](#)
[Seq: 20180355 - Parcel: 0C.50.07.36](#)
[Seq: 20180355 - Parcel: 0C.50.07.DRAIN](#)
[Seq: 20180355 - Parcel: 0C.50.OUT4](#)

[Seq: 20100676 - Parcel: 0C.50.07.33](#)
[Seq: 20100676 - Parcel: 0C.50.07.35](#)
[Seq: 20100676 - Parcel: 0C.50.07.36](#)
[Seq: 20100676 - Parcel: 0C.50.07.34](#)

[Seq: 20080869 - Parcel: 0C.50.07.36](#)
[Seq: 20080869 - Parcel: 0C.50.07.34](#)
[Seq: 20080869 - Parcel: 0C.50.07.35](#)
[Seq: 20080869 - Parcel: 0C.50.07.33](#)

Tax History

2021	1st Half	2nd Half	Full Year
Due Date	April 30, 2022	October 31, 2022	
Tax Billed	0.00	0.00	0.00
Specials Etc.	0.00	0.00	0.00
Amount Paid	0.00	0.00	0.00
Amount Due	0.00	0.00	0.00
Payment Status	Paid	Paid	
Date Paid	02/02/2022	02/02/2022	

2020	1st Half	2nd Half	Full Year
Due Date	April 30, 2021	October 31, 2021	
Tax Billed	0.00	0.00	0.00
Specials Etc.	0.00	0.00	0.00
Amount Paid	0.00	0.00	0.00
Amount Due	0.00	0.00	0.00
Payment Status	Paid	Paid	
Date Paid	01/01/2021	01/01/2021	

2019	1st Half	2nd Half	Full Year
Due Date	April 30, 2020	October 31, 2020	
Tax Billed	0.00	0.00	0.00

0C.50.07.32



CITY OF SUMMERSET (D)
6495 ASTORIA LN

View: [Report](#) | [Soil Report](#) | [Pictometry Imagery](#) | [Google Maps](#)

SOUTH DAKOTA	ABSTRACT TYPE
REAL ESTATE LEGAL DESCRIPTION	

OC.50.13.PARK SC514

SUMMERSET CITY

SUMMERSET SUB PICNIC PARK LOT BLK 13

CLASS EXEMPT

Zone 4
R1

RESIDENTIAL

BASE YEAR

Card _____ of _____ Cards

1) PROPERTY ADDRESS

2) SURVEYED BY

3) DATE OF SURVEY

4) INSPECTION AUTHORIZED

Measured by:

Initial

Date _____

Classified by:

Extended by:

Checked by:

LAND VALUE CALCULATION

[illegible]

PROPERTY OWNER

City of Sumner, Ct.

Filing Date	Case No.	Case Name	Case Type	Case Status	Case Description	Case Outcome	Case Comments
2018-01-01	18-001	John Doe vs. Jane Doe	Personal Injury	Settled	John Doe was injured by Jane Doe's car.	Settlement of \$10,000.	Settlement reached after 3 months of negotiations.
2018-02-01	18-002	ABC Corp. vs. DEF Corp.	Contract Dispute	Settled	ABC Corp. claims DEF Corp. breached a contract.	Settlement of \$50,000.	Settlement reached after 2 months of negotiations.
2018-03-01	18-003	GHI Inc. vs. JKL Inc.	Patent Infringement	Settled	GHI Inc. claims JKL Inc. infringed its patent.	Settlement of \$200,000.	Settlement reached after 4 months of negotiations.
2018-04-01	18-004	MNO Corp. vs. PQR Corp.	Real Estate Dispute	Settled	MNO Corp. claims PQR Corp. breached a real estate contract.	Settlement of \$75,000.	Settlement reached after 3 months of negotiations.
2018-05-01	18-005	STU Inc. vs. VWX Inc.	Employment Dispute	Settled	STU Inc. claims VWX Inc. breached an employment contract.	Settlement of \$30,000.	Settlement reached after 2 months of negotiations.
2018-06-01	18-006	YZA Corp. vs. BCD Corp.	Product Liability	Settled	YZA Corp. claims BCD Corp. is liable for a defective product.	Settlement of \$150,000.	Settlement reached after 4 months of negotiations.
2018-07-01	18-007	EFG Inc. vs. HIJ Inc.	Insurance Dispute	Settled	EFG Inc. claims HIJ Inc. is liable for an insurance claim.	Settlement of \$80,000.	Settlement reached after 3 months of negotiations.
2018-08-01	18-008	KLM Corp. vs. NOP Corp.	Real Estate Dispute	Settled	KLM Corp. claims NOP Corp. breached a real estate contract.	Settlement of \$60,000.	Settlement reached after 3 months of negotiations.
2018-09-01	18-009	QRS Inc. vs. TUV Inc.	Employment Dispute	Settled	QRS Inc. claims TUV Inc. breached an employment contract.	Settlement of \$40,000.	Settlement reached after 2 months of negotiations.
2018-10-01	18-010	WXY Corp. vs. ZAB Corp.	Contract Dispute	Settled	WXY Corp. claims ZAB Corp. breached a contract.	Settlement of \$90,000.	Settlement reached after 3 months of negotiations.

Instrument Date	10/02
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Book

Page

Sales Price

Verified	2/1/20
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Remarks

American hist Communitas to Summerst	10/10/08	507106	112	738	0.00	1080165	Q22
Summerst Dupois Assoc. to City of Summerst	11-10-09	259-09	7817	932	0.00	1090815	W22

Summerfest Dragon Fiestas	To City of Milwaukee	7/10-11	83-1-01	1961	2000	1000000
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REGISTERED MOBILE HOME APPRAISAL

Manufacturer		Concrete	Water	Level	
Model	Serial	Blacktop	Natural Gas	High	
Year of Manufacture	Title	Semi-imp.	L.P. Gas	Low	
Measured Dimension:	Width	Dirt	Electricity	Rolling	
	ft.	No Street	Sewer	Swampy	
Single Wide ()	Double Wide ()	Sidewalk	Septic Tank	Ditch	
	Total Square Feet	Curb & Gutter	Cistern	Flood Zone	
Excavator or Tip-outs:	Width				
	ft.				
	Length				
	ft.				

CONTINUOUS RECORD OF ASSESSED VALUE

[illegible]



NOTICE FOR PUBLICATION

Ordinance 2022-10

AN ORDINANCE AMENDING ORDINANCE TITLE XI BUSINESS REGULATIONS,

CHAPTER 111- LICENSING REGULATIONS, SUBSECTION 111.42 -FEE

NOTICE IS HEREBY GIVEN that the City of Summerset will set the first reading on amended Ordinance #2022-10 Amending Title XI - Chapter 111, Subsection 111.42 – Fee.

Said first reading will be held at Summerset City Hall, 7055 Leisure Lane, Summerset SD on December 1st, 2022 @ 6:00 p.m. The purpose of the public hearing is to accept public comment on the proposed amended ordinance.

Individuals needing assistance related to the American Disabilities Act should contact the Summerset City Finance Officer no less than 24 hours prior to this hearing to make necessary arrangements.

Dated this 3rd day of November 2022.

City of Summerset

Published once on _____, at the total approximate cost of \$_____.

ORDINANCE 2022-10

**AN ORDINANCE AMENDING ORDINANCE TITLE XI BUSINESS REGULATIONS,
CHAPTER 111- LICENSING REGULATIONS, SUBSECTION 111.42 -FEE**

§ 111.42 FEE.

~~The initial business license fee for new businesses operating within the city is \$100. A subsequent fee of \$25 is due annually for all businesses in the city limits. Renewal of the annual license with fee is due on the first day of each year. Applications and payments made after January 1 are subject to a \$50 late fee.~~

(Ord. 5.01G, passed 3-3-2011)

AMENDED 111.42 FEE

All business licensing for businesses operating within the city limits of Summerset will pay a fee for initial licensing, and annual renewal licensing due on the first day of the year. Applications and payments made after January 1st are subject to a late fee. Refer to fee schedule adopted by resolution. The Board of Commissioners may revise the fees as set forth herein from time to time by resolution.

Passed and adopted this _____ day of _____ 2022.

Melanie Torno, Mayor

ATTEST:

Candace Sealey, Finance Officer

VOTE:

Torno:
Kitzmiller:
Butler:
Hirsch:
Nasser:

First Reading:
Second Reading:
Adoption:
Publication:
Effective:

Published once _____ at the total approximate cost of \$ _____.

NOTICE FOR PUBLICATION

Ordinance 2022-11

**AN ORDINANCE AMENDING ORDINANCE TITLE II, CHAPTER 30- OFFICIALS
AND ORGANIZATION, SUBSECTION 31.080 - CITY PARKS AND RECREATION BOARD
ESTABLISHED; 31.082 - CITY PARKS AND RECREATION BOARD MEMBER
APPOINTMENT; 31.083 - CHAIRPERSON, VICE CHAIRPERSON, SECRETARY AND 31.085 –
POWERS & DUTIES;**

NOTICE IS HEREBY GIVEN that the City of Summerset will set the first reading on amended Ordinance #2022-11 Amending Title II - Chapter 30, Subsections 31.080, 31.082, 31.083 and 31.085.

Said first reading will be held at Summerset City Hall, 7055 Leisure Lane, Summerset SD on December 1st, 2022 @ 6:00 p.m. The purpose of the public hearing is to accept public comment on the proposed amended ordinance.

Individuals needing assistance related to the American Disabilities Act should contact the Summerset City Finance Officer no less than 24 hours prior to this hearing to make necessary arrangements.

Dated this 3rd day of November 2022.

City of Summerset

Published once on _____, at the total approximate cost of \$_____.

PARKS AND RECREATION

§ 31.080 CITY PARKS AND RECREATION BOARD ESTABLISHED.

There is hereby created for the City of Summerset a City Parks and Recreation Board consisting of five members from the City of Summerset located within Meade County, South Dakota. The Board of Commissioners may increase the size of the City Park Board to seven members by resolution if the Board of Commissioners determines that ~~given the duties of the Parks and Recreation Board~~ a seven-member board ~~membership would be~~ is appropriate.

(Ord. passed 7-31-2019)

§ 31.081 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

MOTOR VEHICLE. Any automobile, motor truck, motorcycle, house trailer, trailer, moped, ATV, UTV and any vehicle propelled by the power other than muscular.

PARK TREES. Any trees, shrubs, bushes and all other woody vegetation in any public park or in any area owned by the city, subject to the sight distance requirements herein after set forth.

PEST. Any organism, insect, rodent, fungus, virus, bacteria, or other agent that causes damage, abnormal growth, or mortality of any shrub, bush or other woody vegetation.

PROPERTY LINE. The property as platted.

PUBLIC RIGHT-OF-WAY. The entire area between property boundaries which is owned by a government, dedicated to public use, or designated as and publicly maintained, in whole or in part, for such use. **RIGHT-OF-WAY** includes without limitation the public street, shoulder, gutter, curb, sidewalk, sidewalk area, parking or parking strip, and any other public way.

TOPPING. The severe cutting back of limbs to stubs larger than six inches in diameter within the tree's crown to such a degree so as to remove the normal canopy and disfigure the tree.

(Ord. passed 7-31-2019)

§ 31.082 CITY PARKS AND RECREATION BOARD MEMBER APPOINTMENT.

All members of the Summerset Parks and Recreation Board shall be volunteers ~~confirmed~~ appointed by the City of Summerset Board of Commissioners upon the submission of applications in proper form approved by the Board of Commissioners. The terms of the members shall be three years. If a member resigns or is removed prior to the end of a term, the Board of Commissioners may appoint a replacement member to fulfill the remainder of that term. Terms shall begin on July 1 and terminate three years later on June 30. A person may be reappointed to multiple terms. The City Parks and Recreation Board members shall serve without compensation. In addition to the members of the City Parks and Recreation Board, one member of the Board of Commissioners will be appointed by the Board of Commissioners as liaison to the City Parks and Recreation Board. The appointed Commissioner shall have the right to participate in all discussions but shall only have the right to vote on actions to break a tie.

(Ord. passed 7-31-2019)

§ 31.083 CHAIRPERSON, VICE CHAIRPERSON, SECRETARY.

(A) The City Parks and Recreation Board shall elect from its number a Chairperson and Vice Chairperson to serve for a term of two years or until a successor is elected and qualified, except and unless the said officer so elected is removed from the City Parks and Recreation Board before the end of his or her term. The City Park Board shall also designate a Secretary. The Vice Chairperson shall act in the absence or disability of the Chairperson. In the event of death, retirement or removal of an officer from the City Parks and Recreation Board, a successor shall be elected ~~immediately~~, promptly.

(B) The Secretary of the City Parks and Recreation Board shall keep a record of its proceedings to be made available to any member of the Board of Commissioners for the City of Summerset.

(C) ~~In paying bills and expenses, the City Parks and Recreation Board shall comply with municipal ordinances and state law and coordinate payments through the City Finance Officer.~~ If the City Parks and Recreation Board believes that the budget amounts from the city will be insufficient to meet what it deems is necessary for the duties of the Park Board, it shall be the Chairperson's responsibility to convey the need for supplementation of the budget to the Board of Commissioners. prior to the City Parks and Recreation Board undertaking projects or expenses that would exceed the budgeted amounts All expenditures for Parks and Recreation Projects remain in the discretion of the Summerset Board of Commissioners.

(Ord. passed 7-31-2019)

§ 31.084 MEETINGS.

The City Parks and Recreation Board shall determine the time of its regular meetings and the number, and the City Parks and Recreation Board may hold as many special meetings as it deems proper. At least one-half of the number of Board seats of the City Parks and Recreation Board shall constitute quorum for the transaction of City Parks and Recreation business. An affirmative vote of at least one half of the number of Board positions shall be necessary to authorize any action of the City Parks and Recreation Board. The appointed Board of Commissioners liaison shall not be counted in determining whether a quorum exists. All officers of the City Parks and Recreation Board shall vote on all matters along with other members of the City Parks and Recreation Board. The City Parks and Recreation Board may set the procedures for its meeting and allow park volunteers and others as it sees fit to participate in the meetings. The City Parks and Recreation office shall be located in the Summerset Municipal Building.

(Ord. passed 7-31-2019)

§ 31.085 POWERS AND DUTIES.

The City Parks and Recreation Board shall have all the combined powers and duties that the City Parks and Recreation Board would have separately as provided by the statutes of the State of South Dakota and acts amendatory thereto. The City Parks and Recreation Board shall maintain a five-year plan for possible park projects and improvements to guide the city in development and maintenance of the park properties. The City Parks and Recreation Board may work with nonprofits and other organizations to aid in the improvement to the parks but when doing so will ensure the nonprofit or other entities are not acting on behalf of the city.

(A) The City Parks and Recreation Board shall be under the control and supervision of the Summerset Board of Commissioners. ~~and any~~ Any city funds to be expended for the management or supervision and improvement of the city parks shall remain under the authority of and in the discretion of the Summerset Board of Commissioners. The City Parks and Recreation Board may submit be spent only upon the recommendations of the City Parks and Recreation Board as set forth in its resolutions or minutes ~~of the City Parks and Recreation Board and for consideration~~ and approval or rejection of the Summerset Board of Commissioners. All vouchers submitted for expenditures by the City Parks and Recreation Board at regular or special meetings and then marked approved by the Secretary of the City Parks and Recreation Board and then submitted to the Board of Commissioners of the City of Summerset for its approval or rejection. The City Parks and Recreation Board shall provide funds for its operation and may seek funds through solicitation of donations, by seeking grants, by holding fundraising events, and by other means approved by the City Parks and Recreation Board.

(B) It shall be the duty of the Chairperson of the City Parks and Recreation Board to preside at all meetings of the City Parks and Recreation Board. It shall be the duty of the City Parks and Recreation Board to report to the City of Summerset Board of Commissioners of all actions taken by the City Park Board. Each year, the City Parks and Recreation Board shall present to the City of Summerset Board of Commissioners a budget for the recommended and estimated expenditures for the operation and improvement of the city parks system for the following calendar year.

(C) The City of Summerset Board of Commissioners may, from time to time, prescribe any rules, regulations, and responsibilities of the said City Parks and Recreation Board either by amendment to the title or by resolution and approval of the Board of Commissioners. The City Parks and Recreation Board will not enter into any agreement with another municipal organization without the approval of the City of Summerset Board of Commissioners. All existing bylaws and policies and procedures of the City Parks and Recreation Board shall remain in effect until the appointed City of Summerset Board of Commissioners direct otherwise.

(Ord. passed 7-31-2019)

NOTICE FOR PUBLICATION

Ordinance 2022-12

AN ORDINANCE AMENDING ORDINANCE TITLE III ADMINISTRATION,

CHAPTER 33- FINANCES, SUBSECTION 33.38 -BIDDING CONTRACTS

NOTICE IS HEREBY GIVEN that the City of Summerset will set the first reading on amended Ordinance #2022-12 Amending Title III - Chapter 33, Subsection 33.38 – Bidding Contracts.

Said first reading will be held at Summerset City Hall, 7055 Leisure Lane, Summerset SD on December 1st, 2022 @ 6:00 p.m. The purpose of the public hearing is to accept public comment on the proposed amended ordinance.

Individuals needing assistance related to the American Disabilities Act should contact the Summerset City Finance Officer no less than 24 hours prior to this hearing to make necessary arrangements.

Dated this 3rd day of November 2022.

City of Summerset

Published once on _____, at the total approximate cost of \$_____.

ORDINANCE NO. 2022-12

AN ORDINANCE AMENDING ORDINANCE TITLE III ADMINISTRATION, CHAPTER 33-FINANCES, SUBSECTION 33.38 -BIDDING CONTRACTS

§ 33.38 BIDDING CONTRACTS.

(A) The municipality must advertise for bids or proposals for the following:

(1) Contracts for any public improvement including the building, altering, repairing, improving, or demolishing of any structure, building, or other improvements of any kind to real property that involves the expenditure of \$50,000 \$100,000 or more; and

(2) Contracts for the purchase of supplies or services, other than professional services, which involve the expenditure of \$25,000 or more.

(B) The municipality must advertise for bids in the official newspaper at least twice, with the first publication at least ten days before the opening of bids or the deadline for the submission of proposals.

(C) The first publication shall be in the official newspaper and the second publication may be in any legal newspaper in the state.

(D) The advertisement for the bid must state the time and place where the bids will be opened or the deadline for the submission of proposals and that the municipality has the right to reject any or all bids.

Passed and adopted this _____ day of _____ 2022.

Melanie Torno, Mayor

ATTEST:

Candace Sealey, Finance Officer

VOTE:

Torno:

Kitzmilller:

Butler:

Hirsch:

Nasser:

First Reading: December 1, 2022

Second Reading: December 15, 2022

Adoption:

Publication:

Effective:

Published once _____ at the total approximate cost of \$_____.

Interest of Local Officials in Contracts

Elected or appointed officers of local governments are generally barred from being interested in any contract with their respective entities. There are certain conditions which allow public officers to be interested in contracts with their own respective entities without fraud or deceit. In view of the numerous prohibitions, conditions and requirements, **local officials should solicit advice of their respective legal officials** before any such contracts are contemplated. Listed below are a few of the statutes that apply to related parties or conflict of interest. The list is not intended, nor should it be considered a list ALL applicable statutes and is provided for general reference purposes only.

- Chapter 3-23 Conflicts of Interest
- Chapter 3-16 Malfeasance, Misfeasance and Nonfeasance in Office
- Chapter 6-1 Acts and Records of Local Officers
- Chapter 8-9 Township Contracts and Purchases
- Chapter 9-14 Municipal Officers and Employees
- Chapter 13-20 School District Purchases and Contracts
- South Dakota Constitution, Article VIII, Section 17 (*School Districts*)

When Bidding is Required

There are currently two bid limits to consider when purchasing agencies enter into purchase contracts. If the purchasing agency intends to enter into a contract for any public improvement that involves the expenditure of one hundred thousand dollars or more, or a contract for the purchase of supplies or services, other than professional services, that involves the expenditure of twenty-five thousand dollars or more, the purchasing agency shall advertise for bids or proposals. (SDCL 5-18A-14)

Bidding is also required when the local entity anticipates expenditures in the following conditions, purposes or circumstances:

- a. Although no single expenditure for an item will exceed the amount requiring bidding, if the total amount purchased during a year (generally a fiscal year) will exceed the bid limit, then advertisement for competitive bids is required. (*Fonder v. City of South Sioux Falls* (1955) 76 SD 31, 71 NW 2d 618, 53 ALR 2d 493) (*State ex rel. Small v. Hughes County Comm.* (1965) 81 SD 238, 133 NW 2d 228) (AGR 1963-64, p. 333)
- b. Contracts for the collection and hauling of garbage and waste in excess of the bid limit are subject to the competitive bidding requirements. (*Northern Hills Sanitation, Inc. v. Board of Comm., City of Lead* (1978) 272 NW 2d 835) Garbage hauling and supply contracts may include a procedure for adjusting prices to meet changing market conditions not within the control of the vendor. (SDCL 5-18C-7)
- c. Even though only one bid is expected, advertisement for bids is still required. There is always a possibility an unknown bidder may be interested in the contract. (AGR 1967-68, p. 303)

NOTICE FOR PUBLICATION

Ordinance 2022-13

AN ORDINANCE AMENDING ORDINANCE TITLE III ADMINISTRATION,

CHAPTER 33- FINANCES, SUBSECTION 33.40 -EXEMPTIONS FROM BIDDING

NOTICE IS HEREBY GIVEN that the City of Summerset will set the first reading on amended Ordinance #2022-13 Amending Title III - Chapter 33, Subsection 33.40 – Exemptions from Bidding.

Said first reading will be held at Summerset City Hall, 7055 Leisure Lane, Summerset SD on December 1st, 2022 @ 6:00 p.m. The purpose of the public hearing is to accept public comment on the proposed amended ordinance.

Individuals needing assistance related to the American Disabilities Act should contact the Summerset City Finance Officer no less than 24 hours prior to this hearing to make necessary arrangements.

Dated this 3rd day of November 2022.

City of Summerset

Published once on _____, at the total approximate cost of \$_____.

Ordinance 2022-13

AN ORDINANCE AMENDING ORDINANCE TITLE III ADMINISTRATION,

CHAPTER 33- FINANCES, SUBSECTION 33.40 -EXEMPTIONS FROM BIDDING

§ 33.40 EXEMPTIONS FROM BIDDING.

The municipality is exempt from bidding the following types of contracts:

- ~~—(A) Purchase of utility services such as electric power, lights, water, or gas;~~
- ~~—(B) Any contract for the purchase of supplies from the United States or its agencies or any contract issued by the General Services Administration;~~
- ~~—(C) Equipment repair contracts;~~
- ~~—(D) Purchases of surplus property from another state purchasing agency;~~
- ~~—(E) Purchase of an item contained on the state price list, or from any vendor if less than or equal to the state price list, but must be exact same item;~~
- ~~—(F) Any purchase of supplies or services, other than professional services, by purchasing agencies from any active contract that has been awarded by any government entity by competitive sealed bids or competitive sealed proposals or from any contract that was competitively solicited and awarded within the previous 12 months;~~
- ~~—(G) Any amendment or change order to an existing contract for construction, reconstruction, or remodeling of a public improvement in accordance with SDCL § 5-18B-19;~~
- ~~—(H) Auctions;~~
- ~~—(I) If, after advertising for bids, no bids are received;~~
- ~~—(J) Emergency purchases;~~
- ~~—(K) Purchase of fuel; the municipality must obtain three competitive quotations in this instance which shall be placed on the minutes and retained on file by the governing body; and~~
- ~~—(L) Purchases of real property having a particular use or benefit or purchases of supplies or services of a unique nature.~~

~~(Ord. 1.34A, passed 7-18-2014)~~

- 1) Highway construction contracts entered into by the SD Department of Transportation;
- 2) Contracts for the purchase of supplies from the United States or its agencies;
- 3) Any purchase of supplies or services, other than professional services, by purchasing agencies from any active contract that has been awarded by any government entity by competitive sealed bids or competitive sealed proposals or from any contract that was competitively solicited and awarded within the previous twelve months;
- 4) Equipment repair contracts;
- 5) Procurement of electric power, water, or natural gas; chemical and biological products;
- 6) Supplies, services, and professional services required for certain research projects under the control of the Board of Regents;
- 7) Property or liability insurance or performance bonds;
- 8) Supplies needed by the Department of Human Services or Department of Social Services or prison industries for the manufacturing of products;
- 9) Printing involving student activities conducted by student organizations and paid for out of student fees at institutions under control of the Board of Regents;
- 10) Purchase of surplus property from another purchasing agency;
- 11) Animals
- 12) Purchases by a school district of perishable food, raw materials used in construction or manufacture of products for resale, or for transportation of students;
- 13) Certain State Authorities;

- 14) Seeds, fertilizers and other products used in the operation of farms under control of the Board of Regents;
- 15) Supplies for any utility owned or operated by a municipality if the purchase does not exceed the limits found in SDCL 5-18A-14;
- 16) For political subdivisions, any contract for asbestos removal in emergency response actions; 17) Supplies or services from a contract established through a Midwestern Higher Education Compact group by competitive sealed bid or a competitive sealed proposal;
- 18) Any contract concerning the custody, management, purchase, sale and exchange of fund investments research by the State Investment Council or Division of Investment; or
- 19) For political subdivisions, including municipalities, any purchase of equipment involving the expenditure of less than \$50,000. (SDCL 5-18A-22)
- (20) Public sale or auction;
- (21) Water, sanitary sewer, and storm sewer trunk lines or mains, sewer collection systems, streets, and regional storm sewer detention ponds installed at developer's expense;
- (22) Fuel purchased by local government units; The governing board shall contact and attempt to obtain competitive quotations from at least three suppliers. A record of the names of the suppliers, the quotations received and the procurement procedures used in purchasing shall be documented, noted in the minutes, and retained on file by the governing body.
- (23) Purchases from state contract list or below state contract price.

Related provisions, see SDCL 5-18A-22, 5-18C-3, 5-18C-4, 5-18C-6, and 5-18C-8.

A purchasing agency may make or authorize others to make an emergency purchase without advertising if rentals are not practicable and there exists a threat to public health, welfare, or safety or for other urgent and compelling reasons (SDCL 5-18A-8).

Passed and adopted this _____ day of _____, 2022.

Melanie Torno, Mayor

ATTEST:

Candace Sealey, Finance Officer

VOTE:

Torno:

Kitzmiller:

Butler:

Hirsch:

Nasser:

First Reading:

Second Reading:

Adoption:

Publication:

Effective:

Published once _____ at the total approximate cost of \$_____.

NOTICE FOR PUBLICATION

Ordinance 2022-14

**AN ORDINANCE AMENDING ORDINANCE TITLE XV LAND USAGE, CHAPTER
153- LICENSING AND CONSTRUCTION REGULATIONS, SUBSECTION 153.079 -
CONTRACTOR'S LICENSE FEE**

NOTICE IS HEREBY GIVEN that the City of Summerset will set the first reading on amended Ordinance #2022-14 Amending Title XV - Chapter 153, Subsection 153.079 – Contractor's License Fee.

Said first reading will be held at Summerset City Hall, 7055 Leisure Lane, Summerset SD on December 1st, 2022 @ 6:00 p.m. The purpose of the public hearing is to accept public comment on the proposed amended ordinance.

Individuals needing assistance related to the American Disabilities Act should contact the Summerset City Finance Officer no less than 24 hours prior to this hearing to make necessary arrangements.

Dated this 3rd day of November 2022.

City of Summerset

Published once on _____, at the total approximate cost of \$_____.

Ordinance 2022-14

AN ORDINANCE AMENDING ORDINANCE TITLE XV LAND USAGE,
CHAPTER 153- LICENSING AND CONSTRUCTION REGULATIONS, SUBSECTION
153.079 -CONTRACTOR'S LICENSE FEE

§ 153.079 CONTRACTOR'S LICENSE FEE.

Upon making application for a contractor's license, said applicant shall pay a fee. Each year the application will need to be renewed annually and accompanied by the annual renewal fee. ~~of \$125. Upon making application for renewal of a contractor's license, said applicant shall pay a fee of \$100.~~ Refer to fee schedule adopted by resolution. The Board of Commissioners may revise the fees as set forth herein from time to time by resolution.

Passed and adopted this _____ day of _____ 2022.

Melanie Torno, Mayor

ATTEST:

Candance Sealey, Finance Officer

VOTE:

Torno:

Kitzmiller:

Butler:

Hirsch:

Nasser:

First Reading:

Second Reading:

Adoption:

Publication:

Effective:

Published once _____ at the total approximate cost of \$ _____.

**CITY OF SUMMERSET
RESOLUTION 2022-19
LIQUOR LICENSE RENEWAL RESOLUTION**

WHEREAS, the City of Summerset, Meade County, a South Dakota municipal corporation having the authority to enforce all statutes and ordinances within its corporate boundaries, and to pass resolutions regarding legal issues concerning the municipality.

AND WHEREAS, The City of Summerset Council of Commissioners has duly reviewed and examined renewal applications in a Regular Meeting held on November 3, 2022.

NOW THEREFORE, BE IT RESOLVED by the City of Summerset Council of Commissioners that the following licenses be approved and renewed for the 2023-2024 license year:

Renewal of a Package Off Sale Liquor License #PL-4993 for 2023 with Sunday Sales, from Eaglecav, LLC, 8031 Stagestop Rd., Summerset, SD 57718, DBA Hagggar's Grocery, 8031 Stagestop Rd., Lot 2R of Tract 1R, 25-3-6, Siouxland Estates, City of Summerset, Meade County, South Dakota

Renewal of a Retail On Sale Liquor License #RL-5278 for 2023 with Sunday Sales and Ten Video Lottery Terminals, from MG Oil, 8074 Stagestop Rd., Summerset, SD 57718, DBA Happy Jacks – Summerset 2, at 8074 Stagestop Rd., Lot SC4 & SC5, 23-3-6, Siouxland Estates, City of Summerset, Meade County, South Dakota.

Renewal of a Package Off Sale Liquor License #PL-19301 for 2023 with Sunday Sales, from The Pit Stop LLC, 8034 Stagestop Rd., Summerset, SD 57718, at Lot 2R, 23-3-6, Stagestop Subdivision, City of Summerset, Meade County, South Dakota.

Renewal of a Retail On Sale Liquor License #RL-20903 for 2023 with Sunday Sales and Eight Video Lottery Terminals, from The Pit Stop LLC, 8034 Stagestop Rd., Summerset, SD 57718, at Lot 2R, 23-3-6, Stagestop Subdivision, City of Summerset, Meade County, South Dakota.

Renewal of Retail On-Off Sale Wine License #RW-24486 for 2023 with Sunday Sales, from Dollar General Store #18299, 12000 Sturgis Road, Summerset, SD 57718, Lot C of Tract 1R of Siouxland Estates Subdivision, City of Summerset, Meade County, South Dakota.

Renewal of On Sale Liquor License #RL-26888 for 2023 with Sunday Sales, from Aces LLC, 12340 Jenter Road Summerset SD 57718, DBA Angel's Catering and Receptions, at 12340 Jenter Road, Summerset SD, 57718, STAGE STOP SUB LOT B OF LW-1 24-3-6, City of Summerset, Meade County South Dakota.

Renewal of Retail On Sale Liquor License #RL-24438 for 2023 with Sunday Sales, from Neighbors, 7280 Freedom Lane, Summerset, SD 57718, at Lot 24 BLK 9, Summerset USA Subdivision, City of Summerset, Meade County, South Dakota.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Department of Revenue and Regulation, Special Tax Division along with the applications and fees for the 2023-2024 license term.

Dated this 3rd day of November 2022.

(SEAL)
ATTEST:

Candace Sealey
Finance Officer

Melanie Torno
Mayor

Date Received 10/28/2022
Date Issued _____

2023

License No. PL-4993

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and
Mailing Address

B. Doing Business As Name and Physical Address

EAGLECAV, LLC
8031 STAGESTOP RD.
SUMMERSET, SD 57718-9141
3435 West Main
Rapid City, SD 57702

Lic # PL-4993
HAGGAR'S GROCERY
8031 STAGESTOP RD
SUMMERSET, SD 57718-9141

RECEIVED
OCT 28 2022
BY: _____

Owner's Telephone #: 605-388-8948

Business Telephone #: 605-787-6645

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☒ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this License in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold
any other alcohol retail, manufacturing, or wholesaler licenses?
☐ Yes ☐ No If Yes, please list on the back page

Place of business is located in a municipality? ☒ Yes ☐ No

County: Meade

Do you own ☐ or lease ☒ this property? (Check one)

Are real property taxes paid to date? ☒ Yes ☐ No

Are you of good moral character having never been convicted of a
felony? ☒ Yes ☐ No

D. Legal description of licensed premise:

Lot 2 R2 of Tract 1R Sioux Land Estates
City of Summerset; Located in Section 25
Township 3 North, Range 6 East of the
BHM, Meade County, South Dakota

E. State Sales Tax Number: 1038-0626-ST

F. New license? _____ Transfer? (\$150) _____ Re-issuance? ☒

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct;
that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition
agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1,
and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any
peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL,
as amended.

Date 10/25/22 Print Name Donald P. Feist Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____ . Public hearing on the
application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority
vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises
and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Renewal - no public hearing held ☒
Amount of fee collected with application \$ 400.00
Amount of fee retained \$ 400.00
Forwarded with application \$ 0

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP/LLC Eaglecan, LLC
Address of office and principal place of business of corporation/partnership/LP/LLC 3435 West Main Rapid City
Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No SD 57702

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP, or LLC:

Name	Office	Address	Occupation
------	--------	---------	------------

See Attachment

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
------	--

See Attachment

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

Corporate Office

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

[Signature]

10/25/22

Date Received 10/21/2022
Date Issued _____

2023

License No. RL-24438

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and
Mailing Address

B. Doing Business As Name and Physical Address

NEIGHBORS GRUB-N-PUB LLC
7280 FREEDOM LANE
SUMMERSET, SD 57718

Lic # RL-24438
NEIGHBORS GRUB-N-PUB
7280 FREEDOM LANE
SUMMERSET, SD 57718

Owner's Telephone #: 605-415-5219

Business Telephone #: 605-716-7688

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☒ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this License in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold
any other alcohol retail, manufacturing, or wholesaler licenses?
☐ Yes ☒ No If Yes, please list on the back page

Place of business is located in a municipality? ☒ Yes ☐ No

County: Meade

Do you own ☐ or lease ☒ this property? (Check one)

Are real property taxes paid to date? ☐ Yes ☐ No

Are you of good moral character having never been convicted of a
felony? ☒ Yes ☐ No

D. Legal description of licensed premise:

E. State Sales Tax Number: 1037-9003-ST

F. New license? _____ Transfer? (\$150) _____ Re-issuance? ☒

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10/21/2022 Print Name James Schwa Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____ . Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Renewal - no public hearing held ☒
Amount of fee collected with application \$ 1200.00
Amount of fee retained \$ 1200.00
Forwarded with application \$ _____

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP/LLC Neighbors Grub & Pub

Address of office and principal place of business of corporation/partnership/LP/LLC 7280 Freedom Lane

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP, or LLC:

Name	Office	Address	Occupation
James Schwab		7280 Freedom Ln	Owner
Angela Schwab		7280 Freedom Ln	Owner

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

Office

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

Angela Schwab 10/21/22

Date Received 10/19/2022
Date Issued _____

2023

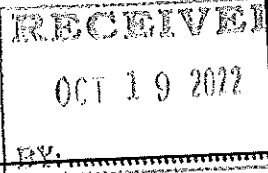
License No. RW-24486

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and
Mailing Address

B. Doing Business As Name and Physical Address

CITY OF SUMMERSET
PO BOX 783 7055 LEISURE LANE
SUMMERSET, SD 57718



Lic # RW-24486
DOLLAR GENERAL STORE # 18299
12000 STURGIS RD
SUMMERSET, SD 57718

Owner's Telephone #: _____

Business Telephone #: (615) 855-4000 ext. 5086

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
- ☐ Retail (on-sale) Liquor - Restaurant
- ☐ Convention Center (on-sale) Liquor
- ☐ Package (off-sale) Liquor
- ☒ Retail (on-off sale) Wine and Cider
- ☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
- ☐ Package Delivery
- ☐ Hunting Preserve
- ☐ Other _____

Is this License in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold
any other alcohol retail, manufacturing, or wholesaler licenses?
☒ Yes ☐ No If Yes, please list on the back page

Place of business is located in a municipality? ☒ Yes ☐ No

County: Meade

Do you own ☐ or lease ☒ this property? (Check one)

Are real property taxes paid to date? ☒ Yes ☐ No

Are you of good moral character having never been convicted of a
felony? ☒ Yes ☐ No

D. Legal description of licensed premise:

Lot C of tract 12 of
Siouxland Estate Subdivision

E. State Sales Tax Number: 1032-2660-STC

F. New license? ☐ Transfer? (\$150) ☐ Re-issuance? ☒

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct;
that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition
agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1,
and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any
peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL,
as amended.

Date 10/18/22 Print Name Emily Taylor

Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____. Public hearing on the
application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority
vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises
and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____

Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Renewal - no public hearing held ☒
Amount of fee collected with application \$ 500.00
Amount of fee retained \$ 500.00
Forwarded with application \$ _____

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP/LLC _____

Address of office and principal place of business of corporation/partnership/LP/LLC _____

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☐ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP, or LLC			
Name	Office	Address	Occupation

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
------	--

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

--

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

	
---	--

Date Received

10/20/2022

Date Issued

OCT 20 2022

License No. RL-5278

UNIFORM ALCOHOLIC BEVERAGE LICENSE APPLICATION

A. Corporation, LLC, or Sole Proprietor Name and
Mailing Address

B. Doing Business As Name and Physical Address

M G OIL COMPANY
PO BOX 1006
RAPID CITY, SD 57709-1006

Lic # RL-5278
HAPPY JACKS - SUMMERSET 2
8074 STAGESTOP RD
SUMMERSET, SD 57718

Owner's Telephone #: (605) 342-0527

Business Telephone #: 605-718-9639

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☒ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Place of business is located in a municipality? ☒ Yes ☐ No

County: Meade

Do you own ☐ or lease ☒ this property? (Check one)

Are real property taxes paid to date? ☒ Yes ☐ No

Are you of good moral character having never been convicted of a
felony? ☒ Yes ☐ No

D. Legal description of licensed premise:

23-3-6 Siouxland Estate Lot SC4-SC5,
Sec 23, T3N, R6E, BHM,
Summerset, Meade County, SD

Is this License in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold
any other alcohol retail, manufacturing, or wholesaler licenses?
☒ Yes ☐ No If Yes, please list on the back page

E. State Sales Tax Number: 1032-4289-STC

F. New license? _____ Transfer? (\$150) _____ Re-issuance? ☒ _____

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct;
that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition
agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1,
and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any
peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL,
as amended.

Date October 6, 2022 Print Name Troy Erickson

Signature

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____ . Public hearing on the
application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority
vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises
and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal)

Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Renewal - no public hearing held ☒

Amount of fee collected with application \$ 1200.00

Amount of fee retained \$ 1200.00

Forwarded with application \$ _____

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP/LLC MG Oil Company

Address of office and principal place of business of corporation/partnership/LP/LLC 1180 Creek Drive, Rapid City, SD 57703

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP, or LLC

Name	Office	Address	Occupation
Troy Erickson	President	PO Box 1006, Rapid City, SD 57709	Oil Jobber
Marlyn Erickson	Treasurer	PO Box 1006, Rapid City, SD 57709	Oil Jobber

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
------	--

See Attached

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

Attorney - Jess Pekarski, 704 St. Joseph Street, Rapid City, SD 57701

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



October 6, 2022

Date Received 10/20/2022
Date Issued _____

2023

License No. PL-19301

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and
Mailing Address

B. Doing Business As Name and Physical Address

THE PIT STOP LLC
8034 STAGESTOP RD
SUMMERSET, SD 57718-9130

Lic # PL-19301
THE PIT STOP LLC
8034 STAGESTOP RD
SUMMERSET, SD 57718-9130

Owner's Telephone #: 605-381-9876

Business Telephone #: (605) 787-9255

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☒ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Place of business is located in a municipality? ☒ Yes [] No

County: Meade

Do you own ☒ or lease [] this property? (Check one)

Are real property taxes paid to date? ☒ Yes [] No

Are you of good moral character having never been convicted of a
felony? ☒ Yes [] No

D. Legal description of licensed premise:

OC. 60. 02 R
Lot 2 R
23-3-6

Is this License in active use? ☒ Yes [] No

Do you or any officers, directors, partners, or stockholders hold
any other alcohol retail, manufacturing, or wholesaler licenses?
☒ Yes [] No If Yes, please list on the back page

E. State Sales Tax Number: 1022-9364-ST

F. New license? _____ Transfer? (\$150) _____ Re-issuance? ☒

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct;
that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition
agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1,
and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any
peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL,
as amended.

Date 10-21-2022 Print Name Marlene Kuehlman

Signature Marlene Kuehlman

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____. Public hearing on the
application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority
vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises
and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____

Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Renewal - no public hearing held ☒
Amount of fee collected with application \$ 400.00
Amount of fee retained \$ 400.00
Forwarded with application \$ _____

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP/LLC The Pit Stop LLC

Address of office and principal place of business of corporation/partnership/LP/LLC 8034 Stage Stop Rd, Summerset,

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No SD 57718

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP, or LLC:

Name	Office	Address	Occupation
<u>Martene Kullbom</u>	<u>owner</u>	<u>21611 Hidden Pines Ct Piedmont, SD 57709</u>	<u>self employed</u>
<u>Matthew Kullbom</u>	<u>owner</u>	<u>21611 Hidden Pines Ct Piedmont, SD 57709</u>	<u>self employed</u>
<u>Stacy Hepper</u>	<u>owner</u>	<u>6151 Laurel Lane Black Hawk, SD 57718</u>	<u>self employed</u>
<u>Rachael Hepper</u>	<u>owner</u>	<u>6151 Laurel Lane Black Hawk, SD 57718</u>	<u>self employed</u>

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
<u>Matt & Martene Kullbom</u>	<u>Retail on-site liquor @ The Pit Stop LLC</u>
<u>Stacy & Rachael Hepper</u>	<u>RL-20703 SD 57718 8034 Stage Stop Rd Summerset SD 57718</u>
<u>Matt & Martene Kullbom</u>	<u>Retail on-off Sub-Malt Beverage @ The Pit Stop LLC</u>
<u>Stacy & Rachael Hepper</u>	<u>RB-25545 SD 57718 8034 Stage Stop Rd Summerset SD 57718</u>

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

The Pit Stop LLC 8034 Stage Stop Rd, Summerset, SD 57718 - Martene Kullbom

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

Martene Kullbom

10/21/2022

Date Received 10/20/2022**2023**License No. RL-20903

Date Issued _____

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and Mailing Address

B. Doing Business As Name and Physical Address

THE PIT STOP LLC
8034 STAGESTOP RD
SUMMERSET, SD 57718-9130

Lic # RL-20903
THE PIT STOP LLC
8034 STAGESTOP RD
SUMMERSET, SD 57718-9130

Owner's Telephone#: 605 381-9876Business Telephone #: (605) 787-9255

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☒ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Place of business is located in a municipality? ☒ Yes [] NoCounty: MeadeDo you own ☒ or lease [] this property? (Check one)Are real property taxes paid to date? ☒ Yes [] NoAre you of good moral character having never been convicted of a felony? ☒ Yes [] No

D. Legal description of licensed premise:

CC 6002R
Lot 2R
23-3-6

Is this License in active use? ☒ Yes [] No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?
☒ Yes [] No If Yes, please list on the back page

E. State Sales Tax Number: 1022-9364-STF. New license? _____ Transfer? (\$150) _____ Re-issuance? ☒

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10-21-2022 Print Name Martene Kullbom Signature Martene Kullbom

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____ . Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____
 Mayor or Chairman

Renewal - no public hearing held ☒
 Amount of fee collected with application \$ 1200.00
 Amount of fee retained \$ 1200.00
 Forwarded with application \$ _____

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP/LLC The Pit Stop LLC
Address of office and principal place of business of corporation/partnership/LP/LLC 8034 Stage Stop Rd Summerset, SD
Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No 57718

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP, or LLC:

Name	Office	Address	Occupation
Marlene Kullbom	owner	21611 Hidden Pines Ct Piedmont, SD 57709	Self employed
Matthew Kullbom	owner	21611 Hidden Pines Ct Piedmont, SD 57709	Self employed
Stacy Hepper	owner	101st Laredo Lane Black Hawk, SD 57718	Self employed
Rachael Hepper	owner	101st Laredo Lane Black Hawk, SD 57718	Self employed

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
Marlene Kullbom	Retail on-prem. Sale Malt Beverage @ The Pit Stop LLC
Stacy & Rachael Hepper	BB 25545 SD/SD 8034 Stage Stop Rd Summerset, SD 57718
Marlene Kullbom	Permit to Import @ The Pit Stop, LLC
Stacy & Rachael Hepper	PL-19301 SD/SD 8034 Stage Stop Rd Summerset, SD 57718

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

The Pit Stop, LLC 8034 Stage Stop Rd Summerset, SD 57718 - Marlene Kullbom

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

Marlene Kullbom

10-21-2022

Date Received 10/26/2022
Date Issued _____

2023

License No. RL-26888

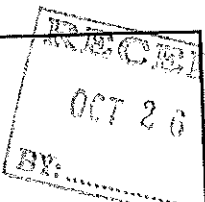
Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and
Mailing Address

B. Doing Business As Name and Physical Address

ACES LLC

12340 JENTER DR
SUMMERSET, SD 57718-8806



Lic # RL-26888
ANGEL'S CATERING AND RECEPTIONS
12340 JENTER DR
SUMMERSET, SD 57718-8806

Owner's Telephone #: 605-721-9229

Business Telephone #: 605-721-9229

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☒ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Place of business is located in a municipality? ☒ Yes [] No

County: Meade

Do you own [] or lease ☒ this property? (Check one)

Are real property taxes paid to date? ☒ Yes [] No

Are you of good moral character having never been convicted of a
felony? ☒ Yes [] No

D. Legal description of licensed premise:

Reception Hall

Is this License in active use? ☒ Yes [] No

Do you or any officers, directors, partners, or stockholders hold
any other alcohol retail, manufacturing, or wholesaler licenses?
[] Yes ☒ No If Yes, please list on the back page

E. State Sales Tax Number: 1035-9510-ST

F. New license? _____ Transfer? (\$150) _____ Re-issuance? ☒

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct;
that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition
agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1,
and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any
peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL,
as amended.

Date 10/26/22 Print Name Amanda Adams

Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____ Public hearing on the
application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority
vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises
and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____

Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Renewal - no public hearing held ☒
Amount of fee collected with application \$ 1200.00
Amount of fee retained \$ 1000.00
Forwarded with application \$ 0

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP/LLC ACES LLC

Address of office and principal place of business of corporation/partnership/LP/LLC 1029 E Oakland St

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No Rapid City, SD 57701

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP, or LLC:

Name	Office	Address	Occupation
<u>Amanda Adams</u>	<u>President</u> <u>owner</u>	<u>1029 E Oakland St</u> <u>Rapid City, SD 57701</u>	<u>Angel's Catering</u>

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

Amanda Adams 1029 E Oakland St Rapid City, SD 57701

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

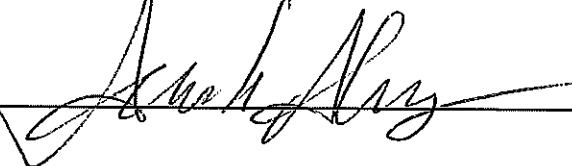
 10/26/22

EXHIBIT A
TASK ORDER

This Task Order pertains to an Agreement by and between City of Summerset, South Dakota, ("OWNER"), and HDR Engineering, Inc. ("ENGINEER"), dated December 19, 2019, ("the Agreement"). Engineer shall perform services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below.

TASK ORDER NUMBER: 2022-04

PROJECT NAME: Construction Phase Services for Wastewater Treatment Plant Expansion

PART 1.0 PROJECT DESCRIPTION: HDR will provide construction management and part time on-site construction observation services related to the wastewater treatment plant expansion project.

PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER UNDER THIS TASK ORDER INCLUDES:

CONSTRUCTION SERVICES

This task consists of services necessary for the administration of Construction Services of the project construction stage including the following itemized services:

- Arrange and conduct a Pre-Construction Conference including agenda. Record minutes and distribute to all attendees.
- Receive, log and coordinate reviews and responses to Contractor's requests for information/interpretations (RFI's). Approximately 24 RFIs are anticipated.
- Administer shop drawing and other submittal requirements to effect substantial compliance with the intent of the Contract requirements.
 - Review and approve the Contractor's shop drawing submittal schedule to ascertain that all significant submittals are accounted for.
 - Receive, log and conduct review of shop drawing submittals to confirm Contractor's compliance requirements. Approximately 90 submittals are anticipated.
 - Distribute for review and re-distribute reviewed shop drawings, operation and maintenance manuals and equipment data sheets, and other submittal information.

- Establish and maintain a tracking system for submittals to provide review action status identification of each submittal as well as submittal distribution status.
- Verify at Substantial Completion that all shop drawings on file have A or B Review actions, and that all required operation and maintenance information and warranties have been received.
- Receive, log and take appropriate action on miscellaneous informational submittals generated by the Contractor during construction.
- Schedule, coordinate, and conduct progress meetings every other week. Prepare agenda, record minutes, and distribute to all attendees.
- Provide partial on-site observation as necessary to assure that the methods and materials used by the contractor meet the intent of the plans and specifications. A daily record of activity will be maintained by HDR including weather conditions, construction progress, deviations from the plans and specifications, work performed, quantities installed and any other pertinent information.
 - Partial on-site observation is defined as 75% of the overall construction schedule timeframe. The project budget was developed with this assumption. If poor contractor performance or other unforeseen challenges require additional on-site time, an amendment to this agreement will be required for the additional time.
- Coordinate with geotechnical subconsultant to provide Quality Control testing to ensure compliance with project specifications. HDR will be responsible to assist in coordinating testing schedules, notifying testing company of requirements, and collecting test results.
- Prepare and submit recommendations for payment of City prepared monthly pay applications. Provide quantities of completed work to the City for use in preparation of the pay applications.
- Prepare change orders, and extra work orders for contractor and make recommendations for their approval or denial. Provide design recommendations and administer necessary or desirable changes in the work utilizing systems to track changes from initiation through completion. Approximately 6 change orders are anticipated.
 - Review costs presented on Change Proposal Requests by Contractor, and conduct negotiation of pricing as necessary.
 - Review all Change Proposal Request items and negotiated costs with Owner for Owner's approval.
 - Maintain current status log of all Change Proposal Requests and Change Orders and review at construction progress meetings.
 - Review pay requests to verify Change Order items are broken out and that payment is not made until work is complete.

- Achieve an orderly, well-documented and complete Project Closeout of the construction contract.
 - Prepare and submit a project completion punch list to the Contractor and Owner and oversee its completion.
 - Verify submittal of all required documents.
 - Administer Final Payment. Finalize all project costs and determine the final adjusted amounts for construction.
 - Prepare letter of certification of project completion verifying compliance with plans and specifications and start of warranty period.
 - A site visit at substantial completion is included for each discipline to verify acceptability of completed work and to develop a punchlist of remaining contractor obligations necessary for final completion.
- Prepare “As-Built” drawings for the City’s records. Plans will be submitted as a hard copy and electronically in portable document format (.pdf) and native format.

Meetings:

- Pre-Construction Conference
- Bi-Weekly Construction Meetings

Deliverables:

- Pre-Construction Conference Minutes
- RFI & Shop Drawing Response Log
- Bi-Weekly Construction Meeting Minutes
- On-Site Observation Reports
- Monthly Pay Applications
- Project Closeout Punchlists
- Letter Certifying Project Completion
- As-Built Plans and Specifications

PART 3.0 OWNER’S RESPONSIBILITIES: The OWNER shall provide the information set forth in paragraph 6 of the “HDR Engineering, Inc. Terms and Conditions for Professional Services.”

PART 4.0 PERIODS OF SERVICE:

The following is the anticipated construction schedule based on the current bidding and construction timeframe. HDR recognizes that changes can occur to the construction schedule and will be ready to make adjustments as necessary.

Bid Opening	November 28, 2022
Construction Notice to Proceed (NTP)	Anticipated January 2023
Construction Completion	January 12, 2024

PART 5.0 ENGINEER'S FEE:

The proposed fee is \$489,446. Compensation for ENGINEER'S services under this Agreement shall be on the basis of Direct Labor Per Schedule of Pay Rates per the Employee discipline identified and attached herein, plus Reimbursable Expenses.

Reimbursable Expense shall mean the actual expenses incurred directly in connection with the Project for transportation travel, subconsultants, subcontractors, printing and other incurred expense.

This Task Order is executed this _____ day of _____, 20____.

CITY OF SUMMERSET, SOUTH
DAKOTA
"OWNER"

HDR ENGINEERING, INC.
"ENGINEER"

BY: _____

BY: _____

NAME: _____

NAME: _____

TITLE: _____

TITLE: _____

ADDRESS: _____

ADDRESS: _____

City of Summerset General Engineering Services
Task Order Manhour Estimate - Construction Phase Services WWTP Expansion
Task Order 2022-04
HDR Engineering, Inc.

Description	Total Hours	Task Fee
Task	Hours	Fee
Project Management and Quality Control	144	\$20,720
Arrange and Conduct Pre-Construction Meeting	8	\$1,320
Respond to Contractor RFIs	136	\$23,220
Review Shop Drawings and Project Submittals	280	\$47,960
Arrange and Conduct Bi-Weekly Progress Meetings	90	\$15,300
On-Site Construction Inspection/Reports	1760	\$281,600
Coordinate Geotechnical QC Testing	24	\$3,840
Prepare Monthly Pay Requests	48	\$7,840
Prepare Change Orders	132	\$22,300
Project Closeout Inspection & Punchlist	144	\$25,680
Prepare As-Built Plans	52	\$8,700
Task Hours	2818	
Task Fee		\$458,480

TASK ORDER #2022-04 ENGINEERING COSTS		
Total Hours		2,818
Labor Expenses	\$	458,480
Subconsultants	\$	21,020
Direct Expenses	\$	9,946
Total	\$	489,446

City of Summerset General Engineering Services
Task Order Manhour Estimate - Construction Phase Services WWTP Expansion
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Description	Managing Principal	Project Manager	Construction Engineer	Wastewater Engineer	Civil Engineer	Architect ASME	Mechanical Engineer ASME	Electrical Engineer ASME	Structural Engineer ASME	Controls Engineer VI	Drafting BIM	Project Controller	Project Assistant	Total Hours
Labor Rate Category	Managing Principal	Project Manager I	Construction Engineer II	Engineer II	Engineer II	ASME	ASME	ASME	ASME	ASME	ASME	Project Controller	Project Assistant	
2023 Billing Rate	\$225.00	\$170.00	\$160.00	\$130.00	\$145.00	\$195.00	\$180.00	\$180.00	\$180.00	\$195.00	\$155.00	\$95.00	\$85.00	
Tasks														Hours
Project Management and Quality Control	8	80	4									32	24	144
Arrange and Conduct Pre-Construction Meeting		4	4											8
Respond to Contractor RFIs		32		16	16	12	12	16	16	16				136
Review Shop Drawings and Project Submittals				48	32	32	32	56	40	40				280
Arrange and Conduct Bi-Weekly Progress Meetings		90	1760											1760
On-Site Construction Inspection/Reports			24											24
Coordinate Geotechnical QC Testing		16	32											48
Prepare Monthly Pay Requests		16	32	12	12	12	12	12	12	12				132
Project Closeout Inspection & Punchlist		16		8	8	24	24	24	24	24				144
Prepare As-Built Plans		4			4	4	4	4	4	4		24		52
Task Hours	8	256	1852	94	72	84	84	112	96	88	24	32	24	2818
Task Fee	\$1,800	\$43,850	\$298,320	\$10,920	\$10,440	\$16,380	\$15,120	\$20,160	\$17,280	\$17,160	\$3,720	\$3,040	\$2,280	\$458,480

TASK ORDER #2022-04 ENGINEERING COSTS			
Total Hours	\$	2,818	
Labor Expenses	\$	458,480	
Subconsultants	\$	21,020	
Direct Expenses	\$	9,945	
Total	\$	489,445	

Lisa Schieffer

From: Bill Rich <billr@meadecounty.org>
Sent: Monday, October 31, 2022 3:26 PM
To: Lisa Schieffer
Subject: Pictometry Cost Share Partners

Lisa, Mayor and City Commission: Meade County had aerial photography flown in Spring of 2022. Pictometry, who captures aerial photography for the county and our cost share partners, collected aerial photography at a higher resolution this year which will give us all a lot more clarity and detail when using the aerial photos, (orthos and obliques), over Sturgis, Piedmont and Summerset, and Box Elder. Pictometry has a great program that offers extremely good accuracy for measuring including heights and slopes. Also, they have a mobile app which can be used out in the field. Previously, municipalities helped with the cost Pictometry including the higher resolution photos.

We are asking again that the municipalities, our cost share partners, Sturgis, Piedmont, Summerset and Box Elder would help with the funding as before so we can continue with the higher resolution aerial photography. Previously Sturgis, Piedmont and Summerset did provide funds to assist the county to offset the costs for higher resolution aerial photography. We currently have user-groups set up for Box Elder, Sturgis, and Summerset so their personnel can utilize the benefits of this program. Piedmont, we can certainly add a group for you as well.

Pictometry is a great benefit and tool overall, especially for Planning & Zoning, Building Inspections, Violations, Law Enforcement, Fire and Economic Development. However, for those who do not wish to participate, please let us know. We will remove your Pictometry Account Access.

Please let us know if you, the city, plans to continue to participate as a partner with us in funding this project within the next couple of weeks.

If you have any questions, please give us a call at your convenience.

Bill

BILL RICH
MEADE COUNTY PLANNING
CODE ENFORCEMENT OFFICER
GIS MANAGER
MEADE COUNTY - SOUTH DAKOTA
(605) 347-3818
billr@meadecounty.org



COFFEE WITH A Commissioner

Come on down to City Hall for a cup of
coffee with Commissioner Nasser- the
Commissioner of Finance.

Saturday November 5th at 10am.
City Hall: 7055 Leisure Lane

See you there!

