

HAL Minutes November 2022

Hellertown Area Library November Minutes

1. Call to order by President Ken Solt, November 22, 2022 @ 6:32 PM

- A. President Solt led the pledge of allegiance**
- B. Roll Call taken by Secretary Beth Bloss. Attendance: In person: Jane Styer, Beth Bloss, Noelle Kramer. Zoom attendance: Ken Solt, Pam Hahn, Matt Marcincin, Andrew Hughes, Jasdeep Ahluwalia. Guests, in person: Ken Bloss, Rich and Claire Koehler, Mario Sola, Judy Atherhold, Jane Shinko, JoEllen Thompson. Guests zoom: Bill Rowe, Andrea**
- C. Motion made by Pam Hahn to approve Minutes, seconded by Jane Styer. Motion carried.**
- D. Motion to approve Agenda made by Beth Bloss, seconded by Pam Hahn. Motion carried.**

2. Library Reports

- A. Friends of the Hellertown Area Library: Ken Solt**
 - a. Upcoming Events: Future events include Braveheart fundraiser. Profit from Pierogie sale approximately \$550.00.**
 - b. Nature of HAL-FOTHAL relationship: Steps are being taken to bring Friends under the HAL umbrella.**
- B. Treasurer: Andrew Hughes**
 - a. Review of Balance Sheets, & P & L and Budget to Actual presented by Andrew Hughes**
 - b. Questions from the floor. No questions.**
 - c. Motion by Andrew Hughes to accept bookkeepers review of October Balance Sheet, Budget to Actual, and P&L. Seconded by Matt Marcincin. Motion carried.**

C. Library Directors Monthly Report: Noelle Kramer

I. Funding

- **Hellertown Borough funds were deposited around November 22nd.**
- **The Fall Basket Raffle is currently running. Winners will be drawn on December 8.**
- **The Plan for State Aid was submitted.**

II. Technology

- **HAL is seeking the donation of a paper shredder.**
- **A copier contract has been signed with Alltek. New machines will be in place before December. The public machine will require a code to print.**

III. Personnel/Volunteers

- **We are still looking for book/audio/etc. picks!**
- **A notice has been circulating for board members to start in January 2023. There has been only one response as of November 21.**
- **A letter was received from the PA Office of Open Records denying an appeal from Ekert Seamans paralegal Susan Longnaker on behalf of Lower Saucon Township to require HAL to submit to a Right to Know Request. The OOR determined that HAL is not an Agency and therefore not subject to Right to Know.**

IV. Meetings/Events

- **HAL recieved a microgrant to seed a fundraiser. The Holiday Gift Making Fundraiser will take place on December 7th. Kits may also be purchased to take home. All proceeds will go to HAL's general fund.**
- **The character Bluey will visit the library in conjunction with a Bluey storytime on November 22nd. All spots are full but there is a waiting list.**
- **Miss Andrea will visit Saucon Valley Manor on December 1st to read to residents.**

V. Purchases/Budgets

- **Books will be purchased in line 2023 budget.**
- **Question regarding how should we move forward regarding charging for programs. Discussion to be continued.**

VI. Building/Grounds

- **On November 1, 2022 a gas leak was detected. UGI shut off gas to the building. Carl Volkman & Sons came out identified and repaired faulty gas valve. Gas was restored before severe cold weather resumed. Total cost of repair \$522.96.**
- **The cameras will be installed December 1st.**
- **The Lehigh Valley lighting corporation, Lutron , is searching for local facilities that could make use of various parts of their Athena commercial lighting system for a beta project. They will be visiting HAL on November 30th.**
- **Storage space is at a premium. We need to build a foundation and the shed**

D. Teen Trustee: Ken Solt suggested table this discussion until next year. Board members agreed.

3. Standing Committee Reports

A. Building & Grounds: Ken Solt items covered in Directors report.

B. Development: Beth Bloss reported books are being collected and stored in Bloss barn. Request made we need more storage bins.

C. Finance: Andrew Hughes, Ms. Jane Styer

Letter received manager from LST regarding the billing of township for services. Noelle read letter out loud for informational purposes.

D. Operations & Procedures: Jane Styer & Pam Hahn. Jane reported contacts were made regarding positions for 2024 Board. Waiting for responses.

E. Personnel: Andrew Hughes & Jane Styer. Date TBD to discuss personnel review.

4. Old Business

A. LST Agreement/Services ongoing discussion.

B. Candidates deadline for Library Board positions December 15, 2022

5. New Business. No new business

6. Courtesy of the Floor

Jane Shinko reported she attended Southern Lehigh Library meeting. Discussion on going concerning LST interest in establishing relationship with Southern Lehigh Library.

Judy Aberhold from LST wanted more information regarding her own personal membership. Will she be charged to continue to be a member? Ken Solt replied we still do not have an answer.

Rich Koehler asked about future of LS residence regarding library privileges.

Noelle thanked Bob Pasternak for decorating the library for Light up Night sponsored by the borough.

Motion to adjourn meeting made by Jane Styer, seconded by Andrew Hughes. Motion carried. Meeting adjourned 8:06 PM.

Respectfully Submitted

Beth Bloss

Secretary

Next meeting Tuesday December 20, 2022

