

**SUMMERSET CITY COMMISSION  
REGULAR MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY, AUGUST 3<sup>rd</sup>, 2023 6:00 P.M.**

**AGENDA**

- 1) **ROLL CALL**  
Kitzmiller, Reade, Butler, Hirsch, Torno.
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **INVOCATION**
- 4) **CALL FOR CHANGES**  
Approval of the Agenda of the Regular Meeting of the Summerset City Commission for August 3rd, 2023 as presented or amended.
- 5) **CONSENT CALENDAR**

**APPROVAL OF THE MINUTES**

- 5A) Approval of the minutes of the Regular Meeting July 20th, 2023 as presented or amended.

**APPROVAL OF THE CLAIMS**

- 5B) Approval of claims and hand checks in the amount of \$84,383.43 from July 20th through August 2nd, 2023 as presented or amended.

**APPROVAL OF PAYROLL – JULY 2023 – SDCL 6-1-10**

- 5C) Dept. 4000 - \$13,118.04 Wastewater  
Dept. 4110 - \$1,749.99 Commission  
Dept. 4120 - \$1,916.67 Mayor  
Dept. 4140 - \$12,129.55 Finance  
Dept. 4210 - \$48,447.33 Police  
Dept. 4310 – \$13,419.23 Public Works  
Dept. 4652 - \$600.00 Planning & Zoning

- 6) **UTILITY BILLING ADJUSTMENTS**  
Approval of utility billing adjustments of \$382.33 for the period July 1<sup>st</sup> – July 31st, 2023.
- 7) **COMMISSIONER REPORTS**
- 8) **SUMMERSET STAKEHOLDER COMMUNITY REPORT – AMANDA ANGLIN,  
EXECUTIVE DIRECTOR SEDC**

- 9) **RESOLUTION PARKS AND RECREATION BOARD**
  - 9A) Open discussion
  - 9B) Close discussion
  - 9C) Action
  
- 10) **APPOINTMENT TO PARKS & RECREATION BOARD**
  - 10A) Open discussion
  - 10B) Close discussion
  - 10C) Action
  
- 11) **VARIANCE – DARIN/KELLY MCINTOSH**

\*Planning and Zoning recommended a do pass.

  - 11A) Open discussion
  - 11B) Close discussion
  - 11C) Action
  
- 12) **UPDATED JOB DESCRIPTIONS**
  - 12A) Open discussion
  - 12B) Close discussion
  - 12C) Action
  
- 13) **PAYROLL INCREASE – POLICE DEPARTMENT**

Kaleb Siferd 90-day review to \$25.00 effective July 26, 2023.
  
- 14) **GRADE & STEP SCALE**
  - 14A) Open discussion
  - 14B) Close discussion
  - 14C) Action
  
- 15) **CITIZENS INPUT**
  
- 16) **UPCOMING EVENTS:**

FEMA will be present on the August 17<sup>th</sup>, 2023 to discuss study findings and city options.
  
- 17) **ITEMS FROM CITY ATTORNEY**

Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.
  
- 18) **ADJOURNMENT**

*Information regarding accessibility for the disabled may be obtained by calling the Summerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.*

*City of Summerset is inviting you to a scheduled Zoom meeting.*

*Topic: City of Summerset's Zoom Meeting  
Time: Aug 3, 2023 06:00 PM Mountain Time (US and Canada)*

*Join Zoom Meeting  
<https://us02web.zoom.us/j/86174256061?pwd=MnBHT3ltdWExc1VpU1gxUIA2RHJPZz09>*

*Meeting ID: 861 7425 6061*

**Passcode: 939896**

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