

**BOROUGH OF ST. LAWRENCE  
REORGANIZATION MEETING MINUTES  
MONDAY, JANUARY 4, 2016**

**ATTENDANCE:** Mr. Robert J. May, Councilman  
Mr. David W. Eggert, Councilman  
Rev. D. Michael Bennethum, Councilman  
Mr. Steven Geibel, Councilman  
Mr. Warren Lubenow, Councilman  
Mr. Cary G. Whitman, Councilman

**OTHERS IN ATTENDANCE:** Mayor Michael Fritz, Borough Mayor  
Ms. Allison Leinbach, Borough Manager  
Mrs. Susan D. Eggert, Borough Secretary  
Mr. William C. Daniels, Code Enforcement  
Ms. Pamela Stevens, Borough Engineer, SDE

**ABSENT:** Mr. Rick Davidson, Councilman  
Ms. Joan London, Borough Solicitor

**CALL TO ORDER:** The reorganization meeting of the St. Lawrence Borough Council was called to order by the Borough Mayor, Mr. Michael Fritz, at 7:30 PM, followed by the pledge of allegiance.

**SWEARING IN:** Mr. Robert May, Mr. Steve Geibel and Mr. Rick Davidson were sworn in prior to the start of the meeting.

**NOMINATION OF COUNCIL PRESIDENT:** Mayor Fritz opened up nominations for Council President. Mr. Warren Lubenow nominated Mr. Robert J. May, for Council President; seconded by Rev. Bennethum. There were no other nominations.

At this time the meeting was turned over to Council President, Mr. Robert May.

**NOMINATION OF COUNCIL VICE PRESIDENT:** Mr. May asked for nominations for Vice President. Mr. Lubenow nominated Mr. David Eggert for Vice President; seconded by Rev. Bennethum. There were no other nominations.

**WELCOME:** Mr. May welcomed Mr. Steven Geibel to the table.

**2016 APPOINTMENTS:** The annual appointments were read as part of Resolution 768-2016 which is included as part of the official minutes however the appointments are as follows:

- BOROUGH MANAGER - Allison Leinbach
- BOROUGH SECRETARY – Susan Eggert
- BOROUGH SOLICITOR – Kozloff Stoudt
- BOROUGH GENERAL ENGINEER - System Design Engineering
- BOROUGH TRAFFIC ENGINEER - Traffic Planning & Design
- BOROUGH SEWER ENGINEER - SSM
- BOROUGH BUILDING CODE OFFICIAL – State Inspection Authority
- BOROUGH ZONING OFFICER - Allison Leinbach
- BOROUGH ASSISTANT ZONING OFFICERS – Susan Eggert, William Daniels, State Inspection and SDE
- BOROUGH LOCAL ORDINANCE OFFICER - William Daniels

BOROUGH ASSISTANT LOCAL ORDINANCE OFFICERS - Allison Leinbach, Susan Eggert and SDE  
UCC PLUMBING & MECH INSPECTOR - Brian Sands  
SEWAGE ENFORCEMENT OFFICER – SSM  
BOROUGH AUDITOR - Barbacone & Thornton  
BOROUGH OFFICIAL BANK OF DEPOSITORY – VIST Tompkins, PNC, National Penn & PLGIT  
BOROUGH OPEN RECORDS OFFICER - Allison Leinbach

The official meeting time and day was set as the second Thursday of the month and the entire year has been advertised in the Reading Eagle and proof of publication is attached to the minutes.

**MOTION:** Mr. Eggert made the motion to adopt Resolution 768-2015 stating the above appointments as well as setting the official meeting time as 7:30 PM on the second Thursday of the month; seconded by Mr. Cary Whitman; all were in favor and the motion carried.

**ADJOURNMENT: MOTION:** Mr. Eggert made the motion to adjourn the reorganization meeting of the St. Lawrence Borough Council; seconded by Mr. Lubenow; all were in favor and the motion carried. The reorganization meeting adjourned at 7:34 PM.

Respectfully submitted,



Susan D. Eggert  
Borough Secretary