

# MINUTES

## ROME CITY TOWN COUNCIL PUBLIC MEETING

APRIL 9, 2018

ROME CITY TOWN HALL  
402 KELLY STREET  
ROME CITY, IN 46784

Carl Castle called the meeting to order at 6:30pm. All members, Carl Castle, Nick Heffner and Gary Furlow present. Also present, Brenda Conley, Leigh Pranger, Paul Hoffman, Jim Sheffield, Bill Eberhard, Carl Grove, Joe Costello, Kim Angell, Terry Williams, Conrad White and wife, Scott Neukom, Wes with Sandhill, Bill Etzler, Jason Bradley with Covalen and Steve Garbacz

The pledge was said.

Carl Castle asked for a motion to wave reading the minutes from the last meeting. Nick Heffner made the motion to wave reading the minutes. Gary Furlow seconds the motion. 3 ayes, 0 nays. Motion carried.

### NEW BUSINESS:

#### 1. 611 Jackson Street Property

Bill Eberhard stated he received a letter from Lori Gage, property owner, who stated in the letter that there are 2 people interested in buying the property at \$8000.00 to \$8500.00 plus the testing will cost \$1300.00. She stated if the town is interested in purchasing the property to let her know of the amount they would be willing to pay. Bill stated she has 90 days to sale and tear down the property. Bill stated the deed would have to be recorded. The town will require a copy of the testing report and this report will be presented to the Noble County Health Department. Bill stated if clean up is not done with in the 90 days then the town can pursue in court. All members agreed to have the property owner sale it within the 90 days and if the testing and property is not removed to pursue in court. Nick Heffner made the motion. Gary Furlow seconds the motion. 3 ayes, 0 nays. Motion carried.

#### 2. Street light at 700 Jackson Street

Leigh checked with NIPSCO about installing a street light at the 700 Jackson Street area. There is already a pole that NIPSCO can use and the cost would be around \$14.52 per month for the light. Carl Castle asked for a motion to install the street light. Nick Heffner made the motion to install the street light. Gary Furlow seconds the motion . 3 ayes, 0 nays. Motion carried.

#### 3. Chickens on property

Carl Castle stated he contacted Major Handshoe from Kendallville and she was going to check with the town attorney before letting us know what there ordinance states for chickens in town limits. Steve Garbacz with KPC stated he contacted Kendallville and they do not allow chickens in town limits. Carl thanked Steve for finding out this info. Carl stated since the town does have an ordinance stating no chickens in town then the town should abide by the ordinance. All members agreed.

## NEW BUSINESS

### 1. Farm Land Bids

Leigh stated we received 1 bid for the farm land. Leigh opens the bid. It was for \$300.00 from Jeff Bidwell. Brenda stated that was the amount last year as well. Carl Castle asked for a motion to accept the bid from Jeff Bidwell for \$300.00. Nick Heffner made the motion to accept the bid from Jeff Bidwell. Gary Furlow seconds the bid. 3 ayes, 0 nays. Motion carried.

### 2. Health and Dental Insurance

Brenda stated she and Leigh met with the town insurance agent, Dan Helton, today and he presented 3 quotes from health insurance agencies. Brenda presented the quotes to the town council for review. United health with up about 5 percent more this year. Also the cost for the deductable and meds went up more with the new plan. All members agreed that United Health Care was still lower than the quotes from PHP and Anthem. Carl Castle asked for a motion to accept United Health Care for the insurance coverage which also includes vision and disability. Gary Furlow made the motion to accept United Health Care. Nick Heffner seconds the motion. 3 ayes, 0 nays. Motion carried.

### 3. CF-1 forms

Brenda presented the CF-1 form, personal, from Precision Medical Technologies, Inc. Bill stated they have really increased there employment and everything looks good. Carl Castle asked for a motion to approve CF-1 ,personal property, for Precision Medical Technologies, Inc. Nick Heffner made the motion to approve CF-1 for Precision. Gary Furlow seconds the motion. 3 ayes, 0 nays. Motion carried.

Brenda presented the CF-1 form, real, for Sylvan Farms, LLC. Bill Eberhard stated everything looks good. Carl Castle asked for a motion to approve Sylvan Farms, LLC. Nick Heffner made the motion to approve Sylvan Farms, LLC CF-1 form. Gary Furlow seconds the motion. 3 ayes, 0 nays. Motion carried.

Brenda presented the CF-1 form, real, for Staggs at 104 Industrial Drive. Bill Eberhard stated it looks good. Carl Castle asked for a motion to approve CF-1 Form for Staggs at 104 Industrial Drive. Brenda stated this is the last year for their abatement at this location. Gary Furlow made the motion to approve. Nick Heffner seconds the motion. 3 ayes, 0 nays. Motion carried.

Brenda stated Staggs abatement for 102 Industrial Drive was denied last year by the assessor. Brenda called the assessor and she stated it needed a wager and that was not included last year that is why the state and her denied the form. Bill stated that Region 3A did the abatement for this property and they did not advertise the wager. Bill stated that can be done and this form can be addressed at the next town council meeting. Carl Castle asked for a motion to table this until the May 14, 2018 meeting. Nick Heffner made the motion to table until the May 14, 2018 meeting. 3 ayes, 0 nays. Motion carried.

Brenda stated Momentum contacted her and they are not ready yet with their CF-1 form. They will be put on the May 14, 2018 agenda.

#### 4. New Police Car

Paul Hoffman stated he has only received 1 quote from City Ford for the 2018 Ford Explorer which was \$26,134.25. Cops Gear for wiring everything up is around \$7739.21. Paul has not heard back from Max Platt Ford or Burnsworth Zollars. All members wanted to get more quotes from other companies. Paul said he has contacted them. Carl Castle asked for a motion to table until the May meeting. Gary Furlow made the motion to table. Nick Heffner seconds the motion 3 ayes, 0 nays. Motion carried.

#### 5. Sewer Rate Study

Brenda stated Umsbaugh would like to attend the May 14, 2018 town council meeting to talk about the study. Brenda stated she had talked to them and would like them to have the cost for event centers, business, and churches, ect. before the meeting. Umsbaugh stated they would have it to me before the meeting.

#### 6. Advance Rome City

Kim Angell stated that Advance Rome City will have a Spring Fling Celebration and fundraiser on Saturday, May 12, 2018 at 5pm at Sylvan Cellars Event Center. Advanced Rome City has done several great things in Rome City to beautify the town with the fundraisers they are having.

#### 7. Copy Machine

Brenda presented 2 quotes for the copy machine. Mid City and Phoenix. Both are local. Brenda stated the contract with RICHOL, whom we have now, is done in April. Brenda stated she has had problems with RICHOL in the past and does not want to deal with them again. All members looked over the quotes. They both seem to be the same machine. Mid City came in lower. All members want to lease the machine. Carl Castle asked for a motion to accept Mid City for the copy machine and also to lease the machine for 60 months. Nick Heffner made the motion to accept Mid City for the copy machine. Gary Furlow seconds the motion. 3 ayes, 0 nays. Motion carried.

#### 8. Jason Bradley with Covalen

Jason Bradley with Covalen wanted to talk to the council about the sewer plant. Jason stated he has been to the lagoons several times and has talked with Wes with Sandhill and Conrad White, town employee. Jason's company is in constant contact with IDEM. Jason stated the lagoons are fine to stay with it's the capacity that is not working right now. We need to discharge in the winter months along with the spring months. Jason stated his study and parts and equipment would cost around \$160,000.00 to \$180,000.00. Also this would need a stamp of approval from an engineer before any work can be done. The new irrigation units would cost the most but in the long run it should cut down on what chemicals will need to be used for the bugs and sludge in the ponds. Bill stated if the town is going to do this then the town should install 2 new lagoons. Brenda stated the town does not have the money to do all this work. Bill stated it can be done with a bond. All members stated they would like to keep up on all of this and want some reports back to them from Leigh and Conrad before the next meeting.

#### 9. Sweeper and Gutter Cleaner for Bobcat

Leigh stated she had talked with Conrad about street sweeping and he stated we really could use the sweeper and gutter cleaner for the bobcat. Leigh contacted Truelove Brothers and the cost would be \$4189.36. Brenda stated this would come out of the street department fund under equipment and there is money to pay for this in that appropriation. Carl Castle asked for a motion. Nick Heffner made the motion to buy the sweeper and cutter cleaner for the bobcat at Truelove Brothers for a cost of \$4189.36. Gary Furlow seconds the motion. 3 ayes, 0 nays. Motion carried.

#### 4. New Police Car

Paul Hoffman stated he has only received 1 quote from City Ford for the 2018 Ford Explorer which was \$26,159.25. Cops Gear for wiring everything up is around \$6555.75. Paul has not heard back from Max Platt Ford or Shepherds. All members wanted to get more quotes from other companies. Paul said he has contacted them. Carl Castle asked for a motion to table until the May meeting. Gary Furlow made the motion to table. Nick Heffner seconds the motion 3 ayes, 0 nays. Motion carried.

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10. Road side clean up and Grant Park clean up  
Leigh stated Saturday, April 14, 2018 there will be a road side clean up from 8-12 and Grant Park clean up 1-3. Weather permitting.

11. Service Truck and King Station repair  
Conrad stated the motor for the service truck should be done this week and back in service. The King Station repair, only received 1 quote from LA Electric. Conrad is still waiting on 2 other quotes. Conrad will report to the council at the next meeting.

Carl Castle asked if there were any other questions or concerns. Kim Angell stated the building on Front Street has their trash can on front street side of building and it has garbage overflowing the lid and it blows all over. Kim asked if there was any way the trash can be moved to North Street. Leigh stated she thought any business has to keep all trash containers in the rear of the building but she will check it out. Jim Sheffield stated he could go talk to them about moving it to the rear and see what happens. All council members agree to have it checked out immediately.

DEPARTMENTAL REPORTS:

Town Manager, Street and Wastewater (see attached)  
Town Marshal (see attached)  
Clerk-Treasurer, bank reconciliation.

Claims Presented for Payment:

Town Funds: \$80,877.58

Sewer Operating: \$65,976.97

Carl Castle asked for a motion to pay the claims. Nick Heffner made the motion to pay the claims. Gary Furlow seconds the motion. 3 ayes, 0 nays. Motion carried.

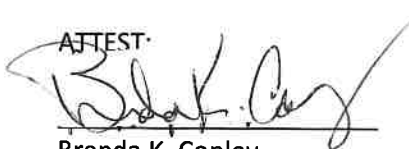
Next council meeting May 14, 2018 at 6:30pm at the Rome City Town Hall, 402 Kelly Street, Rome City, IN 46784

Carl Castle asked for a motion to adjourn the meeting at 7:55pm. Nick Heffner made a motion to adjourn. Gary Furlow seconds the motion. 3 ayes, 0 nays. Motion carried.

Rome City Town Council



ATTEST



Brenda K. Conley  
Clerk-Treasurer

## TOWN MANAGER REPORT March 2018

1. Meetings Attended:
  - 1-Town Council
  - 1-Park Board
  - 1-Noble Trails
  - 1-Chamber
  - 1-Baseball
  - 1-Plan commission
  - 1-BZA
  - 1-Stay afloat Conference
  - 1-INDOT-State Rd 9 bridge
- 9
2. Issued 9 building permits for the month of March: 1-Hoop Greenhouses, 1-Covered Porch, 1- rewire house, 1-Electrical, 1-Enclosed Porch, 1-deck replacement, 1-8x10 addition, 1-demolition, 1-Garage.
3. No Plan Commission or BZA meetings for April.
4. March- Plan Commission-Approved-1-2 lot Subdivision back side of North Shore Dr.
5. March –BZA Approved 4-Variances 1-for Lot size/garage lot only for subdivision, 1-variance for accessory to be placed on lot before Primary, 1-Deck front and side yards, 1-new stick home front and side yard.
6. Typed minutes for Plan Commission and BZA.
7. Conservancy District- Paid bills & balance books, set Meeting for April 11th.
8. Park Board working on yearly to do list. Park Clean up on April 14 1-3 meet in Grant Park. Working with Region IIIA to update five year park plan-developing Survey. Typed minutes.
8. Noble Trails-Working on Noble Trails 5 K-April 28, 2018 7:00 a.m. Register and 8:00 a.m. start Taking Place at GSP
9. Surveyor's is almost finished with the legal description to get ROW cleaned up on Spring Beach Road. Also asked him to locate the sewer easement between Norine Drive and Hilltop for new property owner.
10. Looking into grant funding to redo the baseball diamond in Kelly Park.
11. Baseball meeting-discussed registration, park clean up, equipment needs, batting cage, fundraiser's and sponsorships.
12. Third meeting with INDOT bridge division and project manager on the state rd. 9 bridge. Discussion on repairing the bridge or installing an intersection. Waiting to find out when INDOT will be scheduling a meeting to answer the public's questions on the proposed project.
13. Conrad and I met with Sandhill and Covalen-regarding some new aerators and media filter for the ponds. They will be attending the April TC meeting. We need to work on locating the areas with infiltration.
14. Updating the Chamber by-laws.
15. Scheduling a meeting with the Noble County GIS to work on Census information to start the update for 2020.
16. Advertised and sent out quotes for Farm ground bid.
17. George Wolfe and I updated all fire extinguishers for the year.

## MARCH MONTHLY REPORT

4 callouts  
19 sewer locates  
1 sewer cap off & 1 sewer inspection  
Pulled 7 pumps for rags  
Took in 3,856,280 gallons at sewer plant  
We used 381 gallons of gas

Working on rebuilding the U.V.  
Installed the drain extension at Triplett Pt.  
Pumped down pond 3 for more holding capacity  
Installed new timer at Water Plant so back-up will recycle  
Fixed the gate at Sewer Plant  
Took down 2 dead trees  
Reset the dialer at Water Plant  
Rigged up temporary crane for pick up  
Engine being installed in service truck  
Installed 2018 fire extinguisher tags  
Hauled leaves and brush twice from recycling area  
In the process of raising manhole lids as we find them  
Repaired lift rings on pumps at 3-D  
Re-wired compressor room in shop  
Replaced a hydraulic line on loader  
Cleaned out cooling system on loader  
Replaced hardware on pump 2 and installed it 8-C  
Reset main lift so diesel will exercise  
Received load of Ferric Chloride for year  
Serviced the red Ford truck  
Installed security light at Grant Park  
Hauled load of brush from Pleasant Pt.

**ROME CITY MARSHAL'S OFFICE**  
**P.O. BOX 338**  
**402 Kelly Street**  
**Rome City, Indiana 46784**  
**1-(260) 854-3113**  
**Fax 1-260-854-9270**

To: Rome City Town Council

From: James Sheffield, Marshal

Re: Monthly Report for March 2018

Date: April 8, 2018

Vehicle Mileage: Sqd.#1 – 224, Sqd.#2, – 465, Sqd.#3 – 634, Sqd.#4 – 736

Hours Worked: RC#1 – 112.00, RC#2 – 132.75, Part-Time – 98.50, Reserve – 28.50

Town Ordinance Violations:

Abandoned Vehicles: 2	Animals: <u>1</u>	Nuisances:
Weed Abatement:	Fire Prevention: <u>          </u>	Sidewalks:
Curfew:	Garbage: <u>          </u>	

Officer Initiated Events:

Business Checks: <u>3</u>	Residential Checks: <u>          </u>	Assist Other Dept: <u>7</u>
Warrants: <u>2</u>	Assist Motorist:	Special Details: <u>3</u>

Traffic Violations

Traffic Tickets: <u>1</u>	Written Warnings: <u>6</u>
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Other Events

VIN Check: <u>1</u>	HIN Check: <u>1</u>	Handgun License: <u>3</u>
Golf Cart Insp: <u>1</u>		

Complaints

Animal: <u>1</u>	Juvenile: <u>1</u>	Drug: <u>1</u>	Misc: <u>5</u>
Susp. Person: <u>          </u>	Susp. Veh.: <u>1</u>	Disabled Veh.: <u>          </u>	Open Door: <u>          </u>
Welfare Check: <u>          </u>	OWI: <u>1</u>	DWS: <u>          </u>	Family Fight/Dist. <u>          </u>
Accidents: <u>1</u>	Medic Assist: <u>2</u>	911 Hang-up: <u>          </u>	Alarm: <u>          </u>
Emergency Msgs.: <u>          </u>	Criminal Arrests: <u>          </u>		