

APPROVED

Arrowbear Park County Water District Regular Meeting August 18, 2022 6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held August 18, 2022, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Mark Bunyea
Director Terisa Bonito
Director Pat Oberlies
Director Sheila Wymer

Directors who were absent:

Also present were the following:

General Manager Huff
Secretary Rimmer
Interim Chief Lindley
Field Operations Supervisor Weber

Various visitors from the community

Open Session

President Bunyea called the meeting to order. Seth Burt led the recitation of the Pledge of Allegiance. President Bunyea certified the posting of the agenda. President Bunyea performed a roll call, Directors that were present: Directors Wymer, Bunyea, Oberlies, and Bonito. Directors that were absent: None

Approval of Consent Agenda:

Director Bonito made a motion to accept the consent agenda, second was by Director Wymer. After a brief discussion regarding the expenses and budget for the month of July, the consent agenda was approved. Motion passed by unanimous vote.

Ayes: Wymer, Bunyea, Oberlies, and Bonito.
Nays: None
Abstain: None
Absent: None

Public Comments:

There were no public comments.

Staff Reports:

- A) Field Operations Supervisor Weber reported on the monthly repairs for July. There were 7 customer requests to turn off/on water, 1 District initiated shut-off, 1 District equipment repair, 2 meters replaced, 2 meters read/re-read, 3 main repairs, 8 service line repairs, 0 customer inquiries requiring investigation, and 2 sewer issues/repairs. There were also 5 new owners, 0 liens filed, 2 liens released, 39 shut-off notices, 7 non-payment shut-offs, and 9 turn-ons after water shut-off.

- B) Interim Chief Lindley reported on the Fire Department calls for the month of July. There were a total of 14 calls, 8 were in the District, and 6 were out of the District. Interim Chief Lindley reminded the Board of the Fire Fighter's Association Picnic on August 20, 2022 from 10:00 AM to 2:00 PM at Arrowbear Park – Tucker Field.
- C) General Manager Huff reported to the Board that the District had to replace the pipe locator, that there would be a credit of \$42,000 from FY 21-22 from Running Springs Water District for the Water Treatment Plant, and that the owner of the commercial property on Deerlick Drive offered the District his property for sale. General Manger Huff also suggested making a donation to CalWARN (the entity that provides coordination of mutual aid for Water and Wastewater Districts), and he reviewed the list of candidates who had registered with the County elections office for the upcoming election in November for the two available seats on the Board.

President Bunyea excused any individuals who were not required for the balance of the meeting.

DISCUSSION / ACTION ITEMS:

A) Fire Department

1. There was a presentation by Interim Chief Lindley regarding a FEMA SAFER grant opportunity. A motion to approve Interim Chief Lindley to pursue the FEMA SAFER grant opportunity was made by Director Bonito, seconded by President Bunyea and approved by majority vote.
Ayes: Bonito, Bunyea, and Oberlies
Nays: Wymer
Abstain: None
Absent: None
2. There was a discussion to amend FD SOP 3510 Incident Assignments to clarify assignment and compensation. Motion to approve amending FD SOP 3510 clarifying the Volunteers would be compensated at time of a wildland fire was made by Director Bonito, seconded by President Bunyea, and passed by unanimous vote.
Ayes: Bonito, Oberlies, Bunyea, and Wymer
Nays: None
Abstain: None
Absent: None
3. There was a discussion to add FD SOP 1600 Reimbursement Policy to clarify reimbursable expenses and the process for reimbursement. Motion to add FD SOP Policy 1600 was made by Director Bonito, seconded by President Bunyea, and passed by unanimous vote.
Ayes: Bonito, Oberlies, Bunyea, and Wymer
Nays: None
Abstain: None
Absent: None
4. There was a discussion to designate the 1997 Ford Explorer Command Vehicle as surplus equipment and authorize Interim Chief Lindley to dispose of it in the most beneficial manner to the Fire Department. Motion to designate the 1997 Ford Explorer Command Vehicle as surplus equipment and authorize Interim Chief Lindley to dispose of it in the most beneficial manner to the Fire

Department was made by Director Bonito, seconded by President Bunyea, and passed by unanimous vote.

Ayes: Bonito, Oberlies, Bunyea, and Wymer

Nays: None

Abstain: None

Absent: None

B) Board

1. The Board reviewed the Statements of Interest submitted by Craig Carpenter, William King, William Hewlett, and Paul Miller. There was a motion made by Director Bonito to approve Craig Carpenter for the appointee position, second was by President Bunyea. The vote was split two directors for Craig Carpenter (Bunyea, Bonito), and two against (Wymer, Oberlies). There was a discussion by the Board to approve Paul Miller as the appointee for the period September 1, 2022 and ending December 2022. A motion to approve Paul Miller as the appointee for the period September 1, 2022 and ending December 2022 was made by Director Wymer, seconded by President Bunyea and approved by majority vote.

Ayes: Oberlies, Wymer, and Bunyea

Nays: Bonito

Abstain: None

Absent: None

2. There was a discussion to nominate and elect a new Vice President. A motion to nominate and elect a Director Bonito as Vice President, was made by Director Wymer, seconded by President Bunyea and approved by unanimous vote.

Ayes: Wymer, Bunyea, Oberlies, and Bonito

Nays: None

Abstain: None

Absent: None

3. There was a discussion to appoint a new signer for the District's accounts due to current signer Director Weber's resignation. A motion to approve Director Bonito as the signer replacing Director Weber was made by President Bunyea, seconded by Director Wymer and unanimous by majority vote.

Ayes: Wymer, Oberlies, Bonito, and Bunyea

Nays: None

Abstain: None

Absent: None

Board-approved signers are: General Manager Norman Huff, Secretary of the Board Caroline Rimmer, Director Sheila Wymer, and Director Terisa Bonito.

Public Comments: There was public comment made by the following: William King, Paul Miller, and Peter Jorris regarding the proposed water and sewer rate increases.

4. After the public comment was completed and the General Manager reported on the August 9, 2022 Community Forum on Rates, a motion to approve authorizing the General Manager to initiate the Prop 218 notification and hearing process with the Prop 218 Public Hearing to be held at the Regular Board Meeting on October

22, 2022 was made by Director Bonito, seconded by Director Wymer and approved by unanimous vote.

Ayes: Wymer, Bunyea, Oberlies, and Bonito
Nays: None
Abstain: None
Absent: None

Adjournment of Open Session: 8:55 PM

The Board took a brief recess.

Closed Session began: 9:00 PM

Closed Session was held pursuant to Code 54957(b) for the purpose of performing the annual Evaluation of Performance of the General Manager.

NOTE: Code 54957(b)(4) Closed Sessions held pursuant to this subdivision *shall not* include discussion or action on proposed compensation except for a reduction of compensation that results from the imposition of discipline.

Adjournment of Closed Session: 10:00 PM

Open Session began: 10:01 PM

Public announcement of action taken (if any) during Closed Session.

President Bunyea announced that the Board took no action during the Closed Session.

Discussion / Action Items:

A) Board

1. There was a discussion by the Board to extend the General Manager's contract for a one year period for FY 2022-2023. A motion to extend the General Manager's contract for an additional year FY 2022-2023 was made by Director Bonito, seconded by Director Wymer, and passed by unanimous vote.

Ayes: Wymer, Bunyea, Oberlies, and Bonito
Nays: None
Abstain: None
Absent: None

Announcements:

- A) The President had no announcements.
- B) The Board had no announcements.
- C) Staff informed the Board of the District the new emails set up for the Board's District matters.

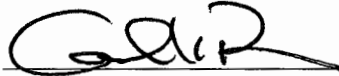
The next Regular Board Meeting will be September 15, 2022, at 6:30 PM.

Adjournment of Open Meeting

There being no further business, President Bunyea adjourned the meeting at 10:06 PM.



Mark Bunyea, President



Caroline V. Rimmer, Secretary