

1 **Rockford Town Council Regular Meeting**  
2 **April 3, 2024, 7pm**  
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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE  
5 AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN  
6 ONLY A SUMMARY OF THE DISCUSSION AND VOTING.  
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8 Mayor Carrie Roecks called the regular meeting to order with the Pledge of Allegiance.  
9

10 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Micki Harnois, Clint  
11 Stevenson, Tim Fricke, Walt Whitman and Kevin Willms. Clerk/Treasurer Heidi Johnson and Public Works'  
12 Dave Thompson were also in attendance.  
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14 **Mr. Stevenson made a motion to approve the amended agenda. Mr. Fricke seconded the motion.**  
15 **Motion carried.**  
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17 **Mr. Stevenson made a motion to approve the minutes from the 03/20/2024 meeting. Mr. Fricke**  
18 **seconded the motion. Motion carried.**  
19

20 ANNOUNCEMENTS

- 21 - SE Spokane County Fair's Diamonds and Dreams auction will be 04/13/2024 at Fusion Seed.
- 22 - Frog Regatta will be 04/27/2024.
- 23 - McIntosh Grange first annual Easter egg hunt went well.  
24

25 COUNCIL REPORTS

26 Ms. Harnois attended a conference regarding the Heart and Soul grant opportunity through the Innovia  
27 Foundation. This grant is directed toward community involvement, and she will get more information during  
28 another meeting.  
29

30 COMMISSION REPORTS

31 Planning Commission

32 The commission's next meeting will be April 16, 2024.  
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34 COMMITTEE REPORTS

35 Ball Park – Mr. Thompson said that he ordered some more sand for the ballfield, which will be delivered on  
36 04/08. Resident Greg Vail will soon start on the signs for the ballfield and Town Hall. Mr. Thompson and Mr.  
37 Stevenson said that the bleachers that the fair board brought in last year need to be removed immediately,  
38 as the town's insurance group has already stated they were unsafe.  
39

40 PUBLIC COMMENT - None  
41

42 ORDINANCES/RESOLUTIONS

43 Resolution 24-02 – Public Records Policy

44 **Mr. Fricke made a motion to adopt Resolution 24-02. Mr. Whitman seconded the motion. Mr.**  
45 **Whitman asked why it was necessary to adopt the resolution. Mrs. Johnson said that it is required to**  
46 **have a policy in order to charge the fees noted in the RCW. Motion was carried.**  
47

48 OLD BUSINESS - None  
49

50 NEW BUSINESS

51 **Mr. Stevenson made a motion to approve the Data Sharing Agreement with the State Auditor's**  
52 **Office. Mr. Fricke seconded the motion. Motion was carried.**

53 STAFF REPORTS

54 Public Works

- 55 - Mr. Thompson said that Mr. Marcalus has gotten the mower ready and started mowing already.
- 56 - The roofing and siding on the well house at the ballpark has been mostly replaced. John Roman will
- 57 finish soon.
- 58 - Mr. Thompson has a preconstruction meeting with JUB and the contractors for the sewer
- 59 construction project on 04/10. He met with JUB to review some of the progress on the sewer study
- 60 project through Ecology.
- 61 - The "new" service truck is getting close to being up and running.
- 62 - Mr. Thompson has been grading some of the streets as time permits. He reported that the town will
- 63 be able to get some gravel from the County this year.
- 64 - Ms. Roecks reminded everyone to be thinking about adding another water reservoir in town limits.

65

66 Clerk/Treasurer

- 67 - Council reviewed the past due list.
- 68 - **Mr. Stevenson made a motion to approve the March Utility Bill Adjustment Report. Mr. Fricke**
- 69 **seconded the motion. Motion carried.**
- 70 - There was discussion about switching banks from First Interstate to State Bank NW.
- 71 - Mrs. Johnson asked if Council would like to pay \$250 to update the Palouse Scenic Byway video on
- 72 YouTube through Dan Walker Productions again. Council agreed to this.

73

74 Ms. Roecks mentioned that there is a position open on the AWC Board of Directors if any elected official  
75 was interested. There were no takers.

76

77 PUBLIC COMMENT – None

78

79 Ms. Roecks said that Andrew Benton has been driving his minibike on the sidewalks and on Highway 27.  
80 She said to please call Crime Check if anybody sees him doing this.

81

82 APPROVE CHECKS

83 **Mr. Stevenson made a motion to approve checks 18446-18465 and 6 EFTs for a total of \$54,952.39.**

84 **Ms. Harnois seconded the motion. Motion carried.**

85

86 **Mr. Willms made a motion to adjourn the meeting at 7:50pm. Mr. Stevenson seconded the motion.**  
87 **Motion carried.**

88

89 **Mr. Stevenson made a motion to reconvene the meeting to discuss the trees in the park. Mr.**  
90 **Whitman seconded the motion. Motion carried.**

91

92 **Mr. Fricke made a motion to use A-1 Tree Service to do a systemic treatment on 11 trees in the park.**  
93 **Mr. Stevenson seconded the motion. Motion carried.**

94

95 **Mr. Willms made a motion to adjourn the meeting. Mr. Whitman seconded the motion. Motion**  
96 **carried.**

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98 Meeting was adjourned at 7:53pm.

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Heidi Johnson, Clerk/Treasurer

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Carrie Roecks, Mayor