

**TOWN OF BEVERLY SHORES
BUILDING SITE AND BUILDING COMMITTEE
MEETING MINUTES
JANUARY 14, 2023**

The meeting was called to order at 8:30 a.m. at the Administration Building.

Roll call:

Present: Scott Vlieg, Chairman
 Brian O'Neil, Vice Chairman
 Mark Lies, Secretary
 Dave Wagner
 Margaret Williford
 Council Liaison, S. Loeb

I. Roll Call. There is a quorum.

II. Title VI forms are available online for attendees.

III. Minutes – Minutes of the meeting of December 10, 2022 were unanimously approved.

IV. Building Commissioner Report

- A. List of active permits/project status - Building Commissioner reports on status. Majority of projects complete. The Committee issued 40 permits in 2023 with additional permits carried over from the prior year.
- B. Inspections conducted in previous month. Building Commissioner Reports.
- C. Communications received from residents
 - 1. Questions about ordinances – Building Commissioner reports on questions about interpretation of ordinances and inquiries from realtors on whether certain properties are buildable. Building Commissioner advises not to render opinions on whether lots are buildable.
 - 2. Questions about procedures to add on or remodel - None.
- D. New permits on the horizon – Building Commissioner reports inquiries on potential new permits. Chairman Vlieg reports on potential safety issues associated with the use and installation of various types of electrical generators. He will be preparing a document describing these various issues to the Town Council that can be circulated by email to residents.

V. New Permit Applications

- A. 111 E. Neptune – Charlie Ray from the Duneland Group, LLC appears on behalf of owners to address questions previously raised by the Committee and Building Commissioner. Building Commissioner reports that structure meets the bulk requirements. Porter County expected to approve the septic system on January 17,

2/11/2023
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2023. Motion Lies, second O'Neil, to approve building permit. Motion approved to issue permit.

VI. Public Comments –

A. Resident G. Clarke reports on status of project.

VII. New Business

A. 438 E. St. Clair – Owner appears to request second 90-day extension of building permit. Owner reports on various events that have occurred under permit which is the basis for the extension. Owner advised about documentation required for extension and fees. Motion Lies, second Vliek, to approve second extension of permit until June 2, 2023. Motion for extension of permit is approved.

B. Chairman Vliek reports that the Town Council will be voting on appointments for the 2023 year for the Committee. Chairman Vliek thanks all members for their assistance in working on the Team.

VIII. Old Business – None.

IX. Discussion – None.

X. Adjournment – Motion Lies, second Williford, to adjourn. Motion approved. Meeting adjourned at 9:13 a.m.

2/11/2023
Scott G. Vliek